

University Regulations 2025-26

COLLEGE OF ARTS & HUMANITIES

VICE-PRINCIPAL AND HEAD OF COLLEGE: Professor Jo Gill

Dean of Graduate Studies: Professor Louise Harris

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DATES OF SEMESTERS

Semester 1: 22nd September 2025 - 19th December 2025

Winter Vacation: 22nd December 2025 - 9th January 2026

Semester 2: 12th January 2026 - 29th May 2026

Spring Vacation: 30th March 2026 - 17th April 2026

All session dates can be found at www.gla.ac.uk/myglasgow/apg/sessiondates/

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SUMMARY OF AWARDS MADE IN THE COLLEGE OF ARTS & HUMANITIES

The University awards the following degrees in the College of Arts & Humanities. These degrees may be awarded jointly with other institutions where the Senate has approved an agreement to this effect. Where such an agreement exists, the degree titles of the partner institution may be used for the award of joint degrees with the University of Glasgow.

Undergraduate Degrees

Master of Arts (MA)

Bachelor of Divinity (BD)

Bachelor of Music (BMus)

Certificate of Higher Education (CertHE)

Bachelor of Science (Dental Science) (BSc (DentSci)) in Medical Humanities

Bachelor of Science (Medical Science) (BSc (MedSci)) in Medical Humanities

Postgraduate Degrees

International Master (IntM)

Master of Fine Arts (MFA)

Master of Letters (MLitt)

Master of Music (MMus)

Master of Philosophy (MPhil)

Master of Research (MRes)

Master of Science (MSc)

Master of Theology (MTh)

Doctor of Fine Arts (DFA)

Doctor of Letters (DLitt)

Doctor of Music (DMus)

Doctor of Philosophy (PhD)

Doctor of Philosophy with Integrated Study (PhD)

Doctor of Practical Theology (DPT)

GENERIC UNDERGRADUATE REGULATIONS

RESOLUTION

The Generic Undergraduate Regulations are governed by Resolution No. 582 of the University Court, the provisions of which are as follows:

1. All undergraduate degrees of the University of Glasgow except those listed in §20 of the section entitled 'Regulations' may be governed by common regulations (the Generic Undergraduate Regulations) and by supplementary regulations specific to each degree.
2. The Senate may make such Generic Undergraduate Regulations, which are subject to the approval of the University Court - these are stated in §1 – §19 of the section entitled 'Regulations'.

REGULATIONS

1. Introductory and Definitions

These regulations must be read together with each degree's supplementary regulations, programme specification, and associated programme and course documentation (handbooks) which, in some cases, will contain further requirements associated with the award. The definitions set out in the [Glossary of Terms](#) apply to these regulations.

2. Scope of Regulations

These regulations apply to all undergraduate degrees offered by the University of Glasgow other than those listed in §20.

3. Duration of Study

A candidate for a degree shall, subject to §4, normally attend the University of Glasgow either full-time or part-time for at least the number of academic sessions indicated as a minimum in the table below. The candidate must normally complete their studies for the award of a degree within the number of sessions indicated as a maximum in the degree's supplementary regulations.

Type of degree	Minimum duration of study (academic sessions)	
	Full-time	Part-time
Ordinary/designated degree	3	4
Honours degree	4	5
MA Honours language degree ¹	5	7
MA Honours with Gaelic Immersion	5	7
Integrated Masters degree	5	6
BVMS, MBChB, BDS	5	N/A

4. Recognition of Prior Learning

- 4.1 Credit may be awarded towards the completion of a degree programme for courses or examinations satisfactorily completed while following another programme at the University of Glasgow or at another institution or, where indicated in the degree's supplementary regulations, for other examinations satisfactorily completed. Such credit may permit a candidate entry to the second or subsequent year of the degree programme. The maximum limit for the award of such credit is, other than in exceptional circumstances and with the approval of the Clerk of Senate, 50% of the credits associated with the degree programme. Candidates must normally attend courses offered by the University of Glasgow during their final year of study.
- 4.2 Although appropriate prior learning may be recognised for the award of credit, all such credit is ungraded for the purposes of the University except that credit obtained in earlier study at the University of Glasgow may be graded. Guidance on the inclusion of ungraded APL credit in the application of degree regulations is set out in the University's [APL policy](#).
- 4.3 Graded credit may be awarded for study undertaken at an institution other than the University of Glasgow where this is done while registered for a degree programme at the University of Glasgow.

5. Recognition of Prior Experiential Learning

Where indicated in the degree's supplementary regulations, a candidate may be awarded credit for prior experiential learning. The procedure for approval of such credit is set out in the University's [APL Policy](#).

¹ Exceptionally, where exemption is granted from the requirement to complete a Language Year Abroad, the minimum durations for the Honours degree may be applied.

6. Composition of Degree Programmes

- 6.1 Each degree programme shall be composed of courses, each of which is characterised by the academic level at which it is set and the number of credits which it conveys. The course level will be expressed as 1, 2, 3, H or M, these corresponding to levels 7 to 11 in the Scottish Credit & Qualifications Framework. Each course shall convey either 10, 15, 20, 30, 40, or 60 credits, or exceptionally a different number of credits where approved by the College.
- 6.2 In each academic session a full-time candidate will normally take courses totalling 120 credits. A larger number of credits may be taken where necessary to satisfy the requirements for progress or for award of the degree. Alternative arrangements may be permitted, subject to College approval.
- 6.3 The structure of a degree programme, including the compulsory and optional courses of which it is composed, is shown in the degree's supplementary regulations and the programme specification.

7. Pre-requisites, Co-requisites and Excluded Combinations

- 7.1 Each course may have pre-requisite and/or co-requisite course(s). To be admitted to a course:
 - i) The candidate must normally have attained a grade D3 or above in each pre-requisite course. If the course follows a pre-requisite course in the same academic session, however, it shall be sufficient for the candidate to have attended the pre-requisite course.
 - ii) The candidate must either have attended, or be concurrently attending, each co-requisite course.
- 7.2 Where a candidate's curriculum includes courses which form an excluded combination, credits from only one of these courses may be counted towards the requirements for award of a degree or other qualification.

8. Approval of Curriculum

The curriculum of each candidate must be entered on *MyCampus* by that candidate at the start of each session. Once this has been done, the curriculum may not be altered outwith the 'add-drop' period except with the approval of an Adviser of Studies or the Advising Team.

9. Assessment

For each academic session, assessment and re-assessment are governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.

10. Progress

- 10.1 The progress of candidates shall be reviewed annually.
- 10.2 In the case of an Honours programme, and subject to further requirements contained in the degree's supplementary regulations, a full-time candidate who has achieved a grade point average² of at least 9.0 across all third year courses contributing to the programme will be permitted to progress from Junior Honours to Senior Honours.³
- 10.3 In the case of an Integrated Masters programme, and subject to further requirements contained in the degree's supplementary regulations, a full-time candidate who has achieved a grade point average of at least 12.0 across all third year courses contributing to the programme will be permitted to progress to year 4; and a full-time candidate who has achieved a grade point average of at least 12.0 across all fourth year courses contributing to the programme will be permitted to progress to year 5.
- 10.4 The requirements for a full-time candidate to progress, other than those covered in §10.2 and §10.3, are set out in the degree's supplementary regulations.
- 10.5 For a part-time candidate, the minimum achievement required to progress will be determined for and communicated to the candidate at the start of each session by the Chief Adviser for the degree on which the candidate is enrolled. A candidate who fails to meet this progress requirement must apply for re-admission to the Chief Adviser.

11. Administration of Progress

- 11.1 Decisions on progress shall be taken by the College Progress Committee or a sub-committee thereof. The committee shall have the power to exclude a candidate or to impose conditions regarding a candidate's future progress.
- 11.2 The College shall publish to all candidates the arrangements for identifying any candidate who does not comply with progress requirements, and shall provide candidates with full details of which aspects of the progress

² The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

³ Alternative requirements may be set for candidates undertaking their third year of study in another Higher Education Institution as part of a Study Abroad programme. Such requirements will be set by the Chief Adviser of Studies.

requirements they have not met (courses/grades and the relevant regulation(s)), resulting in their referral to the Progress Committee.

11.3 The College shall notify such candidates of the date of the meeting of the Progress Committee. Candidates shall be permitted to make representations at or prior to the meeting and shall be informed of the relevant procedures.

11.4 All Colleges, Schools and/or Programmes are required to publish details of the process and constitution of the Progress Committee and how students can appeal against a Progress Committee outcome in accordance with the Codes of Procedure set out in the 'University Fees and General Information for Students' section of the *University Regulations*.

12. Award of a Certificate of Higher Education

12.1 A candidate who has completed courses totalling at least 120 credits with a grade point average² of at least 7.0 shall be eligible to receive a Certificate of Higher Education, unless the candidate proceeds immediately to a diploma or degree programme. This does not preclude the use in subsequent completion of a degree programme of credit counted towards the award of a Certificate of Higher Education.

12.2 The Certificate of Higher Education shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.

12.3 Where the candidate has accumulated more than 120 credits, the credit counted in the calculation of the grade point average shall be reduced to 120 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

13. Award of a Diploma of Higher Education

13.1 A candidate who has completed courses totalling at least 240 credits, of which at least 80 credits are for courses at level 2 or above, with a grade point average² of at least 7.0, shall be eligible to receive a Diploma of Higher Education, unless the candidate proceeds immediately to a degree programme. This does not preclude the use in subsequent completion of a degree programme of credit counted towards the award of a Diploma of Higher Education.

13.2 The Diploma of Higher Education shall be awarded with Merit where the grade point average is at least 12.0, and with Distinction where the grade point average is at least 15.0.

13.3 Where the candidate has accumulated more than 240 credits, the credit counted in the calculation of the grade point average shall be reduced to 240 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

14. Award of an Ordinary/Designated Degree

14.1 Subject to further requirements contained in the degree's supplementary regulations, the candidate, to be eligible for the award of an ordinary/designated degree, must have obtained at least 360 credits and achieved an overall grade point average² of 9.0. Within these 360 credits:

- a) at least 120 must be at level 2 or higher; **and**
- b) at least 280 must be at grade D3 or above including at least 60 at level 3 or higher.

14.2 Subject to further requirements contained in the degree's supplementary regulations, the ordinary/designated degree shall be awarded with Merit where the overall grade point average is at least 12.0, and with Distinction where the overall grade point average is at least 15.0.

14.3 Where the candidate has accumulated more than 360 credits, the credit counted in the calculation of the grade point average shall be reduced to 360 credits by discarding all of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

14.4 The ordinary/designated degree may be awarded to candidates on Honours programmes who fail to meet the requirements of the Honours degree, including any progress requirements, provided that the requirements of §14.1 are met. The supplementary regulations for a degree programme shall specify any provision for candidates who have been assessed at level H to be reassessed at level 3.

15. Entry to an Honours or Integrated Masters Degree Programme

15.1 In order to obtain entry to an Honours or Integrated Masters degree programme at the end of the second year of full-time study,⁴ a candidate must:

- a) achieve 240 credits at levels 1 and 2 with a grade point average² of at least 9.0; at least 140 of these credits must be derived from the list of recognised courses for the degree; and
- b) achieve a grade D3 or above in 200 credits; and

⁴ This regulation only applies to degree programmes which select for entry to Honours at the end of second year.

- c) achieve a minimum of 40 credits at level 2 at a grade point average of 12.0 in the subject of the Honours programme⁵ at the first attempt; and
 - d) meet any further requirements set out in the degree's supplementary regulations; and
 - e) meet any additional requirements set by the School or Schools in which the candidate is applying for entry to the Honours or Integrated Masters programme.
- 15.2 In order to obtain entry to an Integrated Masters degree programme, a candidate must normally, in addition to meeting the requirements in §15.1:
- a) meet the requirements set out in the degree's supplementary regulations; and
 - b) meet any additional requirements set by the School or Schools in which the candidate is applying for entry to the Honours or Integrated Masters programme.
- 15.3 Exceptionally, a candidate who does not meet all of the requirements in either §15.1 or §15.2 may be offered admission to Honours, or to an Integrated Masters programme, if the Head of School (or their nominee) judges that in other respects the candidate's previous performance offers a reasonable prospect of the candidate reaching the minimum standard required for the award to which admission is granted. A candidate so admitted must remedy any credit shortfall in relation to §15.1 or §15.2 in order to achieve the relevant credit total, as stated in §16.1 or §17.1, required for the degree.
- 15.4 The College and School will provide all candidates with written information on the specific level of performance required to obtain entry to each Honours and Integrated Masters degree programme in the School. This information will be made available to candidates at the start of the session preceding that in which Honours study normally commences.
- 15.5 Admission to an Honours or Integrated Masters degree programme does not guarantee admission to a particular course. A candidate must apply for admission to a particular course in accordance with the instructions issued by the School. Admission to a particular course cannot be guaranteed even for a candidate who satisfies the minimum admission requirements. Where there are more applicants for a particular course than there are places available, selection of candidates will be based on criteria published in course documentation and/or School web pages.

16. Award of an Honours Degree

- 16.1 To be eligible for the award of an Honours degree, the candidate must have obtained at least 480⁶ credits. At least 120 of these credits must be at level H and must include a grade D3 or above for a piece of independent work worth at least 20 credits. The grade achieved for the piece of independent work must contribute to the candidate's Honours classification but any penalty imposed for the late submission of that work will be ignored when determining whether the requirement for achieving a grade D3 has been met. The candidate must also have complied with any other requirements set out in the degree's supplementary regulations.
- 16.2 A Joint Honours degree is awarded following successful completion of an Honours programme in years three and four in which two subjects are studied in depth. At least 120 credits but no more than 140 credits are studied in each subject, and the subjects are normally equally weighted in the calculation of the final classification.⁷
- 16.3 A Principal with Subsidiary Honours degree is awarded following successful completion of an Honours programme in years three and four where 180 credits will normally be in one subject with 60 in another, the weighting of the programme's scheme of assessment reflecting the respective credit values of the two subjects.⁷
- 16.4 A scheme of assessment may permit a candidate for Honours in a single subject to be assessed in not more than 25% of the total assessment for Honours from the scheme of assessment in one other subject.
- 16.5 All courses at level 3 or above which form a candidate's Honours programme must be counted towards the calculation of the candidate's Honours classification unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or
- b) on such other date as may be specified in the course document for that course.

17. Award of an Integrated Masters Degree

- 17.1 To be eligible for the award of an Integrated Masters degree, the candidate must have obtained at least 600 credits. At least 120 of these credits must be at level M and must include a grade D3 or above for a piece of independent work worth at least 20 credits. The grade achieved for the piece of independent work must contribute to the candidate's Honours classification but any penalty imposed for the late submission of that work will be ignored when

⁵ For entry to a Joint Honours degree, this requirement applies to each Joint Honours Subject.

⁶ For the award of the MA Honours degree in modern language subjects and in subjects with Gaelic Immersion, the candidate must normally have obtained at least 600 credits.

⁷ The overall total number of credits undertaken in the Honours programme for programmes involving Law will be less than 240, as further described in programme documentation.

determining whether the requirement for achieving a grade D3 has been met. The candidate must also have complied with any other requirements set out in the degree's supplementary regulations.

- 17.2 All courses at level 3 or above which form a candidate's Integrated Masters programme must be counted towards the calculation of the candidate's Honours classification unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or
- b) on such other date as may be specified in the course document for that course.

18. Award of an MBChB, BVMS or BDS Degree

Eligibility for the award of an MBChB, BVMS or BDS degree is defined in the degree's supplementary regulations.

19. Award of Certificates for Graduates Studying at Undergraduate Level

A graduate of the University of Glasgow, or of another institution of tertiary education recognised for this purpose by the Senate, may be permitted by a School in consultation with the College Head of Academic & Student Administration (or equivalent) to enrol in a course, complete the assessment elements of the course, and receive certification of the outcome of the assessment.

20. Degree Programmes not Subject to these Regulations

College of Arts & Humanities

Degree of Bachelor of Science in Dental Science (Medical Humanities)

Degree of Bachelor of Science in Medical Science (Medical Humanities)

College of Medical, Veterinary & Life Sciences

Degree of Bachelor of Science in Dental Science

Degree of Bachelor of Science in Medical Science

Degree of Bachelor of Science in Veterinary Science

All University of Glasgow degrees offered at the following institutions:

Edinburgh Theological Seminary

The Glasgow School of Art

SRUC (Scotland's Rural College)

SUPPLEMENTARY UNDERGRADUATE REGULATIONS

DEGREE OF MASTER OF ARTS

RESOLUTION

The Degree of Master of Arts is governed by Resolutions of the University Court. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out with those Regulations. The provisions of Resolution No. 583 are as follows:

1. The Degree of Master of Arts (MA) may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities (the College) as a Degree in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes" together with such Supplementary Regulations as are contained in this Resolution No. 583 - "Degree of Master of Arts". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The Degree may be awarded either as a Degree of Master of Arts (General Humanities), or as a General Degree, or as a Degree with Honours in such single subjects or pairs of subjects, or with Gaelic Immersion as may be prescribed by Regulation. The early exit award of Diploma of Higher Education is also included in the Regulations. The early exit award of Certificate of Higher Education (General Humanities) shall be governed by the Generic Undergraduate Regulations.

REGULATIONS

1. Maximum Period of Study

- 1.1 The maximum period normally permitted for a full-time candidate for the Degree of Master of Arts with Honours is six academic sessions from the date of first registration.

- 1.2 The maximum period normally permitted for a full-time candidate for the Degree of Master of Arts (General Humanities or Designated Degree) is five academic sessions from the date of first registration.
- 1.3 The maximum period normally permitted for a part-time candidate for the Degree of Master of Arts, with or without Honours, is 10 academic sessions from the date of first registration.
- 1.4 Where a programme includes a Modern Languages Year Abroad or Gaelic Immersion year, the maximum period of study will include an additional year.

2. Progress

Further to Generic Undergraduate Regulations §10 and §11, the following applies:

- 2.1 The minimum requirements for progress to a succeeding year of study for a full-time candidate are as follows:

After one session:	The candidate must have obtained at least 100 credits, of which at least 80 must be at grade D3 or above and achieved a grade point average ⁸ of at least 9.0.
After two sessions:	The candidate must have obtained at least 180 credits of which at least 100 must be at grade D3 or above and achieved a grade point average of at least 9.0. At least 40 credits must be at level 2.
After three sessions:	The candidate must have obtained: 240 credits with a minimum grade point average of 9.0; 160 credits at grade D3 or above; 80 credits at level 2 or above.

2.2 Modern Languages Year Abroad

Modern Languages Degree Language Year Abroad: a candidate will not normally be permitted to undertake a Modern Languages Language Year Abroad before they have met the Subject and University requirements for Honours entry given in Generic Undergraduate Regulation §15.1, and §3.3.1.

2.3 Entry to Honours

The following requirements apply in addition to those set out in Generic Undergraduate Regulation §15.1:

- 2.3.1 Completion of at least 80 credits from qualifying courses at level 2, representing at least two subjects.
- 2.3.2 Completion of at least 120 credits from courses offered within the College of Arts & Humanities and Curriculum for Life Courses, regardless of the hosting School/College. For candidates on a Single or Joint Honours degree programme including Geography, Mathematics, or Psychology, level 1 credits in the subject of the degree will be accepted toward this requirement.
- 2.3.3 In the case of a candidate who transfers to the Degree of Master of Arts from another College at Honours level, qualifying courses will normally include at least 80 credits from courses offered within the College of Arts & Humanities, of which at least 40 credits should be at level 2. This includes Curriculum for Life Courses, regardless of the hosting School/College. For programmes including Geography, Mathematics or Psychology, §2.3.2 applies.
- 2.3.4 Any candidate admitted to Honours in accordance with section §15.3 in the Generic Undergraduate Regulation may be required by the Head of School to complete the missing requirements before proceeding to Senior Honours.
- 2.3.5 Entry into the Modern Languages Honours programme is normally conditional on satisfactory completion of a Language Year Abroad. In exceptional circumstances, a candidate may be granted exemption from this requirement by the Head of the School of Modern Language & Cultures.
- 2.3.6 Entry into an Honours programme '(with Gaelic Immersion)' is normally conditional on completion of at least 120 credits of Gaelic Immersion with a grade C3 or above in each course contributing to the total.

2.4 Progress within Honours

A full-time candidate must complete the requirements of Generic Undergraduate Regulation §10.2. In addition to General Undergraduate Regulation §10.5, a part time Honours candidate must complete a minimum of 40 credits of assessment in each of the part-time Honours years of study to be allowed to progress.

⁸ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

3. Recognised Qualifying Courses

Subject to the approval of Senate, the College of Arts & Humanities shall approve and recognise courses qualifying towards Master of Arts degree programmes, and courses qualifying as core courses for specifically designated General Humanities Master of Arts degrees.

4. Programme Requirements for the Award of the Degree

- 4.1 Diplomas of Higher Education and designated Master of Arts General Humanities degrees shall carry a designation reflecting the broad subject area in which a minimum number of the required credits have been gained, in accordance with stated schemes for specifically designated awards as set out in §4.3 and §4.4.

4.2 Degree of Master of Arts (Honours)

4.2.1 The degree with Honours can be awarded as follows:

- a) Honours in a Single Subject: A programme comprising at least 240 credits including a minimum of 180 credits from courses offered within the College of Arts & Humanities.
- b) Honours in a Combination of two Subjects: Available as set out in the Appendix to these regulations.

4.2.2 To be eligible for the award of an Honours degree including a Modern Language, in addition to satisfying the University generic undergraduate regulations for award of an Honours degree, the candidate must normally have obtained a total of at least 600 credits, including at least 120 credits obtained from an approved Language Year Abroad, usually completed as Year 3 of study. Candidates must also obtain a grade of D3 or above in both the Senior Honours core Written and core Spoken language courses of their named degree. If they do not obtain a D3, but meet all other requirements for the award of an Honours degree, they will be awarded the MA with Honours in Culture Studies ['Modern Language(s)'].

4.2.3 To be eligible for the award of an Honours degree '(with Gaelic Immersion)', in addition to satisfying the University generic regulations for an Honours degree, the candidate must have obtained a total of at least 600 credits, including at least 120 credits of Gaelic Immersion at grade C3 or above, usually completed as Year 3 of study.

4.2.4 The calculation of the final Honours classification in a single subject and in a combination of two subjects is normally based on a contribution of 50% from Junior Honours courses and 50% from Senior Honours courses where these courses are of equal credit rating. Exceptions are listed in the programme specifications. A Joint Honours degree with subjects outside the College of Arts & Humanities may also be subject to differential percentage contributions.

4.3 Designated Master of Arts General Humanities Degrees

4.3.1 In accordance with Generic Undergraduate Regulation §14, the Master of Arts designated degree requires a total of 360 credits. At least 180 of these credits must come from core subjects relevant to the degree designation.

4.3.2 The curriculum must include at least three subjects, with a minimum of 40 credits from each. At least two of these subjects, including one core subject, must each have 80 credits in total, with at least 40 at level 2 or above. Of the 60 credits required by §14 at level 3, at least 20 must be from the core subject.

4.3.3 Credits from a Modern Languages Year Abroad do not count towards these requirements.

4.3.4 In addition to Generic Undergraduate Regulation §14.2, the award of Merit shall require a grade point average of at least 12.0 in the core and Distinction shall require a grade point average of at least 15.0 in the core.

4.4 Diploma of Higher Education

4.4.1 Further to Generic Undergraduate Regulation §13.1, where at least 160 credits have been gained at grade D3 or above from courses belonging to the group of core subjects for a designated MA degree, the candidate shall be eligible to receive the Diploma of Higher Education bearing the designation of that degree. Otherwise the candidate shall be awarded the Diploma of Higher Education with the designation 'General Humanities'.

4.4.2 Further to Generic Undergraduate Regulation §13.2, where the Diploma of Higher Education is being awarded with a designation corresponding to the designation of a particular MA degree, it shall be awarded with Merit where the grade point average is 12.0 both overall and in the courses governing the particular designation, and with Distinction where the grade point average is 15.0 both overall and in the courses governing the particular designation.

Appendix: Honours Subjects

The recognised single subjects and pairs of subjects of study for Honours are given in the following lists:

i) Single Honours

Single Honours may currently be taken in the subjects listed below. Other subjects available at Honours level in the College, for example, Celtic Civilisation, must be combined with another subject for Joint Honours.

Ancient History	German
Archaeology	Greek
Celtic Studies	History
Celtic Studies with Gaelic Immersion	History of Art
Classics	Italian
Comparative Literature	Latin
Creative Arts & Industries	Mathematics
Digital Media & Information Studies	Music
English Language & Linguistics	Philosophy
English Literature	Psychology
Film & Television Studies	Scottish Literature
French	Spanish
Gaelic	Theatre Studies
Gaelic with Immersion	Theology & Religious Studies
Geography	

ii) **Joint Honours**

Permitted combinations for Joint Honours are published on the [University Website](#).

However, it may be possible for Joint Honours to be taken in a combination of subjects which is not advertised, provided the timetable permits this. Enquiries from current students should be addressed to coah-advising-wellbeing@glasgow.ac.uk.

iii) **Part-time**

Part-time study at Honours level may not be available in all subjects. Any candidate wishing to undertake a part-time Honours degree should establish from the relevant Head(s) of School whether part-time provision is available and shall submit to the relevant Head(s) of School an outline of the entire proposed Honours curriculum and timescale for provisional approval.

DEGREE OF BACHELOR OF DIVINITY

RESOLUTION

The Degree of Bachelor of Divinity is governed by Resolutions of the University Court. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out with those Regulations. The provisions of Resolution No. 585 are as follows:

1. The Degree of Bachelor of Divinity (BD) may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities (the College) as a Degree in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes" together with such Supplementary Regulations as are contained in this Resolution No. 585 - "Degree of Bachelor of Divinity". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The Degree may be awarded as a General Degree in Theology & Religious Studies and as a Degree with Honours in such subjects as may be prescribed by Regulation. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.

REGULATIONS

1. **Recognition of Prior Learning**

- 1.1 An applicant holding a BD general Degree, BD (Min) general Degree or MA in Theology & Religious Studies ordinary Degree may, if they have fulfilled the requirements for admission to Honours, and at the discretion of the Head of School of Critical Studies, be admitted to Junior Honours.
- 1.2 An applicant who is a graduate in any discipline may be admitted to complete the BD general Degree in two years by receiving 120 prior credits at level 1 and completing the required 240 credits at levels 1, 2 and 3 from the list of qualifying courses in Theology & Religious Studies.

2. **Maximum and Minimum Periods of Study**

- 2.1 The maximum period normally permitted for a full-time candidate for the BD with Honours is six academic sessions from the date of first registration.
- 2.2 The maximum period normally permitted for a full-time candidate for the BD (General) is five academic sessions from the date of first registration.

- 2.3 The maximum period normally permitted for a part-time candidate for the BD Degree with or without Honours is 10 academic sessions from the date of first registration. Where both full-time and part-time study is involved, two sessions of part-time study shall be deemed equivalent to one session of full-time study.

3. Progress

- 3.1 Further to Generic Undergraduate Regulations §10 and §11, the following applies:

After one session:	The candidate must have obtained at least 80 credits, of which at least 60 must be at grade D3 or above and achieved a grade point average ⁹ of at least 9.0.
After two sessions:	The candidate must have obtained at least 180 credits of which at least 100 must be at grade D3 or above and achieved a grade point average of at least 9.0. At least 40 credits must be at level 2.
After three sessions:	The candidate must have obtained: 240 credits with a minimum grade point average of 9.0; 160 credits at grade D3 or above; 80 credits at level 2 or above.

3.2 Entry to Honours

In addition to the requirements set out in Generic Undergraduate Regulation §15.1, students wishing to progress to Honours must have completed:

- a) 240 credits (or equivalent) including at least 80 credits at level 1 and at least 80 credits at level 2 from the list of qualifying courses in Theology & Religious Studies.

4. Courses Available to Candidates

- 4.1 A full list of the courses which qualify for the degrees of BD is to be found in the relevant Programme Specifications.
4.2 Details of the courses on offer in any given year are provided in the relevant School handbooks.

5. Programme Requirements for the Award of the Degree

The following requirements apply in addition to those set out in Generic Undergraduate Regulations §14 and §16:

5.1 Degree of BD

In the first and second year of study the candidate must complete 240 credits which must include at least 80 credits at level 1 and at least 80 credits at level 2 from the list of qualifying courses in Theology & Religious Studies. In year 3 the candidate must complete 120 credits at level 2 or above, which must include at least 80 credits at level 3 or honours level

DEGREE OF BACHELOR OF MUSIC

RESOLUTION

The Degree of Bachelor of Music is governed by Resolutions of the University Court. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out with those Regulations. The provisions of Resolution No. 584 are as follows:

1. The Degree of Bachelor of Music (BMus) may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities (the College) as a General Degree and as a Degree with Honours, in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes" together with such Supplementary Regulations as are contained in this Resolution No. 584 - "Degree of Bachelor of Music". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The Degree shall not be conferred upon persons who have not satisfied the terms of these Regulations, and shall not be conferred *honoris causa* except in the conditions contained in Ordinance of the University Court No. 109 (Glasgow No. 28).
4. The early exit awards of Diploma of Higher Education and Certificate of Higher Education are also included in the Regulations.

⁹ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

REGULATIONS

1. Maximum Period of Study

The maximum period of study is normally five sessions for the general degree and six sessions for the degree with Honours.

2. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

2.1 The minimum requirements for progress to a succeeding year of study are:

- | | |
|-----------------------|---|
| After one session: | The candidate must have obtained at least 100 credits with a minimum GPA of 9.0 and a minimum of 80 credits at D3. |
| After two sessions: | The candidate must have obtained at least 240 credits with a minimum GPA of 9.0 and a minimum of 200 credits at D3. |
| After three sessions: | The candidate must have obtained:
240 credits with a minimum grade point average of 9.0;
160 credits at grade D3 or above;
80 credits at level 2 or above. |

2.2 A candidate who has met the conditions for progress after three sessions is guaranteed entry to the final year of the Honours programme. Any other candidate may be offered entry to Honours if, in the judgement of the Head of Subject, their performance offers a reasonable prospect of them achieving the standard required in the Honours programme.

3. Courses Available to Candidates

The courses available to candidates, including those designated as compulsory core courses and are set out in the programme specification.

4. Programme Requirements for the Award of the Degree

4.1 Degree of BMus General

The following requirement applies in addition to those set out in Generic Undergraduate Regulation §14:

The candidate must include within the required 360 credits:

- a) 160 credits of compulsory core courses; and
- b) 200 credits of further courses of which up to 40 credits may be taken outwith Music.

4.2 Degree of BMus with Honours

The following requirement applies in addition to those set out in Generic Undergraduate Regulation §16:

The candidate must include within the required 480 credits:

- a) 200 credits of compulsory core courses; and
- b) 280 credits of further courses of which up to 60 credits may be taken outwith Music.

NON GENERIC UNDERGRADUATE REGULATIONS

CERTIFICATE OF HIGHER EDUCATION in GAELIC IMMERSION

REGULATIONS

1. General

- a) The Certificate of Higher Education in Gaelic Immersion may be awarded by the University of Glasgow (the University) in the College of Arts & Humanities.
- b) Candidates registered for the MA (Honours) degree who complete 120 credits of Gaelic Immersion as part of that degree programme may be transferred to the CertHE Gaelic Immersion if they do not qualify for the MA (Honours) degree.

2. Duration of Study

The programme of study leading to the award of a Certificate of Higher Education in Gaelic Immersion is available on a full-time and part-time basis. The minimum period of study is one academic session. The maximum duration of study normally permitted on a full-time basis is one academic session. The maximum period of study normally permitted on a part-time basis is three academic sessions.

3. Composition of Programme of Study

A candidate for the award of the Certificate of Higher Education in Gaelic Immersion is required to:

- a) complete 120 credits of taught courses, as specified in the relevant Programme Specification;
- b) follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the 'University Fees and General Information for Students' section in the University Regulations.

5. Assessment

Regulations for assessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the University Regulations.

6. Award of Certificate of Higher Education in Gaelic Immersion

- 6.1 A candidate who has completed taught courses totalling 120 credits with a grade point average¹⁰ of at least 7.0 shall be eligible to receive a Certificate of Higher Education in Gaelic Immersion.
- 6.2 The Certificate of Higher Education Gaelic in Immersion shall be awarded with Merit where the grade point average is at least 12.0 and with Distinction where the grade point average is at least 15.0.

DEGREE OF BACHELOR OF SCIENCE (DENTAL SCIENCE) in MEDICAL HUMANITIES

RESOLUTION

The Degree of Bachelor of Science (Dental Science) in Medical Humanities is governed by Resolution No. 689 of the University Court, the provisions of which are as follows:

1. The Degree of Bachelor of Science (Dental Science) (BSc (DentSci)) in Medical Humanities may be awarded by the University of Glasgow in the College of Arts & Humanities as a Degree with Honours. The Degree shall not be recognised as a primary qualification conferring the right of registration on the Medical Register.
2. The Senate may, with the consent of the University Court, make regulations governing the award of the Degree.

REGULATIONS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Admission

- 1.1 A candidate for the Degree, unless granted a concession or exemption under §2 for the Degree of BDS, must normally have attended the University of Glasgow for no fewer than three academic sessions, undertaking the course of study prescribed as the first three years of the curriculum for the Degree of BDS, and have achieved a grade D3 or above in all courses in the years preceding admission, normally at the first attempt.
- 1.2 A student admitted as a candidate for the Degree must also be a candidate for the Degree of BDS.
- 1.3 The candidate must apply to the School(s) responsible for the courses to which they seek admission with a statement of their results achieved to date. Admission is at the discretion of the Head(s) of School concerned but a candidate refused entry may submit for the consideration of the relevant College any special circumstances bearing on their case.
- 1.4 Exceptionally candidates studying for a BDS or equivalent from selected partner institutions and who are of academic standing equivalent to §1.1 will be admitted, subject to approval by the Head(s) of School. Where such

¹⁰ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 6.9 would not satisfy a requirement for a grade point average of 7.0.

candidates have completed fewer than three years of BDS or equivalent, the award of the Degree shall be delayed until they have successfully completed the required number of years on return to their original institution.

2. Duration of Study

The minimum period of study for the award of the Degree is one academic session of full-time study. The degree programme must normally be completed within one academic session of admission to the programme. The maximum period permitted for study is two academic sessions of registered study.

3. Programme Components

- 3.1 In order to qualify for the Degree a candidate must complete 120 credits as specified in the relevant Programme Document.
- 3.2 The year of study for the Degree shall normally be intercalated after the fourth year of study for the Degree of BDS.
- 3.3 The curriculum of each candidate must be entered on *MyCampus* by that candidate at the start of the session. Once this has been done, the curriculum may not be altered outwith the 'add-drop' period except with the approval of an Adviser of Studies.
- 3.4 During the period of study on the programme a candidate may not undertake any professional training or other occupation without the approval of the College of Arts & Humanities.
- 3.5 A candidate may not attend courses outwith their curriculum without the permission of the College of Arts & Humanities.

4. Assessment

- 4.1 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 4.2 All courses for which the candidate has registered must be counted towards the calculation of their grade point average¹¹ for the purposes of §4.3 unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or
 - b) on such other date as may be specified in the course document for that course.
- 4.3 The Honours degree classification shall be calculated as set out in §16.36 and §16.37 of the Code of Assessment except that the relevant grade point average shall be that achieved in relation to the 120 credits of the Programme.
 - 4.4 The Degree shall have an External Examiner to assure relevant standards with respect to the programme as a whole, notwithstanding the parallel external examining arrangements of Schools which contribute courses to the programme. The External Examiner for the Degree shall have access to all assessed materials completed by each candidate on this programme.

5. Requirements for the Award of Honours Degree

To be eligible for the award of the Honours degree, in addition to the requirements set out at §1.1, the candidate must have obtained at least 120 credits which must include a grade of D3 or above in a piece of independent work worth at least 20 credits, and complied with any other requirements set out in the Programme Document.

DEGREE OF BACHELOR OF SCIENCE (MEDICAL SCIENCE) in MEDICAL HUMANITIES

RESOLUTION

The Degree of Bachelor of Science (Medical Science) in Medical Humanities is governed by Resolution No. 637 of the University Court, the provisions of which are as follows:

1. The Degree of Bachelor of Science (Medical Science) (BSc (MedSci)) in Medical Humanities may be awarded by the University of Glasgow in the College of Arts & Humanities as a Degree with Honours. The Degree shall not be recognised as a primary qualification conferring the right of registration on the Medical Register.
2. The Senate may, with the consent of the University Court, make regulations governing the award of the Degree.

¹¹ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

REGULATIONS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Admission

- 1.1 A candidate for the Degree, unless granted a concession or exemption under §2 for the Degree of MBChB, must normally have attended the University of Glasgow for no fewer than three academic sessions, undertaking the course of study prescribed as the first three years of the curriculum for the Degree of MBChB, and have achieved a grade D3 or above in all courses in the years preceding admission, normally at the first attempt.
- 1.2 A student admitted as a candidate for the Degree must also be a candidate for the Degree of MBChB.
- 1.3 The candidate must apply to the School(s) responsible for the courses to which they seek admission with a statement of their results achieved to date. Admission is at the discretion of the Head(s) of School concerned but a candidate refused entry may submit for the consideration of the relevant College any special circumstances bearing on their case.
- 1.4 Exceptionally candidates studying for an MBChB or equivalent from selected partner institutions and who are of academic standing equivalent to §1.1 will be admitted, subject to approval by the Head(s) of School. Where such candidates have completed fewer than three years of MBChB or equivalent, the award of the Degree shall be delayed until they have successfully completed the required number of years on return to their original institution.

2. Duration of Study

The minimum period of study for the award of the Degree is one academic session of full-time study. The degree programme must normally be completed within one academic session of admission to the programme. The maximum period permitted for study is two academic sessions of registered study.

3. Programme Components

- 3.1 In order to qualify for the Degree a candidate must complete 120 credits as specified in the relevant Programme Document.
- 3.2 The year of study for the Degree shall normally be intercalated after the third year of study for the Degree of MBChB.
- 3.3 The curriculum of each candidate must be entered on *MyCampus* by that candidate at the start of the session. Once this has been done, the curriculum may not be altered outwith the 'add-drop' period except with the approval of an Adviser of Studies.
- 3.4 During the period of study on the programme a candidate may not undertake any professional training or other occupation without the approval of the College of Arts & Humanities.
- 3.5 A candidate may not attend courses outwith their curriculum without the permission of the College of Arts & Humanities.

4. Assessment

- 4.1 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 4.2 Courses for which the candidate has registered must be counted towards the calculation of their grade point average¹² for the purposes of §4.3 unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues:

- a) on the date on which the first summative assessment for that course is to be submitted; or
- b) on such other date as may be specified in the course document for that course.

- 4.3 The Honours degree classification shall be calculated as set out in §16.36 and §16.37 of the Code of Assessment except that the relevant grade point average shall be that achieved in relation to the 120 credits of the Programme.
- 4.4 The Degree shall have an External Examiner to assure relevant standards with respect to the programme as a whole, notwithstanding the parallel external examining arrangements of Schools which contribute courses to the

¹² The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has achieved a required grade point average, no further rounding is permitted. For example, a candidate achieving a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

programme. The External Examiner for the Degree shall have access to all assessed materials completed by each candidate on this programme.

5. Requirements for the Award of Honours Degree

To be eligible for the award of the Honours degree, in addition to the requirements set out at §1.1, the candidate must have obtained at least 120 credits which must include a grade of D3 or above in a piece of independent work worth at least 20 credits, and complied with any other requirements set out in the Programme Document.

RESEARCH STUDENTS

Ordinance 350 (General No 12), which came into force in October 1961, governs the admission of Research Students and the appointment of Research Fellows. The following are the provisions of that Ordinance relevant to the admission of Research Students:

- II. The Senate, with the approval of the University Court, shall have power to make regulations under which any person who has given satisfactory evidence of their fitness to engage in special study or research may be admitted to the University as a Research Student.
- IV. Research Students shall have access to and the use of the University laboratories, libraries and museums, subject to the provisions of any Ordinances and under such other conditions as the University Court, after consultation with the Senate, may determine.

REGULATIONS

The following are the Regulations made under Section II:

1. Applications for admission to the status of Research Student must be made to the relevant College Graduate School in accordance with published procedures.
2. Each application for admission will be referred to the appropriate College Graduate School for evaluation. Applications will be assessed by at least one member of the School within which the proposed line of study or research falls. The College Graduate School shall accept no applicant who has not satisfied them by examination or otherwise: (a) that their proposed line of study or research is a fit and proper one, and that they are qualified to prosecute it; (b) that they are of good character; and (c) that they propose to prosecute their studies or research during a period to be approved by the Senate.
3. Subject to the regulations of the Senate, the College or the Committee shall provide for the supervision of the work of each applicant admitted by the Senate to the status of Research Student, and shall report to the College Graduate School at least once a year as to their progress and conduct. The College may suspend or exclude from any course any Research Student whose conduct or progress is unsatisfactory.
4. Every Research Student must register each year, paying the appropriate Fees.
5. A Research Student may be required at the discretion of the Head of the School concerned to report their attendance to the supervisor of their research, or to the Clerk of Senate, at least once a week in term-time, except during periods when, with the permission of the Senate, they are prosecuting special study or research elsewhere than in the University or in a College affiliated thereto.
6. A Research Student may be required by their supervisor(s) to attend classes in the University related to their research topic, and may also be required by their supervisor(s) to perform the class exercises and take class examinations; but they shall not be eligible for prizes in classes so attended and their attendance shall not qualify for graduation.
7. All papers arising out of work done in a School shall, when published, have a due recognition of the University inserted.

GENERIC REGULATIONS FOR POSTGRADUATE CERTIFICATES AND DIPLOMAS – COLLEGE OF ARTS & HUMANITIES

REGULATIONS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Application of Regulations

- 1.1 These regulations apply without modification to the awards listed in §10.
- 1.2 These regulations apply also to the awards listed in §11 subject to alternative requirements described in the relevant Programme Document. The requirements for these awards may vary only in respect of duration of study (§3), requirements for the award (§7) to reflect the requirements of professional or statutory bodies, or progress to a Masters degree (§8).

2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

3. Duration of Study

The minimum period of study for the award of a Certificate or Diploma is one semester and one academic session respectively. The maximum period for full-time study is 12 calendar months of registered study. The maximum period within which all candidates must complete the programme is four years from the date of initial registration.

4. Programme Components

- 4.1 In order to qualify for an award in respect of the programmes specified in §10 – §11, a candidate must complete minimum credits¹³ as follows:
- a) For the award of a Postgraduate Diploma: 120 credits of taught courses.
 - b) For the award of a Postgraduate Certificate: 60 credits of taught courses.
- 4.2 The taught courses will normally be undertaken during the academic session (September - June) and are specified in the relevant Programme Document.

5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the 'University Fees and General Information for Students' section in the *University Regulations*.

6. Assessment

- 6.1 For each academic session assessment and reassessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 6.2 All courses for which the candidate has registered, including where the credit total of those courses exceeds the minimum referred to at §4, must be counted:
- a) for the purposes of §7¹⁴ and §8, in the calculation of the candidate's grade point average; and
 - b) for the purpose of §8, in relation to the proportion of credits achieved at specified course grades, unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues on the date on which the first summative assessment for that course is to be submitted or on such other date as may be specified in the course document for that course.

7. Requirements for the Award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit

- 7.1 The requirement for the award of a Postgraduate Diploma is a grade point average¹⁵ of at least 9.0 in 120 credits, with not less than 80 of these credits at grade D3 or above.
- 7.2 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above.
- 7.3 §7.4 and §7.5 refer to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.¹⁶
- 7.4 A candidate who has achieved a grade point average of at least 14.5 at the first sitting will be eligible for the award with Merit. Where the grade point average falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 7.5 A candidate who has achieved a grade point average of at least 17.5 at the first sitting will be eligible for the award with Distinction. Where the grade point average falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.

¹³ In compliance with the Scottish Credit & Qualifications Framework a minimum component of the total credit must be gained from **Masters level** courses (level M/SCQF level 11) as follows: 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

¹⁴ Except for §7.2, §7.3, §7.4 and §7.5 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

¹⁵ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to award and progress, no further rounding is permitted. For example, a grade point average of 8.9 would not satisfy a requirement for a grade point average of 9.0.

¹⁶ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

8. Progress to a Masters Degree

A candidate may be permitted to progress to study for a Masters degree if a Masters programme in the same subject is available and only if the candidate has obtained a grade point average¹⁵ of 12.0 in the taught courses described in §4 with at least 75% of these credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

9. Fitness to Practise

Programmes listed in §10 and §11 where Fitness to Practise applies are indicated by footnote. A candidate on such a programme is required to assent to their School's Code of Professional Conduct. Any candidate refusing to do so will be denied access to teaching and practical/clinical/professional placement and will not be permitted to progress. A reported breach of the Code or other matter relating to a candidate's Fitness to Practise will be dealt with in accordance with the regulations set out in §36 of the 'University Fees and General Information for Students' section of the *University Regulations*. In order to qualify for an award from the programme, a candidate must be in good standing with the University with regard to their Fitness to Practise.

10. Awards to which these Regulations Apply

The following awards are governed by the above regulations:

Certificate in Global Gender History (Distance Learning)
Certificate in Information Management & Preservation
Certificate in Translation Studies
Certificate in War Studies
Diploma in Conflict Archaeology & Heritage
Diploma in Early Modern History
Diploma in Gender History
Diploma in Global Gender History (Distance Learning)
Diploma in History
Diploma in Information Management & Preservation
Diploma in Library & Information Studies
Diploma in Material Culture & Artefact Studies
Diploma in Medieval History
Diploma in Modern History
Diploma in Museum Studies
Diploma in Scottish History
Diploma in Translation Studies
Diploma in War Studies

11. Awards which include Variations to Clauses 3, 7 and 8

None recognised by Senate for session 2025-26.

GENERIC REGULATIONS FOR MASTERS DEGREES

GENERIC REGULATIONS FOR TAUGHT MASTERS DEGREES – COLLEGE OF ARTS & HUMANITIES

RESOLUTION

The Masters degrees listed in §12 and §13 are governed by Resolution No. 552 of the University Court, the provisions of which are as follows:

1. The Masters Degrees listed in §12 and §13 of the section entitled 'Regulations' may be awarded by the University of Glasgow in the Colleges with which these Degrees are identified in these Regulations. Degrees listed in these clauses under the title 'SRUC (Scotland's Rural College)' may be awarded by the University on the recommendation of that College.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of these degrees - these are stated in §1 – §11 of the section entitled 'Regulations'.
3. The awards of Postgraduate Diploma and Postgraduate Certificate are also included in the Regulations.

REGULATIONS

A student admitted onto a programme leading to an award must follow the instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and the Programme Document (often referred to as

the Programme or 'Course' Handbook) which will contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Application of Regulations

- 1.1 These regulations apply without modification to the degrees listed in §12.
- 1.2 These regulations apply also to the degrees listed in §13 subject to alternative requirements described in the relevant Programme Document. The requirements for these degrees may vary only in respect of duration of study (§3) or progress (§7) to reflect the requirements of professional or statutory bodies.

2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

3. Duration of Study

The minimum period of study for the award of a Masters degree is 12 calendar months. The maximum period for full-time study is 24 calendar months of registered study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.¹⁷

4. Programme Components

- 4.1 In order to qualify for an award in respect of the programmes specified in §12 and §13, a candidate must complete minimum credits¹⁸ as follows:
 - i) For the award of a Masters degree: 180 credits,¹⁹ which includes both taught courses and a 60 credit (or more) substantial independent work which should be appropriately supervised and may take the form of a dissertation or project.
 - ii) For the award of a Postgraduate Diploma: 120 credits of taught courses.
 - iii) For the award of a Postgraduate Certificate: 60 credits of taught courses.
- 4.2 The taught courses will normally be undertaken during the academic session (September – June) and are specified in the relevant Programme Document. The length and nature of the substantial independent work is as specified in the relevant Programme Document.

5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the 'University Fees and General Information for Students' section in the *University Regulations*.

6. Assessment

- 6.1 For each academic session assessment and reassessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 6.2 For the purposes of §7, §9 and §10²⁰ all courses for which the candidate has registered, including where the credit total of those courses exceeds the minimum referred to at §4.1, must be counted:
 - a) in the calculation of the candidate's grade point average; and
 - b) in relation to the proportion of credits achieved at specified course grades, unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues on the date on which the first summative assessment for that course is to be submitted or on such other date as may be specified in the course document for that course.

¹⁷ For programmes with a minimum period of study of three years, the maximum period within which candidates must complete the programme is six years from the date of initial registration.

Where a candidate has progressed to study under §8 of the Generic Regulations for Postgraduate Certificates and Diplomas that candidate's duration of study for the Masters degree shall be counted as the period since first registration for the Postgraduate Certificate or Diploma.

¹⁸ In compliance with the Scottish Credit & Qualifications Framework a minimum component of the total credit must be gained from **Masters level** courses (level M/SCQF level 11) as follows: 150 credits for a Masters Degree, 90 credits for a Postgraduate Diploma, 40 credits for a Postgraduate Certificate.

¹⁹ For any degree programme requiring more than 180 credits for the award of the Masters degree, the credit requirement will be stated in the Programme Specification and Programme Document.

²⁰ Except for §10.2, §10.3 and §10.5 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

7. Candidates for a Masters Degree: Progress

- 7.1 A candidate will be permitted to progress to preparation of the substantial independent work required by the degree, only if they have obtained a grade point average²¹ of 12.0 or above in the taught courses described in §4 with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the substantial independent work where it is judged²² that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following any outstanding assessment opportunities (including reassessment and remedying incomplete assessment due to Extenuating Circumstances).
- 7.2 A candidate who has commenced study midway through an academic session will be permitted to progress to preparation of the substantial independent work, only if they have obtained a grade point average of 12.0 or above in the taught courses assessed by the end of the session in which study was commenced, with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the substantial independent work where it is judged²² that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following any outstanding assessment opportunities (including reassessment and remedying incomplete assessment due to Extenuating Circumstances).
- 7.3 A candidate may be required to commence work on the substantial independent work before the assessment of the taught courses referred to in §4 has been completed.
- 7.4 Where a candidate is permitted or required to commence work on the substantial independent work before satisfying the progress requirements set out in §7.1 this shall not indicate that the candidate has satisfied the requirements for award in relation to the taught courses. In the event that subsequently after all opportunities at assessment have been exhausted the candidate does not achieve the standard required in relation to the taught courses specified in §9.1, the candidate will not be eligible for the award of the Masters degree, and the following will apply:
- If the substantial independent work has been submitted, it will be marked and a grade published.
 - If the substantial independent work has not been submitted but the School is satisfied that the work required, including writing up, is substantially complete and so no further supervisory input is required, the candidate may submit the work by the published deadline. The work will be marked and a grade published.
 - If the substantial independent work is not substantially complete or requires further supervisory input, the work should be discontinued and no submission made. No grade will be published for the candidate.

8. Reassessment of the Substantial Independent Work

- 8.1 Where a candidate requires a higher grade in the substantial independent work to satisfy the requirements set out in §9.1, reassessment of that substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than three months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the substantial independent work or to undertake further practical work.
- 8.2 Where at the time of publication of the grade achieved on the substantial independent work a candidate has exhausted all assessment opportunities on the taught courses referred to in §4 and has failed to satisfy the standard required in relation to the taught courses specified in §9.1 for the award of the degree, a resubmission of the substantial independent work will only be permitted where the Board determines that no further supervisory input is required.

9. Requirements for the Award of a Masters Degree and Rules for Award of Distinction and Merit

- 9.1 A candidate will be eligible for the award of the degree on obtaining a grade point average²¹ of at least 12.0 in the taught courses described in §4, with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and obtaining a grade D3 or above in the substantial independent work.
- 9.2 §9.4 and §9.6 refer to the 'weighted course grade profile'. This means the profile of course grades obtained at the first attempt across the 180 or more credits taken on the programme and weighted to reflect the relative credit weightings of the courses.²³

²¹ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

²² This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners, or appropriately constituted Progress Committee.

²³ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

- 9.3 A candidate will be eligible for the award of Merit on achieving at the first attempt:
- a) a grade point average of at least 14.5 in the 180 or more credits taken on the programme; and
 - b) a grade point average of at least 14.0 in the taught courses; and
 - c) a grade of C1 or above in the substantial independent work.
- 9.4 Where a candidate has satisfied the requirements set out at §9.3 (b) and (c), and their grade point average at the first attempt for the 180 or more credits taken on the programme falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 9.5 A candidate will be eligible for the award of Distinction on achieving at the first attempt:
- a) a grade point average of at least 17.5 in the 180 or more credits taken on the programme; and
 - b) a grade point average of at least 17.0 in the taught courses; and
 - c) a grade of B1 or above in the substantial independent work.
- 9.6 Where a candidate has satisfied the requirements set out at §9.5 (b) and (c), and their grade point average at the first attempt for the 180 or more credits taken on the programme falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.
- 10. Requirements for the Award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit**
- 10.1 The requirement for the award of a Postgraduate Diploma is a grade point average²¹ of at least 9.0 in 120 credits, with not less than 80 of these credits at grade D3 or above.
- 10.2 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above.
- 10.3 A candidate who has achieved at the first attempt a grade point average of at least 14.5 or 17.5 will be eligible for the award of Postgraduate Diploma or Postgraduate Certificate with Merit or Distinction respectively.
- 10.4 §10.5 refers to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.²³
- 10.5 Where a candidate has achieved at the first attempt a grade point average within the range 14.1 to 14.4 or 17.1 to 17.4 the Board of Examiners shall make the award of Postgraduate Diploma or Postgraduate Certificate with Merit or Distinction where at least 50% of the weighted course grade profile comprises grades of B or above, or A grades, respectively.

11. Fitness to Practise

Programmes listed in §12 and §13 where Fitness to Practise applies are indicated by footnote. A candidate on such a programme is required to assent to their School's Code of Professional Conduct. Any candidate refusing to do so will be denied access to teaching and practical/clinical/professional placement and will not be permitted to progress. A reported breach of the Code or other matter relating to a candidate's Fitness to Practise will be dealt with in accordance with the regulations set out in §36 of the 'University Fees and General Information for Students' section of the *University Regulations*. In order to qualify for an award from the programme, a candidate must be in good standing with the University with regard to their Fitness to Practise.

12. Degrees²⁴ to which these Regulations Apply

The following degrees are governed by the above regulations:

Master of Letters (MLitt) Art History
 Master of Letters (MLitt) Art History: Dress & Textile Histories
 Master of Letters (MLitt) Art History: Technical Art History: Making & Meaning
 Master of Letters (MLitt) Comparative Literature
 Master of Letters (MLitt) Creative Writing
 Master of Letters (MLitt) Creative Writing (Distance Learning)
 Master of Letters (MLitt) English Literature
 Master of Letters (MLitt) English Literature: Fantasy
 Master of Letters (MLitt) English Literature: Modernities – Literature, Culture, Theory
 Master of Letters (MLitt) Film & Television Studies
 Master of Letters (MLitt) Playwriting & Dramaturgy

²⁴ Each of these degree programmes also offer awards of Postgraduate Diploma and Postgraduate Certificate with the same title (see §10).

Master of Letters (MLitt) Theatre & Performance Practices
 Master of Letters (MLitt) Theatre Studies
 Master of Music (MMus) Musicology
 Master of Science (MSc) Ancient Cultures
 Master of Science (MSc) Applied Linguistics
 Master of Science (MSc) Archaeology
 Master of Science (MSc) Classics & Ancient History
 Master of Science (MSc) Conflict Archaeology & Heritage
 Master of Science (MSc) Creative Industries & Cultural Policy
 Master of Science (MSc) Creative Sound Design & Audiovisual Media
 Master of Science (MSc) Early Modern History
 Master of Science (MSc) English Language & Linguistics
 Master of Science (MSc) Film Curation
 Master of Science (MSc) Film-Making & Media Arts
 Master of Science (MSc) Gender History
 Master of Science (MSc) Global Communications
 Master of Science (MSc) Global Gender History (Distance Learning)
 Master of Science (MSc) Global History
 Master of Science (MSc) History
 Master of Science (MSc) Information Management & Preservation
 Master of Science (MSc) Library & Information Studies
 Master of Science (MSc) Material Culture & Artefact Studies
 Master of Science (MSc) Media Management
 Master of Science (MSc) Medieval History
 Master of Science (MSc) Modern History
 Master of Science (MSc) Museum Studies
 Master of Science (MSc) Music Industries
 Master of Science (MSc) Philosophy
 Master of Science (MSc) Philosophy (Conversion)
 Master of Science (MSc) Philosophy of Mind & Psychology
 Master of Science (MSc) Philosophy of Mind & Psychology (Conversion)
 Master of Science (MSc) Reparatory Justice²⁵
 Master of Science (MSc) Scottish History
 Master of Science (MSc) Speech, Language & Sociolinguistics
 Master of Science (MSc) Translation Studies
 Master of Science (MSc) War Studies
 Master of Theology (MTh) Ministry, Theology & Practice

13. Degrees²⁴ which include Variations to Clauses 3 and 7

None recognised by Senate for session 2025-26.

DEGREE OF MASTER OF LETTERS

RESOLUTION

The Degree of Master of Letters is governed by Resolution No. 576 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Letters (MLitt) may be awarded by the Senate of the University of Glasgow in the Colleges of Arts & Humanities and Social Sciences.
2. a) A candidate for the Degree may undertake research in accordance with the provisions of Schedule A²⁶ as set out in the Regulations. Such research shall be prosecuted in the University of Glasgow or in another institution recognised for the purpose.
- b) Colleges and Graduate Schools may allow the candidate's research to be conducted in an institution external to the University of Glasgow. The choice of such an institution will be determined *ad hoc* and only where there

²⁵ Taught jointly with the University of West Indies. Students may also be awarded a degree by the University of West Indies on satisfying the requirements stipulated in that institution's degree regulations.

²⁶ Schedule B, pertaining to the award of the degree following a prescribed course of study, has been deleted from the Regulations.

exists clear alignment of the candidate's proposed research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised institution may be nominated to Senate either as a supervisor or as an internal examiner although such an individual may not be nominated as an examiner if they have previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.

3. Before being admitted, each candidate for the Degree must have:

- a) obtained a degree in any institution of higher education specially recognised for this purpose by the University Court on the recommendation of the Senate, provided always that a diploma or a certificate recognised in like manner as equivalent to a degree may be accepted in place of a degree; and,
- b) satisfied the Senate of their fitness to undertake advanced study.

4. A candidate who is a full-time student shall follow a programme of research in the University or another institution recognised for the purpose for not less than two years.

The period of study for a candidate who is a part-time student shall be at least one year longer than that prescribed for full-time students.

The College may on special cause shown:

- a) extend the prescribed period of study for any full-time candidate by not more than one year; or,
- b) reduce the prescribed period of study by up to one year.

Full-time candidates for the Degree are normally required to attend classes in the University and to be available in the relevant School(s) during the summer vacation for both work on, and supervision of, the dissertation.

5. A member of the teaching staff of the University, or a person who holds an appointment as Research Assistant or Research Fellow of the University of Glasgow and is paid through the Finance Office or directly by a grant-aiding body approved by the University Court, may offer themselves for the Degree of Master of Letters if they have prosecuted a course of research on a part-time basis for a period of not less than two years.

6. Each candidate for the Degree by research shall submit a thesis on a subject falling within their special study. The candidate may also be required to undergo oral and/or practical examination.

7. The examiners for the Degree shall be such professors and lecturers in the University as the Senate shall designate and such additional examiners as the University Court, on the recommendation of the Senate shall appoint. The College shall designate a professor or lecturer in the University to supervise the study of each candidate for the Degree. The supervisor shall report on the progress of the candidate at appropriate intervals as determined by the College.

8. The Degree shall in no case be conferred on persons who have not satisfied the requirements of this Resolution, and shall not be conferred as an Honorary Degree except in the conditions contained in Ordinance of the University Court No. 109, Glasgow No. 28.

REGULATIONS

Schedule A - Master of Letters by Research

1. Admission to study for the Degree will normally be granted only from the beginning of the academic year.

2. a) The following institution is recognised for the purpose of Section 1 of the Resolution:

The Glasgow School of Art.

b) On the recommendation of the College concerned, and of the Senate, the University Court may recognise, in the case of individual candidates, other institutions for the purpose of Section 2 of the Resolution, where satisfactory arrangements can be made for the supervision of a candidate.

c) A full-time member of staff of a recognised institution may be nominated to Senate as a supervisor or as an internal examiner or a member of a Special Committee. In such cases, a member of staff from an appropriate subject area in the University shall be appointed also.

3. The time limit for submission of theses is two years from first registration for full-time students and three years from first registration for part-time students. Students who have reached the time limit without submitting a thesis may apply annually to the Higher Degrees Committee or equivalent for an extension of one year, giving reasons for the delay and/or evidence of progress. Any such submissions must be supported by the supervisor or Head of School. On completion of the research the candidate shall present a thesis embodying the results of the work for examination for the Degree:

a) in the College of Arts & Humanities normally of 40,000–70,000 in length; and

b) in the College of Social Sciences normally of 30,000–40,000 words in length.

4. A candidate must submit the thesis electronically as directed by the Graduate School and this must conform to [University Library specifications](#). The thesis must include a summary (250–750 words) which must be an adequate and informative abstract of the work.

In Music, candidates may present themselves in Musicology, Musical Composition or Sonic Arts. In Musical Composition the candidate shall present a portfolio of composed music or work of equivalent creative depth or complexity comprising at least two pieces with a combined duration of at least 80 minutes. The portfolio may comprise instrumental, vocal or electroacoustic works or any combination thereof. It should include a written commentary of 5,000–7,000 words on the works contained. In Sonic Arts the candidate shall present a thesis of 20,000–40,000 words and project (weighted together: 100%). The project may be presented as a portfolio exemplifying and illustrating the thesis. This might involve a software/hardware project with details of its design and specification, and a description of its implementation. A research project would outline the design of experiments and present documentation and interpretation of the results. The thesis and the project taken shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under Section 2 of the Resolution.

5. Students must also comply with the detailed requirements for research degrees published by the appropriate Graduate School.
6.
 - a) In the College of Social Sciences the thesis must be written in English and an oral defence may be required.
 - b) In the College of Arts & Humanities the thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Higher Degrees Committee (or equivalent) may approve arrangements whereby the thesis may be written and defended in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.
7. The normal standard of admission will be that of a First or upper Second Class Honours degree, but another qualification, being a qualification approved by the University Court as provided in §3 of the Resolution, may be accepted by the College as being suitable for the programme of study which it is proposed that the applicant should follow.
8.
 - a) Candidates on a full-time basis must be available for regular supervision in the University throughout the period of study, except when given permission to prosecute research elsewhere in accordance with §2.
 - b) Candidates on a part-time basis must attend the University of Glasgow for a minimum total period prescribed by the College Graduate School and must be available for regular supervision throughout their period of study unless given permission otherwise. Colleges may also prescribe a minimum number of meetings for which candidates must be available to meet their Supervisor.
9. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the theses, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than six months after the date of the meeting of the Board of Examiners.
10. If approved for the Degree, an electronic copy of the thesis shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

DEGREE OF MASTER OF PHILOSOPHY

RESOLUTION

The Degree of Master of Philosophy is governed by Resolution No. 575 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Philosophy (MPhil) may be awarded by the University of Glasgow in each of the Colleges.
2.
 - a) A candidate for the Degree may undertake research in accordance with the provisions of Schedule B or Schedule C²⁷ as set out in the Regulations.²⁸ Such study shall be prosecuted in the University of Glasgow or The Glasgow School of Art or in another institution recognised for the purposes of study and research.
 - b) Colleges and Graduate Schools may allow the candidate's research to be conducted in an institution external to the University of Glasgow. The choice of such an institution will be determined *ad hoc* and only where there exists clear alignment of the candidate's proposed research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised institution may be nominated to Senate *either* as a

²⁷ Schedule C is published in The Glasgow School of Art section of the *University Regulations*.

²⁸ Schedule A, pertaining to the award of the Degree following a prescribed course of study, has been deleted from the Regulations.

supervisor or as an internal examiner although such an individual may not be nominated as an examiner if they have previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.

3. Before being admitted, every candidate for the Degree (a) must have obtained a degree in any Institution of Higher Education specially recognised for this purpose by the University Court on the recommendation of the Senate, provided always that a diploma or a certificate recognised in like manner as equivalent to a degree may be accepted in place of a degree and (b) must have satisfied the Senate of their fitness to undertake advanced study.
4. A candidate who is a full-time student shall follow a programme of study by research in the University or another Institution recognised for the purpose:
 - a) in the College of Arts & Humanities, the College of Medical, Veterinary & Life Sciences and the College of Social Sciences, for 12 months, and
 - b) in the College of Science & Engineering, for 24 months.

The period of study for a candidate who is a part-time student shall be at least one year longer than that prescribed for full-time students.

The Colleges may on special cause shown extend the prescribed period of study for any full-time candidate by not more than one year.

5. The College shall designate a Professor or Lecturer in the University to supervise the study of each candidate. The supervisor shall report at appropriate intervals as determined by the College on the progress of the candidate.
6. On the conclusion of their period of study each candidate shall present for such written examination as may be prescribed by the Senate and may be required to submit a dissertation. The candidate may also be required to undergo oral and/or practical examination.
7. The examiners for the Degree shall be such Professors and Lecturers in the University as the Senate shall designate and such additional examiners as the University Court, on the recommendation of the Senate shall appoint.
8. The Degree shall in no case be conferred on persons who have not satisfied the requirements of this Resolution and shall not be conferred as an Honorary degree except on the conditions contained in Ordinance of the University Court No. 109, Glasgow No. 28.
9. The regulations for the Degree shall be as stated in the Schedules.

Schedule B - Master of Philosophy by Research

1. Admission to study for the Degree will normally be granted from the beginning of the academic year.
2. The normal standard of admission will be that of a degree with First or Upper Second Class Honours but another qualification, being a qualification approved by the University Court as provided in Section 2 of the Resolution, may be accepted by the College as being suitable for the programme of research which it is proposed that the applicant should follow.
3. The minimum period of prescribed research for the Degree shall be:
 - a) in the College of Arts & Humanities, the College of Medical, Veterinary & Life Sciences and the College of Social Sciences, one year's full-time study or two years' part-time study; and
 - b) in the College of Science & Engineering two years' full-time study or four years' part-time study.

The candidate shall prosecute this research under the supervision of a member of staff from the appropriate subject area appointed by the College Higher Degrees Committee (or equivalent) on the recommendation of the Head of School. The Higher Degrees Committee shall have power for special reasons to permit a candidate to pursue study elsewhere for part of the prescribed period. The College Graduate School shall organise research training course(s) as appropriate for each research student.

A part-time candidate, and in the College of Science & Engineering a full-time candidate, shall be subject to the College requirements for progress prior to being permitted to progress to a subsequent year of study.

4.
 - a) On completion of the research the candidate shall present a thesis or a portfolio of work.
 - b) The thesis shall normally be 30,000–40,000 words in length, embodying the results of the work for examination for the Degree. The composition of the portfolio will be defined and agreed with the supervisor at the outset.
 - c)
 - i) In Celtic & Gaelic, candidates may present themselves for an MPhil by creative practice. The candidate shall present a portfolio of work for examination containing both a practical component and a critical component. The practical component might, for example: explore Celtic and/or Gaelic topics through a variety of creative media; consist of creative arts-led research into issues of significance for Celtic and/or Gaelic; or demonstrate creative practice in Celtic and/or Gaelic pedagogy. The critical component shall consist of an academically rigorous reflection upon the research process and its critical significance within the disciplines of Celtic and/or Gaelic. The length of the critical component shall be agreed between the

supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 10,000–15,000 words.

- ii) In Classics, candidates may present themselves for an MPhil by creative practice. The candidate shall present a portfolio of work for examination containing both a practical component and a critical component. The practical component may: explore classical/ancient historical insights through a variety of creative media; consist of creative arts-led research into issues of significance to the interpretation of the ancient Greek or Roman worlds; or demonstrate creative practice in classical/ancient historical pedagogy. The critical component shall consist of an academically rigorous reflection upon the research process and its critical significance within the discipline of Classics (including ancient history). The length of the critical component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 10,000–15,000 words.
 - iii) In History, candidates may present themselves for an MPhil by creative practice. The candidate shall present a portfolio of work for examination containing both a practical component and a critical component. The practical component may: explore historical insights through a variety of creative media; consist of creative arts-led research into issues of historical significance; or demonstrate creative practice in historical pedagogy. The critical component shall consist of an academically rigorous reflection upon the research process and its critical significance within the discipline of History. The length of the critical component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 10,000–15,000 words.
 - iv) In Theology & Religious Studies candidates may present themselves for a practice-based MPhil. The candidate shall present a portfolio of work for examination containing both a practical component and a critical component. The practical component may: explore religious/spiritual insights through a variety of creative media; demonstrate creative practice in areas such as liturgy, ritual and homiletics; or consist of Arts-based research into issues of theological/religious significance. The critical component shall consist of an academically rigorous reflection upon the research process and its critical significance within theology/religious studies. The length of the critical component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 10,000–15,000 words.
- d) The candidate must expect to attend an oral examination unless specified otherwise by the Graduate School.
 - e) Subject to §4(b), the thesis or portfolio must normally be written and defended in English. Exceptionally, however, in the College of Arts & Humanities at the time of application the College Higher Degrees Committee may approve arrangements whereby the thesis may be written and defended in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School, and the Higher Degrees Committee, and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.
5. A candidate must submit the thesis or portfolio for examination within six months of the conclusion of the statutory period of full-time or part-time study specified by regulation. The College will specify the date of commencement of part-time study. In exceptional circumstances, and on submission of a stated case, an extension of six months may be approved by the College Higher Degrees Committee.
 6. A candidate must submit the thesis or portfolio electronically as directed by the Graduate School and this must conform to [University Library specifications](#). The thesis or portfolio must be accompanied by a declaration that the research has been carried out and the submission composed by the candidate, and that the submission has not been accepted in fulfilment of the requirements of any other degree or professional qualification.
 7. If the Examiners consider that the thesis or portfolio has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the thesis or portfolio and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than six months after the date of the meeting of the Board of Examiners.
 8. If approved for the Degree, an electronic copy of the thesis shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.
 9. In addition to these regulations, each candidate must also comply with the detailed requirements for research degrees published by the relevant Graduate School.

DEGREE OF MASTER OF SCIENCE

RESOLUTION

The Degree of Master of Science is governed by Resolution No. 558 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Science (MSc) may be awarded by the University of Glasgow in each of its Colleges; the Degrees of Master of Science (Adult & Continuing Education), Master of Science (Adult & Continuing Education (Teaching Adults)), Master of Science (Adult & Continuing Education (Community Development)) and Master of Science (Inter-professional Science Education and Communication) in the College of Social Sciences, the Degree of Master of Science (Medical Science) and the Degree of Master of Science (Veterinary Science) in the College of Medical, Veterinary & Life Sciences.
2. The Degree of Master of Science may also be awarded on the recommendation of SRUC (Scotland's Rural College).
3. The Degree of Master of Science or the Degree of Master of Science (Inter-professional Science Education and Communication), or the Degree of Master of Science (Medical Science) or the Degree of Master of Science (Veterinary Science) may be conferred (a) as an Honorary degree upon persons who have done work deserving of such recognition in any School in the Colleges of Medical, Veterinary & Life Sciences and Science & Engineering, (b) *iure officii* upon any person holding office in the University who is not already a graduate of the University.
4. The Senate may make regulations, which are subject to the approval of the University Court, governing the award of these Degrees – these are set out in the section entitled 'Regulations'.

REGULATIONS

1. Candidates for the Degree may undertake, subject to the decision of the College concerned, research in accordance with the requirements of Schedule A.²⁹

Such research shall be prosecuted in the University of Glasgow or in another institution recognised for the purpose by the University Court on the recommendation of the Senate, except as provided under Section 4.
2. Before being admitted to study qualifying for the Degree of Master of Science, every candidate must satisfy the following conditions, namely:
 - a) i) they must have obtained a degree in a University or College recognised for this purpose by the University Court on the recommendation of the Senate; *or*
 - ii) they must have obtained a diploma or certificate recognised as equivalent to a degree for this purpose by the University Court on the recommendation of the Senate; *or*
 - iii) in the case of the intercalated Master of Science (Veterinary Science), they must be registered on and have successfully completed three years of the Bachelor of Veterinary Medicine and Surgery; *or*
 - iv) in exceptional circumstances, they must have obtained such other qualification(s) as may be recognised for this purpose by the University Court on the recommendation of the Senate; *and*
 - b) they must have fulfilled such other entrance requirements as may be specified for a particular programme of research; *and*
 - c) they must have satisfied the Senate of their fitness to undertake advanced study.
3.
 - a) Candidates may be permitted to pursue research on either a full-time or a part-time basis. Full-time candidates must devote the major part of the day to their studies; provided that candidates shall be subject to the same provisions regarding minimum periods of study as full-time candidates if they have pursued their studies while holding appointment as a member of the teaching staff of the University of Glasgow, or as a Research Assistant or Research Fellow of the University of Glasgow paid through the Finance Office or directly by a grant-awarding body approved by the University Court.
 - b) The minimum period of study for each candidate shall be determined by the appropriate College at the time of their admission, according to their qualifications and other relevant factors, and shall normally be:
 - i) for full-time candidates, either 12 months or two academic years of full-time study;
 - ii) for part-time candidates, either two or three academic years of part-time study.
 - c) To qualify for the shorter minimum periods of study specified in (b), candidates should normally possess a degree with Honours of the First or Second Class of an approved University, or a qualification deemed equivalent by the College concerned.
 - d) Where the longer minimum period of study has been initially prescribed but the candidate has made sufficient progress, the Senate may subsequently reduce the total period of study to not less than 12 months of full-time study or two academic years of part-time study as appropriate.
4. The Senate may for special reasons permit a candidate, whether full-time or part-time, to prosecute part of their studies elsewhere, provided that normally at least half of the candidate's total period of study is prosecuted in the University of Glasgow or in a recognised Institution.

²⁹ Schedule B, pertaining to the award of the Degree following a prescribed course of study, and Schedule C, pertaining to the award of the Degree following a programme of work-based learning, have been deleted from the Regulations.

5. The College concerned shall designate for each candidate a supervisor who shall report at least once a year to the College Graduate School on the progress of the candidate.

Schedule A: Master of Science by Research

1. Research Students within the meaning of Ordinance 350 (General No 12) may be candidates for the Degree of Master of Science, or Master of Science (Medical Science) or Master of Science (Veterinary Science) in any appropriate area of study in the College of Medical, Veterinary & Life Sciences and Science & Engineering and Social Sciences.
2. On completion of the prescribed period of research, each candidate shall present a thesis embodying the results of their work. The thesis must be in English. The thesis may be either a record of original research, or a critical review of existing knowledge. In either case, either a written or an oral examination, or both, may be required, and candidates shall be notified of such requirements through their supervisors.
3. In no case shall the thesis required from a candidate be submitted before the completion of 12 months from the date of their admission as a research student. Except by special permission of the Senate, a thesis may not be presented after the lapse of 12 months from the date on which the candidate ceases to be a registered student.
4. Application for examination for the Degree of MSc, or the Degree of MSc (Medical Science) or the Degree of MSc (Veterinary Science), must be submitted in accordance with the procedures of the appropriate College, details of which may be obtained from the College Graduate School on request.
5. A Committee of Examiners shall be appointed to examine the thesis of each candidate. The Committee shall consist of one or more members appointed by the Senate, together with one or more external examiners appointed by the University Court on the recommendation of the Senate. The Examiners shall conduct such oral and written examinations as they may desire or as the Senate may prescribe in each case, but in no case shall the examination of the thesis constitute less than half of the final assessment.
6. A candidate must submit their thesis electronically as directed by the Graduate School and this must conform to [University Library specifications](#). The thesis must include a summary (250–1,000 words), which must be accompanied by a declaration by the candidate that it has been composed by them. The candidate must also state the extent to which they have availed themselves of the work of others, and must further state which portions of the thesis, if any, they claim as original.
7. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the thesis, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than 6 months after the date of the meeting of the Board of Examiners.
8. If approved for the Degree, an electronic copy of the thesis shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

Schedule D: General Provisions

1. a) The list of institutions recognised for the purpose of Regulation 4 is available from Research & Innovation Services.
b) On the recommendation of the College concerned, and of the Senate, the University Court may recognise, in the case of individual candidates, other appropriate institutions for the purpose of Section 2 of the Resolution, where satisfactory arrangements can be made for the supervision of the candidate.
c) A full-time member of staff of a recognised institution may be nominated to Senate *either* as a supervisor *or* as an internal examiner or a member of a Special Committee. In such cases, a member of staff from an appropriate subject area in the University shall be appointed also.

NON GENERIC MASTERS REGULATIONS

DEGREE OF INTERNATIONAL MASTER in MANAGING ART & CULTURAL HERITAGE IN GLOBAL MARKETS

The degree programme leading to the award of International Master is delivered by the Collaborating Institutions of the University of Glasgow; Iscte – University Institute of Lisbon; the University of Lisbon; Institut d'Études Supérieures des Arts; and the Erasmus University Rotterdam. The Degree of International Master may be awarded by the University of Glasgow. Multiple degrees may be awarded by the Erasmus University Rotterdam; and jointly by Iscte – University Institute of Lisbon and the University of Lisbon.

RESOLUTION

The Degree of International Master in Managing Art & Cultural Heritage in Global Markets is governed by Resolution No. 706 of the University Court, the provisions of which are as follows:

1. The Degree of International Master (IntM) in Managing Art & Cultural Heritage in Global Markets may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities.
2. The Senate may make regulations governing the award of the Degree which are subject to the approval of the University Court. These are set out in the section entitled 'Regulations'.

REGULATIONS

A candidate admitted onto the programme must follow the instructions issued by the School and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme and may include further requirements associated with the award.

1. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

2. Duration of Study

The minimum period of study for the award of the Degree is 24 calendar months. The maximum period for full-time study is 48 calendar months of registered study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.

3. Programme Components

In order to qualify for the award a candidate must complete a minimum of 240 credits³⁰ [120 ECTS equivalent] including taught courses and a 60 credit [30 ECTS] dissertation, and must complete in full the curriculum and credit requirement set out in the Programme Specification.³¹

4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the 'University Fees and General Information for Students' section of the *University Regulations*.

5. Assessment

- 5.1 For each academic session, assessment and reassessment are, insofar as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 5.2 For the purposes of §6 and §8 all courses for which the candidate has registered, including where the credit total of those courses exceeds the minimum referred to at §4.1, must be counted:
 - a) in the calculation of the candidate's grade point average; and
 - b) in relation to the proportion of credits achieved at specified course grades, unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues on the date on which the first summative assessment for that course is to be submitted or on such other date as may be specified in the course document for that course.

- 5.3 The assessment of each taught course will be conducted by the institution teaching that course, with the course result determined in accordance with the assessment grading/mark schedule of that institution. The result for the dissertation will be determined in accordance with the assessment grading/mark schedule of the Collaborating Institution coordinating the dissertation. In determining whether a candidate has satisfied the requirements set out in these regulations, the equivalence of course results recorded by the Collaborating Institutions to those recorded by the University of Glasgow shall be set out in the Programme Document.

6. Progress

- 6.1 A candidate will be permitted to progress to preparation of the dissertation only if they have obtained a grade point average³² of 12.0 or above in the taught courses referred to in §3 with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

³⁰ In compliance with the Scottish Credit & Qualifications Framework for a Masters Degree 150 credits [75 ECTS] must be gained from **Masters level** courses (level M/SCQF level 11).

³¹ While the University's normal minimum requirement for the award of the degree of International Master is 240 credits, the credits required on a programme, as described in the Programme Specification, may exceed that total.

³² The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

6.2 A candidate may be required to commence work on the dissertation before the assessment of the taught courses referred to in §3 has been completed. Such a requirement shall not indicate that the candidate has satisfied the requirements for award in relation to the taught courses. In the event that subsequently after all opportunities at assessment have been exhausted the candidate does not achieve the standard required in relation to the taught courses specified in §8.1, the candidate will not be eligible for the award of the Masters Degree and the following will apply:

- If the dissertation has been submitted, it will be marked and a grade published.
- If the dissertation has not been submitted but the Collaborating Institutions are satisfied that the work required, including writing up, is substantially complete and so no further supervisory input is required, the candidate may submit the work by the published deadline. The work will be marked and a grade published.
- If the dissertation is not substantially complete or requires further supervisory input, the work should be discontinued and no submission made. No grade will be published for the candidate.

7. Reassessment of Dissertation

7.1 Where a candidate requires a higher grade in the dissertation to satisfy the requirements set out in §8.1, reassessment of that dissertation will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than three months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the dissertation or to undertake further practical work.

7.2 Where at the time of publication of the grade achieved on the dissertation a candidate has exhausted all assessment opportunities on the taught courses referred to in §3 and has failed to satisfy the standard required in relation to the taught courses specified in §8.1 for the award of the Degree, a resubmission will only be permitted where the Board determines that no further supervisory input is required.

8. Requirements for the Award of an International Masters Degree and Rules for Award of Distinction and Merit

8.1 A candidate will be eligible for the award of the Degree on obtaining a grade point average³² of at least 12.0 in the taught courses within the programme, as specified in §3, with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and obtaining a grade D3 or above in the dissertation.

8.2 §8.4 and §8.6 refer to the 'weighted course grade profile'. This means the profile of course grades obtained at the first attempt across the 240 [120 ECTS equivalent] or more required credits taken on the programme and weighted to reflect the relative credit weightings of the courses.³³

8.3 A candidate will be eligible for the award of Merit on achieving at the first attempt:

- a) a grade point average of at least 14.5 in the 240 or more credits [120 ECTS equivalent] taken on the programme; and
- b) a grade point average of at least 14.0 in the taught courses; and
- c) a grade of C1 or above in the dissertation.

8.4 Where a candidate has satisfied the requirements set out at §8.3 (b) and (c), and their grade point average at the first attempt for the 240 or more credits [120 ECTS equivalent] taken on the programme falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.

8.5 A candidate will be eligible for the award of Distinction on achieving at the first attempt:

- a) a grade point average of at least 17.5 in the 240 or more credits [120 ECTS equivalent] taken on the programme; and
- b) a grade point average of at least 17.0 in the taught courses; and
- c) a grade of B1 or above in the dissertation.

8.6 Where a candidate has satisfied the requirements set out at §8.5 (b) and (c), and their grade point average at the first attempt for the 240 or more credits [120 ECTS equivalent] taken on the programme falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.

9. Transfer of Registration and Early Exit Awards

A candidate who is unable to complete the programme may be permitted to transfer their registration to the Master of Science in Art & Cultural Heritage Studies which has provision for the exit awards of Postgraduate Certificate and Postgraduate Diploma. In order to be eligible for such an award, completion of additional taught courses may be required.

³³ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

10. Academic Appeals

A candidate wishing to appeal against an academic decision relating to a course should follow the academic appeals procedure of the Collaborating Institution delivering that course; a candidate wishing to appeal against an academic decision made in relation to the overall Programme should follow the academic appeals procedure of the University of Glasgow.

DEGREE OF MASTER OF FINE ARTS in CREATIVE WRITING

RESOLUTION

The Degree of Master of Fine Arts in Creative Writing is governed by Resolution No. 659 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Fine Arts (MFA) in Creative Writing may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities.
2. The Senate shall have power to make such regulations governing the award of the Degree as may be approved by the University Court, and these shall be as stated under 'Regulations'.
3. The early exit award of Master of Philosophy (MPhil) is also included in the Regulations.

REGULATIONS

1. Admission

- 1.1 Before being considered for admission to study for the Degree, a candidate must normally have obtained a Masters degree in Creative Writing with Merit or Distinction or have gained experience or have completed works deemed by the College of Arts & Humanities Higher Degrees Committee to provide equivalent evidence of suitability for study.
- 1.2 Exceptionally a candidate for the Degree of Master of Letters in Creative Writing at the University of Glasgow may, after completion of 120 taught credits of the Master of Letters programme, be considered for admission to study for the Degree of Master of Fine Arts in Creative Writing. Such a candidate may be admitted on recommendation of a Progress Review subject to the agreement of the College Higher Degrees Committee. Where such a candidate is admitted to the programme of study for the Degree of Master of Fine Arts, the period of study completed by the candidate on the Master of Letters programme may be counted towards the minimum duration of study stipulated in §2.1.

2. Duration of Study

- 2.1 The minimum period of study for the award of the Degree is two years of full-time study or four years of part-time study.
- 2.2 The requirements of the programme, including submission of the portfolio described in §3.1, must be completed within three years of first registration for a full-time candidate and within five years for a part-time candidate. Where the College has approved suspension of study for a period of time, the maximum period of study permitted shall be extended by the approved period of suspension.

3. Structure of Programme

- 3.1 The Programme will consist of the completion of core seminars as specified in the programme handbook and submission of a portfolio of 40,000–60,000 words. For examination by portfolio, candidates may submit a substantial creative project in a range of genres and forms, including but not limited to, fiction, creative non-fiction, poetry, hybrid forms, work presented in digital media forms (content presented through digital tools) and work that includes other inter-medial products of creative and critical research and practice.
- 3.2 A candidate must be available for supervision in the University throughout the period of study except when given permission to pursue research elsewhere.
- 3.3 A candidate must satisfactorily complete such formal research training and any other attendance requirements as set down by the College.
- 3.4 Progress for a candidate to subsequent years of study is dependent on satisfactory performance at annual progress review. Failure to meet College requirements at annual progress review without extenuating circumstances may result in exclusion from further study.

4. Portfolio

- 4.1 Each candidate for the Degree shall present for the approval of the Senate the portfolio referred to at §3.1 accompanied by a declaration signed by the candidate that the portfolio has been produced by themselves.
- 4.2 The portfolio shall be a minimum of 40,000 and maximum of 60,000 words, including references, bibliography and appendices in each case. The precise word count depends on the form and genre of the portfolio and will be agreed between the candidate, their supervisors, and the Creative Writing postgraduate convener, through Annual Progress Review as part of the development of the project. A candidate who wishes to submit a portfolio of lesser or greater length than the stipulated minimum or maximum must seek prior permission of the College Higher Degrees Committee.

- 4.3 The portfolio shall be examined by one or more examiners appointed by the Dean of Graduate Studies on behalf of Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the Dean of Graduate Studies on behalf of the University Court and Senate. No person who has been involved in the direct supervision of the candidate may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (see §4.5) and shall act as an examiner in the normal way. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external.³⁴ A portfolio may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate Studies.
- 4.4 A candidate for the Degree must present themselves for oral or other examination by the Committee of Examiners on the subject matter of the portfolio and its context. The requirement for an oral examination shall be observed at the first submission of the portfolio. In undertaking an oral or other examination the candidate must follow any requirements for the assessment as stated by the Graduate School.
- 4.5 A Convener shall be appointed by the Convener of the Higher Degrees Committee or its equivalent committee to convene the oral examination and to report on the agreed recommendations of the Committee of Examiners to the appropriate College Committee.

The Convener will be responsible for the following:

- a) making the arrangements for an oral examination and ensuring that this is normally held no later than three months after the submission of the portfolio;
 - b) attending the whole examination and ensuring that it is conducted in a fair manner and is of a reasonable duration;
 - c) assisting the examiners to reach a consensus, noting that, subject to the authority of Senate, the view of the External Examiner shall normally prevail;
 - d) arranging for the report stating the recommendation of the Committee of Examiners to be signed at the conclusion of the examination;
 - e) after the oral, co-ordinating the completion of a joint report detailing the requirements for revision or resubmission and providing this to the candidate.
- 4.6 The supervisor shall not normally be present at the oral examination but shall be available to the Committee of Examiners for consultation. If the candidate makes a request in writing to the Convener for the supervisor to be present at the oral examination, this should normally be permitted. The request should be made no later than one week before the date of the oral.
- 4.7 Where a candidate has been permitted to resubmit a portfolio for examination, an oral shall also be held other than in exceptional circumstances, where the Convener, on the recommendation of the Committee of Examiners, may seek the agreement of the Dean of Graduate Studies to set aside the requirement for an oral examination after resubmission. In such circumstances the agreement of the candidate must be obtained, otherwise the candidate shall have the right to insist on an oral being held.
- 4.8 Where a candidate has been permitted to resubmit the portfolio, it shall normally be on one occasion only. The resubmitted portfolio shall be examined by the Committee of Examiners appointed for the first submission or by the Committee of Examiners appointed for the second submission.
- 4.9 The portfolio must normally be written and defended in English. Exceptionally, however, at the time of application the College Graduate School Board (or equivalent) may approve arrangements whereby the portfolio may be written and defended in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Graduate School Board and where the School and the Graduate School Board are satisfied that appropriate arrangements can be made for supervision and examination.

5. Submission of Portfolio

- 5.1 In submitting a portfolio a candidate must state any sources from which information is derived, the extent to which they have availed themselves of the work of others, and the portions of the portfolio which they claim as original.
- 5.2 Submission of the portfolio should be completed electronically as directed by the Graduate School and must conform to [University Library specifications](#).

The submission must include a summary of 250–1,000 words which is an adequate and informative abstract of the work, suitable for publication by the University.

- 5.3 In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed nor does it indicate that the portfolio has achieved the required standard for the award of the Degree. A candidate

³⁴ The Clerk of Senate may waive the requirement for two of the examiners to be external where the candidate's appointment is not regarded as one that might compromise the impartiality of an Internal Examiner.

may submit a portfolio against the advice of the supervisor but in such cases the supervisor may state the position in a report submitted to the Convener of the Committee of Examiners.

- 5.4 If approved for the Degree, an electronic copy of the portfolio shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

6. Award of the Degree and Recommendation of the Examiners of the Candidate's Portfolio

- 6.1 The examiners of the candidate's portfolio will recommend to the Higher Degrees Committee one of the following outcomes:

- a) The Degree be awarded unconditionally.
- b) The Degree be awarded subject to certain minor corrections of detail or of presentation specified by the examiners. These shall not involve changes of substance to the portfolio. The corrections shall normally be carried out within one month of receipt of the specifications to the satisfaction of the internal examiner.
- c) The Degree be awarded subject to certain changes of substance in a specific element or elements of the portfolio specified by the examiners. These shall not involve a revision of the whole portfolio or of a major proportion of it. They may, however, include a requirement to carry out a further period of research in order to strengthen the portfolio. The revisions shall be carried out within a timescale determined by the examiners and shall be confirmed by all of the examiners.
- d) The portfolio as a whole is unacceptable. The candidate is invited to resubmit the portfolio taking account of the comments of the examiners. The resubmitted portfolio will be examined on one occasion only. It will be resubmitted within a timescale to be determined by the examiners but normally no later than nine months after the date of the joint report notifying the candidate of the requirements for revision. A resubmission fee will be charged to cover the examining costs.
- e) The portfolio as a whole is unacceptable for the award of a Masters degree and the candidate is invited to revise and resubmit the portfolio for the degree of Master of Philosophy.
- f) No degree be awarded.

7. Requirements for the Exit Award of Master of Philosophy

- 7.1 The exit award of Master of Philosophy (Creative Writing) is available at the end of year 1 of the degree programme on satisfactory completion of core seminar(s), formal research training and attendance requirements stipulated for year 1 together with submission of a portfolio of 17,000–30,000 words. A candidate for the exit award of MPhil may be required by the examiners to present themselves for oral or other examination. Resubmission of the portfolio will be permitted on one occasion only within a timescale to be determined by the examiners but normally no later than six months after the date of notifying the candidate of the requirements for revision.

DEGREE OF MASTER OF PHILOSOPHY

RESOLUTION

The Degree of Master of Philosophy is governed by Resolution No. 715 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Philosophy (MPhil) may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities.
2. The Senate may make regulations governing the award of the Degree which are subject to approval of the University Court – these are set out in the section entitled 'Regulations'.
3. The award of Postgraduate Certificate, Postgraduate Diploma and Master of Science are also included in the Regulations.

REGULATIONS

A student admitted onto a programme leading to this award must follow the instructions issued on behalf of the relevant School and be aware of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain details on the Programme including, in some cases, further requirements associated with the award.

1. Admission

Before being considered for admission to study for the Degree of Master of Philosophy a candidate must normally have obtained a degree or equivalent.

2. Duration of Study

The minimum period of study for the award of the Degree is two years. The maximum period for full-time study is four years of registered study. The minimum period for part-time study is four years. The maximum period within which all candidates must complete the programme is eight years from the date of initial registration.

3. Programme Components

3.1 The programme will consist of taught courses delivering 240 credits, a placement delivering 60 credits and a dissertation delivering 60 credits.

3.2 Early exit awards will be available as follows:

- a) Postgraduate Certificate: 60 credits of taught courses.
- b) Postgraduate Diploma: 120 credits of taught courses.
- c) Master of Science: 180 credits, which include 120 credits of taught courses and 60 credits obtained from a placement.

4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the 'University Fees and General Information for Students' section of the *University Regulations*.

5. Assessment

5.1 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.

5.2 For the purposes of §6, §8 and §9³⁵ all courses for which the candidate has registered, including where the credit total of those courses exceeds the minimum referred to at §3, must be counted:

- a) in the calculation of the candidate's grade point average; and
- b) in relation to the proportion of credits achieved at specified course grades, unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues on the date on which the first summative assessment for that course is to be submitted or on such other date as may be specified in the course document for that course.

6. Progress

6.1 In order to progress to undertake the placement a candidate:

- a) must be in good standing with the University with regard to their Fitness to Practise; and
- b) must have obtained a grade point average³⁶ of at least 12.0 in 120 credits of the taught courses referred to in §3 with at least 75% of the credits at D3 or above and all credits at grade F3 or above. Exceptionally, a candidate may be permitted to progress to the placement where it is judged³⁷ that the candidate's performance offers a reasonable prospect of that candidate reaching the standard required for the award of the Masters degree following any outstanding opportunities (including reassessment and remedying incomplete assessment due to Extenuating Circumstances).

6.2 A full-time candidate is required to achieve grade D3 or above in the placement in order to progress to year 2 of the programme. A part-time candidate is required to complete the placement at grade D3 or above in order to progress to subsequent taught courses.

6.3 A candidate will be permitted to progress to preparation of the dissertation only if they have obtained a grade point average of at least 12.0 in the 240 credits of taught courses referred to in §3 with at least 75% of the credits at D3 or above and all credits at grade F3 or above, and grade D3 or above for the placement. Exceptionally, a candidate may be permitted to progress to the dissertation where it is judged that the candidate's performance offers a reasonable prospect of that candidate reaching the standard required for the award of the Masters degree following

³⁵ Except for §9.1 and §9.4 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

³⁶ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

³⁷ This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners.

any outstanding opportunities (including reassessment and remedying incomplete assessment due to Extenuating Circumstances).

- 6.4 A candidate may be required to commence work on the dissertation before the assessment of the taught courses referred to in §3.1 has been completed. Such a requirement shall not indicate that the candidate has satisfied the requirements for award in relation to the taught courses. In the event that subsequently the grade point average for the taught courses, after all opportunities at assessment have been exhausted, is less than 12.0, the candidate will not be eligible for the award of the Masters degree, and the following will apply:
- If the dissertation has been submitted, it will be marked and a grade published.
 - If the dissertation has not been submitted but the School is satisfied that the work required, including writing up, is substantially complete and so no further supervisory input is required, the candidate may submit the work by the published deadline. The work will be marked and a grade published.
 - If the dissertation is not substantially complete or requires further supervisory input, the work should be discontinued and no submission made. No grade will be published for the candidate.

7. Reassessment of the Placement and Dissertation

Where a candidate requires a higher grade in the dissertation and/or the placement to satisfy the requirements set out in §8.1, reassessment of the placement and/or of the dissertation will each be permitted on one occasion only, under such conditions as the Examiners may prescribe. Normally resubmission shall be no later than three months after the date of the meeting of the Board of Examiners. There is no automatic entitlement to repeat any previous practical work associated with the placement or the dissertation or to undertake further practical work.

8. Requirements for the Award of Master of Philosophy and Rules for Award of Distinction and Merit

- 8.1 A candidate will be eligible for the award of the degree on obtaining a grade point average³⁶ of at least 12.0 in the 240 credits of taught courses described in §3, with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and obtaining a grade D3 or above in the placement and in the dissertation.
- 8.2 §8.4 and §8.6 refer to the 'weighted course grade profile'. This means the profile of course grades obtained at the first attempt across the 360 or more credits taken on the programme and weighted to reflect the relative credit weightings of the courses.³⁸
- 8.3 A candidate will be eligible for the award of Merit on achieving at the first attempt:
- a) a grade point average of at least 14.5 in the 360 credits taken on the programme; and
 - b) a grade point average of at least 14.0 in the 300 credits of taught courses and placement; and
 - c) a grade of C1 or above in the dissertation.
- 8.4 Where a candidate has satisfied the requirements set out at §8.3 (b) and (c), and their grade point average at the first attempt for the 360 credits taken on the programme falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 8.5 A candidate will be eligible for the award of Distinction on achieving at the first attempt:
- a) a grade point average of at least 17.5 in the 360 credits taken on the programme; and
 - b) a grade point average of at least 17.0 in the 300 credits of taught courses and placement; and
 - c) a grade of B1 or above in the dissertation.
- 8.6 Where a candidate has satisfied the requirements set out at §8.5 (b) and (c), and their grade point average at the first attempt for the 360 credits taken on the programme falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.
- ## **9. Requirements for the Master of Science and Rules for the Award of Merit and Distinction and the Requirements for the Exit Awards of a Postgraduate Diploma and Postgraduate Certificate.**
- 9.1 The requirement for the award of the Master of Science is a grade point average of at least 12.0 in 120 credits of taught courses, with not less than 90 of these credits at grade D3 or above, and a grade D3 or above for the placement.
- 9.2 §9.4, §9.6 and §9.9 refer to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.³⁸
- 9.3 A candidate will be eligible for the award of Master of Science with Merit on achieving at the first attempt:
- a) a grade point average of at least 14.5 in the 180 credits taken on the programme; and
 - b) a grade point average of at least 14.0 in the 120 credits of taught courses; and

³⁸ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

c) a grade of C1 or above in the placement.

- 9.4 Where a candidate has satisfied the requirements set out at §9.3 (b) and (c), and their grade point average at the first attempt for the 180 credits taken on the programme falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 9.5 A candidate will be eligible for the award of Master of Science with Distinction on achieving at the first attempt:
- a) a grade point average of at least 17.5 in the 180 credits taken on the programme; and
 - b) a grade point average of at least 17.0 in the 120 credits of taught courses; and
 - c) a grade of B1 or above in the placement.
- 9.6 Where a candidate has satisfied the requirements set out at §9.5 (b) and (c), and their grade point average at the first attempt for the 180 credits taken on the programme falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.
- 9.7 The requirement for the award of a Postgraduate Diploma is a grade point average of at least 9.0 in 120 credits of taught courses, with not less than 80 of these credits at grade D3 or above.
- 9.8 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above.
- 9.9 A candidate for the award of Postgraduate Diploma or Postgraduate Certificate who has achieved a grade point average of 14.5 or 17.5 at the first sitting will be eligible for the award of Merit or Distinction respectively. Where the grade point average falls within the range 14.1 to 14.4 or 17.1 to 17.4 the Board of Examiners shall make the award with Merit or Distinction where at least 50% of the weighted course grade profile comprises grades of B or above, or A grades, respectively.

10. Code of Ethics and Fitness to Practise

The MPhil degree has a Code of Professional Conduct and Fitness to Practise to which each candidate must register assent on entry to the programme. Any candidate refusing to do so will be denied access to teaching and placement and will not be permitted to progress. A reported breach of the Code or other matter relating to a candidate's Fitness to Practise will be dealt with in accordance with the regulations set out in §36 of the 'University Fees and General Information for Students' section of the *University Regulations*. In order to qualify for an award from the programme, a candidate must be in good standing with the University with regard to their Fitness to Practise.

11. Degrees to which these Regulations Apply

The following degrees are governed by the above regulations:

MPhil Book & Paper Conservation

MPhil Textile Conservation

DEGREE OF MASTER OF RESEARCH

RESOLUTION

The Degree of Master of Research is governed by Resolution No. 645 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Research (MRes) may be awarded by the University of Glasgow in the College of Arts & Humanities.
2. The Senate may make Regulations, which are subject to the approval of the University Court, governing the award of this Degree. These shall be stated under 'Regulations'.
3. The award of Postgraduate Certificate is also included in the Regulations.

REGULATIONS

A student admitted onto a programme leading to the award must follow any instructions issued on behalf of the relevant School and be aware of the content of the Programme Specification and any Programme Document (often referred to as the Programme or 'Course' Handbook) which may contain further details on the Programme including, in some cases, further requirements associated with the award.

1. Application of Regulations

These regulations apply to the degrees listed in §10.

2. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

3. Duration of Study

The minimum period of study for the award of the Degree is 12 calendar months. The maximum period for full-time study is 24 calendar months of registered study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.

4. Programme Components

4.1 In order to qualify for an award in respect of the degrees listed in §10, a candidate must complete minimum credits³⁹ as follows:

- i) For the award of a Masters degree: 180 credits, which includes both at least 60 credits of taught courses and a dissertation or other substantial independent work worth at least 100 credits.
- ii) For the award of a Postgraduate Certificate: 60 credits of taught courses.

4.2 The taught courses will normally be undertaken during the academic session (September – June) and are specified in the relevant Programme Specification. The credit weighting of the dissertation or other substantial independent work may be 100 or 120 credits. The curriculum for a candidate must be agreed with the Programme Convener.

5. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 of the 'University Fees and General Information for Students' section in the *University Regulations*.

6. Assessment

6.1 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.

6.2 For the purposes of §7, §8.1 and §9⁴⁰ all courses for which the candidate has registered, including where the credit total of those courses exceeds the minimum referred to at §4.1, must be counted:

- a) in the calculation of the candidate's grade point average; and
- b) in relation to the proportion of credits achieved at specified course grades, unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues on the date on which the first summative assessment for that course is to be submitted or on such other date as may be specified in the course document for that course.

7. Candidates for a Masters Degree: Progress

7.1 A candidate will be permitted to progress to preparation of the dissertation, or other substantial independent work required by the Degree, only if they have obtained a grade point average⁴¹ of at least 12.0 in the taught courses referred to in §4 with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the dissertation or other substantial independent work where it is judged⁴² that the candidate's performance offers a reasonable prospect of that candidate's reaching the standard required for the award of the Masters degree following any outstanding opportunities (including reassessment and remedying incomplete assessment due to Extenuating Circumstances).

7.2 A candidate who has commenced study midway through an academic session will be permitted to progress to preparation of the dissertation, or other substantial independent work, only if they have obtained a grade point average of at least 12.0 in the taught courses assessed by the end of the session in which study was commenced, with at least 75% of the credits at grade D3 or above and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. Exceptionally, a candidate may be permitted to progress to the dissertation or other substantial independent work where it is judged⁴² that the candidate's performance offers a reasonable prospect of that candidate's reaching the

³⁹ In compliance with the Scottish Credit & Qualifications Framework a minimum component of the total credit must be gained from **Masters level** courses (level M/SCQF level 11) as follows: 150 credits for a Masters Degree and 40 credits for a Postgraduate Certificate.

⁴⁰ Except for §9 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

⁴¹ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

⁴² This judgment is normally made by the Board of Examiners or in cases where there is no scheduled meeting, the Convener of the Board of Examiners.

standard required for the award of the Masters degree following any outstanding opportunities (including reassessment and remedying incomplete assessment due to Extenuating Circumstances).

8. Requirements for the Award of a Masters Degree

- 8.1 A candidate will be eligible for the award of the Degree on obtaining a grade point average⁴¹ of at least 12.0 in the taught courses referred to in §4, with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and on being awarded a Pass following examination of the dissertation or other substantial independent work in accordance with the provisions of §8.2.
- 8.2 The examiners of the candidate's dissertation or other substantial independent work will recommend one of the following outcomes:
- a) The dissertation or other substantial independent work be awarded a Pass unconditionally.
 - b) The dissertation or other substantial independent work be awarded a Pass subject to certain minor corrections of detail or of presentation specified by the examiners. These shall not involve changes of substance to the dissertation or other substantial independent work. The corrections shall normally be carried out within one month of receipt of the specifications to the satisfaction of the internal examiner.
 - c) The dissertation or other substantial independent work be awarded a Pass subject to certain changes of substance in a specific element or elements of the dissertation or other substantial independent work specified by the examiners. These shall not involve a revision of the whole dissertation or other substantial independent work or of a major proportion of it. The revisions shall be carried out within a timescale determined by the examiners and shall be confirmed by both the internal and external examiners.
 - d) The dissertation or other substantial independent work as a whole is unacceptable on the grounds of unsatisfactory content, with no opportunity to resubmit.

9. Requirements for the Exit Award of a Postgraduate Certificate and Rules for Award of Merit and Distinction

- 9.1 The requirement for the exit award of a Postgraduate Certificate is a grade point average⁴¹ of at least 9.0 in 60 taught credits, with not less than 40 of these credits at grade D3 or above.
- 9.2 The exit award of Postgraduate Certificate may be granted with Merit to a candidate who has achieved at the first attempt a grade point average of at least 14.5 in 60 credits of taught courses.
- 9.3 The exit award of Postgraduate Certificate may be granted with Distinction to a candidate who has achieved at the first attempt a grade point average of at least 17.5 in 60 credits of taught courses.
- 9.4 §9.5 refers to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.⁴³
- 9.5 Where a candidate has achieved at the first attempt a grade point average within the range 14.1 to 14.4 or 17.1 to 17.4 the Board of Examiners shall make the award of Postgraduate Certificate with Merit or Distinction where at least 50% of the weighted course grade profile comprises grades of B or above, or A grades, respectively.

10. Degrees to which these Regulations Apply

The following degrees are governed by the above regulations:

MRes American Studies
MRes Ancestral Studies
MRes Archaeology
MRes Celtic
MRes Classics
MRes Comparative Literature
MRes English Language & Linguistics
MRes English Literature
MRes Film & Television Studies
MRes Gaelic
MRes Hispanic Studies
MRes History
MRes Information Studies
MRes Modern Languages
MRes Music
MRes Scottish Literature
MRes Theatre Studies
MRes Theology & Religious Studies

⁴³ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

DEGREE OF MASTER OF SCIENCE

(The Degree may be awarded by the University of Glasgow alone or a degree may also be awarded by the Collaborating Institution, Nankai University.)

RESOLUTION

The Degree of Master of Science is governed by Resolution No. 649 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Science (MSc) in the subjects listed in Schedule A of the Regulations may be awarded by the Senate of the University of Glasgow in the Colleges of Arts & Humanities, Science & Engineering, and Social Sciences.
2. The Senate may make regulations governing the award of the Degree which are subject to the approval of the University Court - these are set out in the section entitled 'Regulations'.
3. The awards of Postgraduate Diploma and Postgraduate Certificate are also included in the Regulations.

REGULATIONS

A student admitted onto the programme must follow the instructions issued by the relevant School and be aware of the content of the Programme Specification and the Programme Document (often referred to as the Programme or 'Course' Handbook) which will contain further details on the Programme and may include further requirements associated with the award.

1. Admission

Before being considered for admission to study for an award to which these Regulations apply, a candidate must normally have obtained a degree or equivalent.

2. Duration of Study

The minimum period of study for the award of the Degree is 24 calendar months. The maximum period for full-time study is 48 calendar months of registered study. The maximum period within which all candidates must complete the programme is five years from the date of initial registration.

3. Programme Components

In order to qualify for the award of the Degree a candidate must complete a minimum of 240 credits⁴⁴ including taught courses and a 60 credit dissertation.

4. Minimum Requirement for the Award of Credits

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the 'University Fees and General Information for Students' section of the *University Regulations*.

5. Assessment

5.1 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.

5.2 For the purposes of §8 and §9⁴⁵ all courses for which the candidate has registered, including where the credit total of those courses exceeds the minimum referred to at §3, must be counted:

- a) in the calculation of the candidate's grade point average; and
- b) in relation to the proportion of credits achieved at specified course grades, unless other provision is justified by extenuating circumstances affecting the candidate.

This regulation applies where course registration continues on the date on which the first summative assessment for that course is to be submitted or on such other date as may be specified in the course document for that course.

6. Progress

A candidate will be permitted to progress to preparation of the dissertation only if they have obtained a grade point average⁴⁶ of at least 12.0 in the taught courses referred to in §3 with at least 75% of the credits at grade D3 or above

⁴⁴ In compliance with the Scottish Credit & Qualifications Framework for a Masters Degree 150 credits must be gained from **Masters level** courses (level M/SCQF level 11).

⁴⁵ Except for §9.2, §9.4 and §9.5 where only 60 credits will be counted in the calculation of the grade point average for a Postgraduate Certificate, and any excess credit will be discarded in such a way as to maximise the grade point average while meeting all other requirements of the regulations. Any credits identified as core for the Postgraduate Certificate must be included in the calculation.

⁴⁶ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the

and all credits at grade F3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

7. Reassessment of Dissertation

Where a candidate requires a higher grade in the dissertation or other substantial independent work to satisfy the requirements set out in §8.1, reassessment of that dissertation or other substantial independent work will be permitted on one occasion only, under such conditions as the Examiners may prescribe in each particular case. There is no automatic entitlement to repeat any previous practical work associated with the dissertation or substantial independent work or to undertake further practical work.

8. Requirements for the Award of a Masters Degree and Rules for Award of Distinction and Merit

8.1 A candidate will be eligible for the award of the Degree on obtaining a grade point average⁴⁶ of at least 12.0 in all the taught courses within the programme, as specified in §3, with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and obtaining a grade D3 or above in the dissertation.

8.2 §8.4 and §8.6 refer to the 'weighted course grade profile'. This means the profile of course grades obtained at the first attempt across the 240 credits taken on the programme and weighted to reflect the relative credit weightings of the courses.⁴⁷

8.3 A candidate will be eligible for the award of Merit on achieving at the first attempt:

- a) a grade point average of at least 14.5 in the 240 credits taken on the programme; and
- b) a grade point average of at least 14.0 in the taught courses; and
- c) a grade of C1 or above in the dissertation.

8.4 Where a candidate has satisfied the requirements set out at §8.3 (b) and (c), and their grade point average at the first attempt for the 240 credits taken on the programme falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.

8.5 A candidate will be eligible for the award of Distinction on achieving at the first attempt:

- a) a grade point average of at least 17.5 in the 240 credits taken on the programme; and
- b) a grade point average of at least 17.0 in the taught courses; and
- c) a grade of B1 or above in the dissertation.

8.6 Where a candidate has satisfied the requirements set out at §8.5 (b) and (c), and their grade point average at the first attempt for the 240 credits taken on the programme falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.

9. Requirements for the Award of a Postgraduate Diploma or Postgraduate Certificate and Rules for Award of Distinction and Merit

9.1 The requirement for the award of a Postgraduate Diploma is a grade point average⁴⁶ of at least 9.0 in 120 credits, with not less than 80 of these credits at grade D3 or above.

9.2 The requirement for the award of a Postgraduate Certificate is a grade point average of at least 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above.

9.3 §9.4 and §9.5 refer to the 'weighted course grade profile'. This means the profile of course grades obtained on the contributing credits at the first attempt and weighted to reflect the relative credit weightings of the courses.⁴⁷

9.4 A candidate who has achieved a grade point average of at least 14.5 at the first sitting will be eligible for the award with Merit. Where the grade point average falls within the range 14.1 to 14.4 the Board of Examiners shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.

9.5 A candidate who has achieved a grade point average of at least 17.5 at the first sitting will be eligible for the award with Distinction. Where the grade point average falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.

Schedule A

Subjects in which the Degree may be offered are:

Master of Science (MSc) Translation Studies: Translation & Professional Practice

courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

⁴⁷ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

DEGREE OF MASTER OF THEOLOGY

RESOLUTION

The Degree of Master of Theology is awarded under Resolution No. 578 of the University Court, the provisions of which are as follows:

1. The Degree of Master of Theology (MTh) may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities.
2. The Senate may make regulations, which are subject to the approval of the University Court, governing the award of the Degree – these are set out in the section entitled 'Regulations'.
3. Candidates for the Degree may undertake either research in accordance with the provisions of these Regulations in Schedule A, or a prescribed course of study in accordance with the provisions of Schedule B.
4. Before being admitted to study qualifying for the Degree of Master of Theology a candidate must:
 - a) have obtained the Degree of Bachelor of Divinity in the University of Glasgow or in another University recognised for this purpose by the University Court on the recommendation of the Senate, provided that the Senate may, with the approval of the University Court, admit a candidate with such other qualifications as it may approve for this purpose; or,
 - b) have satisfied the Senate of their fitness to undertake advanced study.
5. Candidates may be permitted to pursue a course of prescribed study or research on either a full-time or a part-time basis. The minimum period of study for each candidate shall be one academic year of full-time study or two academic years of part-time study.

Candidates shall be subject to the same provisions regarding minimum periods of study as full-time candidates if they have pursued their studies while holding appointment as a member of the teaching staff of the University of Glasgow, or as a Research Assistant or Research Fellow of the University of Glasgow paid through the Finance Office or directly by a grant-awarding body approved by the University Court.

6. The College shall designate for each candidate a supervisor who shall report at least once a year to the College on the progress of the candidate.

Schedule A - Master of Theology by Research

1. On completion of the prescribed period of research each candidate shall present a thesis embodying the results of their work. The thesis must be in English and shall not exceed 40,000 words. The candidate may also be required to undergo oral examination.
2. Except by special permission of the Senate, a thesis may not be presented later than four years from the date of the candidate's admission.
3. Submission of the portfolio should be completed electronically as directed by the Graduate School and must conform to [University Library specifications](#). The thesis must be accompanied by a declaration by the candidate that the research has been carried out and the thesis composed by the candidate, and that the thesis has not been accepted in fulfilment of the requirements of any other degree or professional qualification.
4. The examiners for the Degree shall be such Professors and Lecturers in the University as the Senate shall designate, and such additional examiners as the University Court, on the recommendation of the Senate, shall appoint. The Examiners shall conduct such oral and written examinations as they may desire or as the Senate may prescribe. A candidate may be required to present themselves for an oral or other examination.
5. If the Examiners consider that the thesis, portfolio, or project work has not achieved the standard required for the award of the Degree, the candidate may be permitted to revise the thesis, portfolio or project and resubmit it, on one occasion only, under such conditions as the Examiners may prescribe in each particular case. Normally, resubmission should be no later than six months after the date of the meeting of the Board of Examiners.
6. If approved for the Degree, an electronic copy of the thesis shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

Schedule B - Master of Theology by Prescribed Courses

1. The Senate may on the recommendation of the College of Arts & Humanities institute courses of study for the Degree of Master of Theology in any appropriate subjects in the College. Such courses may be made available on a full-time or on a part-time basis.
2. The syllabus for the Degree shall comprise three courses of guided reading and a dissertation on a subject to be approved by the Course Director. Two of the three courses must be taken from the courses offered in Theology and Religious Studies and one may be any other such postgraduate level courses offered in the College of Arts & Humanities or Social Sciences as shall from time to time be approved by the College. Any amendments to the list

of courses shall be submitted by the College to the Senate for its approval. Each course and the dissertation shall be weighted equally.

3. The examiners for the Degree shall be such Professors and Lecturers in the University as the Senate shall designate, and such additional examiners as the University Court, on the recommendation of the Senate, shall appoint. The Examiners shall conduct such oral and written examinations as they may desire or as the Senate may prescribe. A candidate may be required to present themselves for an oral or other examination.
4. Each course shall be assessed by 3 x 3,000 word essays, the titles of which will be approved by the relevant Course Director, to be submitted no later than 31st May in the final year of the Degree. The dissertation, to be written in English and not exceeding 15,000 words, shall be submitted by 30th September of the final year of the Degree. The title of the dissertation must be approved by the Course Director. The Senate may, on special cause shown and after consideration of a stated case by the College Higher Degrees Committee (or equivalent), defer the submission dates for the essays (but to no later than six months after the 31st May deadline) or for the dissertation (but to no later than one year after the 30th September deadline).
5. The Degree shall be awarded on the basis of an average of 60% over the four constituent elements. The Examiners may permit a candidate who does not achieve this level of performance in a particular course to submit one further essay but only one such re-submission shall be permitted in each course. In the case of a dissertation not achieving the minimum level of performance, the Examiners may permit re-submission in a revised form under such conditions as may be prescribed in each case.
6. The Examiners shall award the Degree with Distinction to a candidate whose overall performance has averaged at least 70% with no mark in any one component having fallen below 60%.
7. The Examiners shall have discretion to recommend a Diploma award to a candidate who has completed to a satisfactory standard the course work part of the MTh but who does not proceed, or who is not permitted to proceed, to the dissertation. The Examiners shall have similar discretion in the case of a candidate who is adjudged not to have achieved the MTh standard after submission of the dissertation.

GENERIC REGULATIONS FOR DOCTORATE DEGREES

DEGREE OF DOCTOR OF LETTERS

RESOLUTION

The Degree of Doctor of Letters is governed by Resolution No. 636 of the University Court, the provisions of which are as follows:

1. The Degree of Doctor of Letters (DLitt) may be awarded by the Senate of the University of Glasgow.
2. The Senate may make such regulations governing the award of the Degree as may be approved by the University Court.
3. The Degree of Doctor of Letters shall not be conferred upon a person who has not satisfied the conditions set forth in the Regulations; provided always that it shall be in the power of the Senate to award the Degree as an Honorary degree under such regulations as may be made by the Senate with the approval of the University Court.

REGULATIONS

1. Eligibility

A person (the applicant) satisfying one of the following conditions may offer themselves to be a candidate for the Degree of Doctor of Letters:

- a) that they are a graduate of the University of Glasgow, after the expiry of seven years from the date of first graduation therein; or
- b) that they are a person who holds such office or offices at the University of Glasgow as the Senate may approve, who is not already a graduate of the University of Glasgow, after the expiry of four years' continuous tenure of one or more of these offices provided that not less than seven years has elapsed from the date of their first graduation in any University.

2. Confirmation of Candidature

In order to be accepted as a candidate for the Degree, the applicant must submit to the Dean of Graduate Studies of the appropriate College the following:

- a) a list of the published work(s) to be presented, together with an electronic copy of each work (in the event that an electronic copy of any of the published works is not available the applicant should contact the Graduate School); and
- b) an account, to be a minimum of 1,000 words in length, of the work(s) submitted describing the theme of the submission, the links and/or the developments occurring between the works, and the overall conclusions; and

- c) a declaration signed by the applicant indicating the nature and extent of the applicant's own contribution, as well as any contribution of co-authors and other collaborators, to each of the submitted works; and
 - d) a statement identifying any work which has been, or is about to be, submitted for any other Higher Degree or Diploma of any University. Any such work shall not be assessed for the award of the Degree of DLitt in the University of Glasgow.
3. The College Higher Degrees Committee will establish a sub-committee to determine whether a prima facie case for DLitt candidature has been established. The sub-committee may decline to confirm candidature of the applicant if in its opinion the submission does not establish a prima facie case. A precognition fee will be charged, to be deducted in due course from the submission fee if the candidate is examined.
- 4. Submitted Works**
- The work(s) submitted shall normally be in English, and shall be a minimum of 70,000 words and a maximum of 100,000 words in length, including references, bibliography and appendices.
- 5. Examiners**
- The submission shall be examined by three or more examiners, one of whom shall be appointed by the Dean of Graduate Studies on behalf of the Senate from among the experienced academic staff of the University, and two or more of whom shall be External Examiners, of recognised eminence in the subject of the submission, appointed by the Dean of Graduate Studies on behalf of the University Court and Senate.
- 6. Award of Degree**
- The candidate shall be awarded the Degree only if in the opinion of the Senate, on the recommendation of the examiners, the submission demonstrates an original and substantial contribution to the advancement of knowledge in a major field of study and confirms the candidate as a recognised authority in that field.
- 7. Re-examination**
- No person will be accepted as a candidate more than twice and no candidate may apply for re-examination until five years have elapsed from the original date of submission.

DEGREE OF DOCTOR OF PHILOSOPHY

RESOLUTION

The Degree of Doctor of Philosophy is governed by Resolution No. 507 of the University Court. The provisions of the Resolution are as follows:

1. The Degree of Doctor of Philosophy (PhD) may be awarded by the Senate of the University of Glasgow in each of the Colleges thereof.
2. The Senate shall have power to make such regulations governing the award of the Degree as may be approved by the University Court, and these shall be as stated in Schedules A to D.⁴⁸
3. A candidate for the Degree may either undertake study or research in accordance with the provisions of Schedule A or, in the case of The Glasgow School of Art, Schedule C, or shall present either a published thesis or a published memoir or work or other material in accordance with the provisions of Schedule B or, in the case of The Glasgow School of Art, Schedule D.
4. The Degree of Doctor of Philosophy whether by research or by published work shall in no case be conferred on persons who have not satisfied the conditions set out below, and shall not be conferred as an Honorary Degree.

Schedule A: Degree of Doctor of Philosophy by Research

The following regulations are supplemented by a series of Guidance Notes for students which were previously available within the online *University Regulations* and have now been incorporated into the [PGR Code of Practice](#).

1. A research student who has pursued in the University of Glasgow,⁴⁹ or in an institution recognised and approved for the purpose, a course of special study or research, may offer themselves for the Degree of Doctor of Philosophy under the following conditions:
 - a) that they have obtained a degree in any Scottish university, or in another university or college specially recognised for the purpose of this Section by the University Court on the recommendation of the Senate (provided always that a diploma or certificate recognised in like manner as equivalent to a degree may be accepted in place of a degree);
 - b) that they have produced to the Senate evidence of satisfactory progress in the special study or research undertaken by them;

⁴⁸ Schedules C and D are published in The Glasgow School of Art section of the *University Regulations*.

⁴⁹ It is possible for candidates to pursue research off-campus subject always to provisions applied by the College which will reflect the nature of study in the associated discipline.

- c) that they will have been registered for such study on a full-time basis for a period of not less than three academic years, or on a part-time basis for a period of either not less than five years of part-time study or not less than four years, comprising three years of part-time study and one year of full-time study, provided always that the Senate shall have power, in exceptional cases, to reduce the period by one academic year;
 - d) that they must be available for supervision in the University throughout the period of study except when given permission to pursue research elsewhere.
 - e) that they have pursued such formal research training and any other attendance requirements as set down by the College concerned.
2. The normal standard of admission for a research student will be that of a degree with First or Upper Second Class Honours in a relevant discipline but another qualification, being a qualification approved by the University Court as provided in Section 1, may be accepted by the relevant College as being suitable for the programme of study which it is proposed that the applicant should follow.
- 3.1 Each candidate for the Degree of Doctor of Philosophy shall present for the approval of the Senate a thesis which shall embody the results of the candidate's special study or research, and which shall be accompanied by a declaration signed by the candidate that the thesis has been composed by themselves.
- a) In the College of Arts & Humanities and the College of Social Sciences the thesis shall be a minimum of 70,000 and a maximum of 100,000 words including references, bibliography and appendices in each case.
 - b) In the College of Medical, Veterinary & Life Sciences and the College of Science & Engineering the thesis shall be a maximum of 80,000 words excluding references, bibliography and appendices in each case.
- A candidate who wishes to submit a thesis of greater or lesser length or submit documentary appendices must seek prior permission of the appropriate College Higher Degrees Committee or equivalent.
- 3.2 A thesis for the Degree of PhD shall normally be presented for examination within four years from the date when a candidate first registered for full-time study or eight years from the date when a candidate first registered for part-time study. Where the candidate has registered for a combination of full-time and part-time study, or where the College has approved suspension⁵⁰ of study for a period of time, the maximum period of study permitted shall be equivalent to the duration for full and part-time study plus the approved period of suspension adjusted proportionately.⁵¹
- 3.3 Where the candidate has fulfilled the prescribed period of full-time or part-time study required by the regulations, and has not submitted the thesis for examination, the candidate shall apply to be registered with a 'thesis pending' status.⁵¹ If further research project work is required, the College may require the candidate to register as a full-time or part-time student. Failure to meet College requirements for progress without extenuating circumstances may result in exclusion from further study.
- 3.4 The thesis shall be examined by one or more examiners appointed by the Dean of Graduate Studies on behalf of Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the Dean of Graduate Studies on behalf of the University Court and Senate. No person who has been involved in the direct supervision of the candidate may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (see §3.6) and shall act as an examiner in the normal way. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external.⁵² A thesis may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate Studies.
- 3.5 A candidate for the Degree of PhD must present themselves for oral examination by the Committee of Examiners on the subject matter of the thesis and its context. The requirement for an oral examination shall be observed at the first submission of the thesis. In undertaking an oral or other examination the candidate must follow any requirements for the assessment as stated by the Graduate School.
- 3.6 A Convener shall be appointed by the Convener of the Higher Degrees Committee or its equivalent committee to convene the oral examination and to report on the agreed recommendations of the Committee of Examiners to the appropriate College Committee.

The Convener will be responsible for the following:

- a) making the arrangements for an oral examination and ensuring that this is normally held no later than three months after the submission of the thesis;

⁵⁰ A College Higher Degrees Committee or equivalent may permit the period of study to be suspended for a defined period when a candidate is ill or has other personal circumstances which prevent the candidate from continuing the research. Suspension can be agreed by the College Higher Degrees Committee or equivalent for other reasons, such as student internships. The arrangements for suspension of study shall be in accordance with those of the Research Councils.

⁵¹ Additional conditions may be imposed by the relevant funder.

⁵² The Clerk of Senate may waive the requirement for two of the examiners to be external where the candidate's appointment is not regarded as one that might compromise the impartiality of an Internal Examiner.

- b) attending the whole examination and ensuring that it is conducted in a fair manner and is of a reasonable duration;
 - c) assisting the examiners to reach a consensus, noting that, subject to the authority of Senate, the view of the External Examiner shall normally prevail;
 - d) arranging for the report stating the recommendation of the Committee of Examiners to be signed at the conclusion of the examination;
 - e) after the oral, co-ordinating the completion of a joint report detailing the requirements for revision or resubmission and providing this to the candidate.
- 3.7 The supervisor shall not normally be present at the oral examination but shall be available to the Committee of Examiners for consultation. If the candidate makes a request in writing to the Convener for the supervisor to be present at the oral examination, this should normally be permitted. The request should be made no later than one week before the date of the oral.
- 3.8 Where a candidate has been permitted to resubmit a thesis for examination, an oral shall also be held other than in exceptional circumstances, where the Convener, on the recommendation of the Committee of Examiners, may seek the agreement of the Dean of Graduate Studies to set aside the requirement for an oral examination after resubmission. In such circumstances the agreement of the candidate must be obtained, otherwise the candidate shall have the right to insist on an oral being held.
- 3.9 Where a candidate has been permitted to resubmit the thesis, it shall normally be on one occasion only. The resubmitted thesis shall be examined by the Committee of Examiners appointed for the first submission or by the Committee of Examiners appointed for the second submission.
- If the Committee of Examiners considers that the thesis has not achieved the standard required for the Degree of PhD but is of sufficient merit to be worthy of an award, it may recommend that the candidate revise the thesis and submit it for consideration for a Masters degree.
4. Particular conditions relating to study or research in the Colleges are set out below. A candidate must also comply with detailed requirements for research degrees published by the relevant Graduate School.

Arts & Humanities

The thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Graduate School Board (or equivalent) may approve arrangements whereby the thesis may be written and defended in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Graduate School Board and where the School and the Graduate School Board are satisfied that appropriate arrangements can be made for supervision and examination. In addition to the requirement for satisfactory completion of a thesis, the candidate will be required to attend training courses as specified by the Graduate School and also, where appropriate, by their supervisors. Candidates may be exempted in full or part from this requirement, normally by virtue of training undertaken and recognised by the Graduate School as meeting training requirements.

Where a School determines it to be appropriate, candidates may present a thesis or portfolio accompanied by a related piece of work, for example, a play, an exhibition, a theatrical performance, a translation, computer software or work presented in digital media forms (to be defined as content presented through digital tools). In cases where a performance, exhibition or digital media element is involved in a thesis or dissertation, candidates must provide a permanent record of the creative or digital media aspect of the overall submission to be deposited with the thesis in the University Library. In such cases, the Graduate School Board shall, in consultation with the supervising School, advise candidates on the minimum length of the thesis component. The Board of Examiners is normally required to attend a performance or exhibition of the creative work.

In Celtic & Gaelic, candidates may present themselves for a PhD by creative practice. The candidate shall present both a practical component and a written component for examination. The practical component might explore, for example: historical and/or contemporary Celtic and/or Gaelic topics through a variety of creative media; consist of creative arts-led research into issues of significance for Celtic and/or Gaelic; or demonstrate creative practice in Celtic and/or Gaelic pedagogy. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within the disciplines of Celtic and/or Gaelic. The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

In Classics, candidates may present themselves for a PhD by creative practice. The candidate shall present both a practical component and a written component for examination. The practical component may: explore classical/ancient historical insights through a variety of creative media; consist of creative arts-led research into issues of significance to the interpretation of the ancient Greek or Roman worlds; or demonstrate creative practice in classical/ancient historical pedagogy. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within the discipline of Classics (including ancient history). The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references,

bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

In English Literature, candidates may present themselves for a PhD in a specific Creative Writing genre. Before being considered for admission to study for the award, candidates must normally satisfy the requirements of §1, and present sufficient evidence of potential in creative writing, through submission of a portfolio of creative and critical work. Registered candidates must satisfactorily complete, in the first two years, prescribed studies which shall include attendance at writing seminars and/or workshops. Each candidate's progress in the prescribed studies shall be assessed by means of set projects and/or a journal of studies maintained by the candidate. During the third year, under the supervision of a person appointed for the purpose by the College, candidates shall prepare and present for the approval of the Senate, a thesis or portfolio of written work which shall make significant contribution to literature in the generic route chosen, normally containing material worthy of publication. The thesis shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1. Following successful completion of the first two years of study, candidates will be eligible for the award of Master of Philosophy if they elect to end their studies at this stage.

In Film & Television Studies, candidates may present themselves for a practice-based PhD. The candidate shall typically complete a thesis of 30,000–40,000 words in length (including references, bibliography and appendices) and a practical component of significant originality and sophistication (examples might include, but are not limited to, an artistic or experimental video work, documentary, video-essay, a collection of shorts, an exhibition or installation, festival, and so on). In exceptional circumstances a shorter or longer thesis might be agreed, to provide an appropriate balance with the practical component, thereby enabling either the completion of a larger and appropriately sophisticated or complex practical component, or, conversely, to weigh in favour of a longer thesis in relation to a more discrete focus on the practical component. The thesis and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

In History, candidates may present themselves for a PhD by creative practice. The candidate shall present both a practical component and a written component for examination. The practical component may: explore historical insights through a variety of creative media; consist of creative arts-led research into issues of historical significance; or demonstrate creative practice in historical pedagogy. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within the discipline of History. The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

In Music, PhD candidates may present themselves for examination by thesis or by portfolio. Normally a thesis will be of 70,000–100,000 words (including references, bibliography and appendices). For examination by thesis, the candidate may include a range of practical components in support of their underlying argument, but this is not a requirement. The precise relationship between practical work and written commentary, and their relative weightings, will be agreed between the candidate, their supervisors, and the Music postgraduate convener, through Annual Progress Review as part of the development of the project. For examination by portfolio, candidates may submit work in a range of disciplines, including composition, sonic art, performance or other forms of creative practice. Extended critical and methodologically informed documentation of the research project will accompany the creative inquiry. The written component is expected to complement and reflect in a rigorous manner upon the practical component. Normally the portfolio will comprise creative work of approximately two hours' duration or work of equivalent depth or complexity and the written component will be 10,000–20,000 words (including references, bibliography and appendices). The precise relationship between practical work and written commentary, and their relative weightings, will be agreed between the candidate, their supervisors, and the Music postgraduate convener, through Annual Progress Review as part of the development of the project.

In Theatre Studies, candidates may present themselves for a practice-based PhD. The balance between academic writing and research-driven practice will vary depending on the needs of the research project and will be agreed with the supervisory team. The candidate shall typically complete a significant piece of practice, or portfolio of practice, such as playtexts, installations or performances, accompanied by a written thesis of 30,000–60,000 words in length (including references, bibliography and appendices). The written and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

In Theology & Religious Studies, candidates may present themselves for a practice-based PhD. The candidate shall present both a practical component and a written component for examination. The practical component may explore: religious/spiritual insights through a variety of creative media; demonstrate creative practice in areas such as liturgy, ritual and homiletics; or consist of Arts-based research into issues of theological/religious significance. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within theology/religious studies. The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

Medical, Veterinary & Life Sciences

A candidate holding an appointment as a member of the teaching or research staff of the University of Glasgow, paid through the Finance Office or directly by a grant awarding body approved by the University Court, may register part-time whilst being subject to the same provisions regarding minimum periods of full-time study if they devote the major part of the day, typically 75–80% of their time, to research studies.

In addition to the requirement for satisfactory completion of a thesis, a candidate will normally be required to attend training courses as specified by the College Graduate School and also, where appropriate, their supervisor.

Science & Engineering

To qualify for the award of a PhD, a candidate must have demonstrated to a Committee of Examiners by the presentation of a thesis and by performance in an oral examination that they are capable of:

- a) pursuing original research in their specific field of study; and
- b) relating their results to the general body of knowledge in the field; and
- c) presenting their results in a critical and scholarly manner.

In addition to the requirement for satisfactory completion of a thesis, the candidate will normally be required to attend training courses as specified by the College Graduate School.

Social Sciences

The thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Higher Degrees Committee may approve arrangements whereby the thesis may be written and defended in a language other than English. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee and where the School and the Higher Degrees Committee are satisfied that appropriate arrangements can be made for supervision and examination.

In addition to the requirement for satisfactory completion of a thesis, the candidate will be required to attend training courses as specified by the Graduate School and also, where appropriate, by their supervisors. Candidates may be exempted in full or part from this requirement, normally by virtue of training undertaken and recognised by the Graduate School as meeting training requirements.

5. *Teaching or Research Staff of the University or Recognised Institutions - Candidature for the Degree*

A member of the teaching staff of the University, or a person who holds an appointment as Research Assistant or Research Fellow of the University of Glasgow and is paid through the Finance Office or directly by a grant-aiding body approved by the University Court, or a member of the teaching or research staff of any other institution recognised for the purpose of §1, may notwithstanding offer themselves for the Degree of Doctor of Philosophy if they have prosecuted a course of special study or research on a part-time basis for a period of not less than three years.

6. *Research in External Institutions*

As permitted in §1, College Graduate Schools may allow the candidate's study or research to be conducted in an institution external to the University of Glasgow. The period of study or research elsewhere shall not normally exceed 12 months except where that study or research is undertaken in an institution or location approved by the appropriate College Committee. The choice of an external institution will be determined *ad hoc* and only where there exists clear alignment of the candidate's proposed study or research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised Institution may be nominated by the College Graduate School on behalf of Senate *either* as a supervisor *or* as an internal examiner although such an individual may not be nominated as an examiner if they have previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.

The list of institutions recognised for the purpose of this regulation is available from Research & Innovation Services.

7. *Submission of Thesis*

In submitting a thesis a candidate must state, generally in the preface and specifically in the notes, the sources from which their information is derived, the extent to which they have availed themselves of the work of others, and the portions of the thesis which they claim as original. The thesis must be in English.

Submission of the thesis should be completed electronically as directed by the Graduate School and must conform to [University Library specifications](#).

In all cases the submission must include a summary of 250–1,000 words which must be an adequate and informative abstract of the work, suitable for publication by the University.

In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed nor does it indicate that the thesis has achieved the required standard for the award of the Degree. A candidate may

submit a thesis against the advice of the supervisor but in such cases the supervisor is required to provide a short statement to the Convener of the Committee of Examiners.

If approved for the Degree, an electronic copy of the thesis shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

Schedule B: Degree of Doctor of Philosophy by Published Work

1. A person may be admitted as a candidate for the Degree of Doctor of Philosophy by published work who:
 - a) i) is a graduate of the University of Glasgow and whose date of submission of their thesis is at least five years from the date of their first graduation in the University; or
 - ii) is a member of staff who has normally been employed for five years and is paid through the University Finance Office or directly by a grant aided body approved by the University Court; or
 - iii) is a former member of staff who has completed a minimum of five years employment and was paid through the University Finance Office or directly by a grant aided body approved by the University Court, and who presents themselves as a candidate for the Degree within one calendar year of leaving the University's employment.
- b) has not been enrolled as a Research Student in the University of Glasgow during the five years preceding the date of submission;
- c) does not hold any Doctoral Degree of the University of Glasgow or of any other University or College in the same subject area; and
- d) has been found by the appropriate College to possess *prima facie* a qualification for the Degree.

A College Higher Degrees Committee (or equivalent) shall have the discretion to reduce the qualifying period to three years in the case of full-time members of academic staff in the employment of the University.

2. In order to establish whether a candidate possesses *prima facie* a qualification for the Degree, candidates should submit to the appropriate Graduate School an initial application pack containing:
 - a) a list of relevant publications along with abstracts to be considered in support of the application;
 - b) a full curriculum vitae;
 - c) a statement of up to 3,000 words which justifies the consideration of the application. Should the submission comprise diverse publications, the statement should explain the relationship, if any, between the works submitted, including any developments which have occurred between one piece and another.
3. The College Higher Degrees Committee (or equivalent) will recommend an applicant to register for the Degree where a review of the material provided in the application suggests that the applicant's work is likely to be of the same standard expected for the Degree of Doctor of Philosophy by supervised research. In making such a determination, the College Higher Degrees Committee (or equivalent) may consult with expert advisers outside the Committee.
4. The Dean of Graduate Studies shall nominate a member of staff to give advice to the candidate with regard to the preparation of their final submission for the award.
5. Candidates who have registered for the Degree will prepare a final submission which will comprise:
 - a) Subject to the provisions of §9 of Schedule B of this Resolution, candidates for the Degree of Doctor of Philosophy by published work shall present for the approval of Senate the published work to be examined. Candidates should contact their Graduate School in the event that electronic copies of any published works are not available. This shall be accompanied by a declaration signed by the candidate detailing the extent to which the research has been done and the work written by them. All copies of the works, if approved for the Degree, shall become the property of the University.
 - b) An explanatory essay of 10,000-12,000 words, including an adequate and informative abstract of the work, which justifies the intellectual significance of the submission.

Where possible, materials should be submitted electronically to the relevant Graduate School as directed by the Graduate School and must conform to [University Library specifications](#).

Any relevant materials should be included in the electronic submission. Where electronic submission is not possible, students should contact their Graduate School for advice.

6. The final submission will be comprised of published research outputs. It may contain both textual and non-textual research outputs so long as they meet the following definition:

A work is normally regarded as published only if it is traceable through ordinary catalogues, abstracts or citation notices as appropriate to the field, and copies are available to the general public. This will normally require the work to be publicly registered with an ISSN/ISBN number. Material which is unpublished or which has only a restricted circulation is not acceptable in whole or partial fulfilment of the requirements for this degree.

7. All the materials submitted must normally be in English. Exceptionally, the College Higher Degrees Committee (or equivalent) may approve the submission and defence of the work in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Higher Degrees Committee (or equivalent), and where the School and Higher Degrees Committee (or equivalent) are satisfied that appropriate examination arrangements can be made.
8. Any work which is about to be included in a submission by the candidate for any other Higher Degree or Diploma either in the University of Glasgow or in any other institution, or which has already been included in a submission, whether successful or unsuccessful, for any other Higher Degree or Diploma in another institution is not admissible in whole or partial fulfilment of the requirements for the Degree of PhD by published work.
9. A candidate may submit work which has resulted from collaborative research and joint authored publications, provided the nature and extent of the candidate's contribution is specified in the accompanying explanatory essay. The candidate must seek confirmation of this from the co-authors or researchers and provide written evidence of such confirmation to the satisfaction of the Higher Degrees Committee (or equivalent).
10. A Higher Degrees Committee (or equivalent) may at its discretion disqualify any submission or part thereof. It is not a necessary requirement for this degree that the work submitted should be published within a defined period.
11. The thesis shall be examined by one or more examiners appointed by the Dean of Graduate Studies on behalf of Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the Dean of Graduate Studies on behalf of the University Court and Senate. No person who has been involved in the direct supervision of the candidate may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener and shall act as an examiner in the normal way. A thesis may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate Studies. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external.⁵²

The Board of Examiners shall normally require that the candidate present themselves for oral or other examination on the subject matter of the work and other material submitted for examination.

12. The reports of the examiners shall be submitted to the appropriate College Higher Degrees Committee (or equivalent) who shall if it thinks fit make a recommendation thereon to the Senate. The candidate shall be approved for the Degree only if, in the opinion of the College and the examiners, the submitted work constitutes an examination of a field of study which makes a significant and original contribution to existing knowledge and is of an equivalent standard to a thesis which embodies the results of three years full-time supervised research (or equivalent) and for which a candidate was awarded the Degree of PhD. The Committee of Examiners may require minor changes to the explanatory essay as a requirement for the award if there is otherwise agreement that the submitted work meets the criteria for the Degree.
13. An unsuccessful final submission for the Degree of PhD by published work will not become eligible for the award of a Masters Degree or Diploma, in lieu of the Degree of PhD, and nor will the unsuccessful final submission become eligible for resubmission in its present form on a future occasion.
14. No candidate may apply for re-examination for the Degree of PhD by published work until the lapse of at least three years from the date of the intimation of the decision of the Higher Degrees Committee (or equivalent) regarding the previous submission. Such re-examination shall be regarded as a *de novo* application and not the resubmission of the initial application.

DEGREE OF DOCTOR OF PHILOSOPHY WITH INTEGRATED STUDY

RESOLUTION

The Degree of Doctor of Philosophy with Integrated Study is governed by Resolution 665 of the University Court, the provisions of which are as follows:

1. The Degree of Doctor of Philosophy (PhD) with Integrated Study may be awarded by the Senate of the University of Glasgow in each of the Colleges thereof.
2. The Senate shall have power to make such regulations governing the award of the Degree as may be approved by the University Court.
3. The Degree of Doctor of Philosophy with Integrated Study shall in no case be conferred on persons who have not satisfied the conditions set out below, and shall not be conferred as an Honorary Degree.

The following regulations are supplemented by a series of Guidance Notes for students which were previously available within the online *University Regulations* and have now been incorporated into the [PGR Code of Practice](#).

REGULATIONS

1. A research student who has pursued in the University of Glasgow, or in an institution recognised and approved for the purpose, a programme of study comprising taught courses and research, may offer themselves for the Degree of Doctor of Philosophy with Integrated Study under the following conditions:

- a) that they have obtained a degree in any Scottish university, or in another university or college specially recognised for the purpose of this Section by the University Court on the recommendation of the Senate (provided always that a diploma or certificate recognised in like manner as equivalent to a degree may be accepted in place of a degree). The normal standard of admission for a research student will be that of a Degree with First or Upper Second Class Honours in a relevant discipline of a Scottish University, or an approved equivalent qualification;
 - b) that they have produced to the Senate evidence of satisfactory progress in the taught courses and research undertaken by them;
 - c) that they will have been registered for such study on a full-time basis for a period of not less than four academic years;
 - d) that each candidate will be supported by a supervision team which will normally include the primary academic supervisor, a second academic supervisor, and other academic staff as required to offer expertise in guiding and supporting the candidate's research;
 - e) that they have pursued such formal research training as set down by the Higher Degrees Committee or equivalent and as any other training or attendance requirements as specified by the College.
2. Each candidate for the Degree of Doctor of Philosophy with Integrated Study shall:
- a) complete a programme of study prescribed at the commencement of the period of study by the Higher Degrees Committee or equivalent, which shall include a minimum of 120 credits⁵³ of taught courses, and may also include a project leading to the submission of a 60 credit dissertation.
 - b) present for the approval of the Senate a thesis which shall embody the results of the research, and which shall be accompanied by a declaration signed by the candidate that the thesis has been composed by them. In the College of Arts & Humanities and the College of Social Sciences the thesis shall be a minimum of 70,000 and a maximum of 100,000 words including references, bibliography and appendices in each case. In the College of Medical, Veterinary & Life Sciences and the College of Science & Engineering the thesis shall be a maximum of 80,000 words excluding references, bibliography and appendices in each case. A candidate who wishes to submit a thesis of greater or lesser length or submit documentary appendices must seek prior permission of the appropriate College Higher Degrees Committee or equivalent.
- 3. Assessment of Taught Courses**
- 3.1 For each academic session assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
 - 3.2 Where a candidate whose programme of study includes a 60 credit dissertation requires a higher grade in the dissertation to satisfy the requirements set out in §4.3, or §6.1 reassessment of that dissertation will be permitted on one occasion only, under such conditions as the Higher Degrees Committee or equivalent may prescribe in each particular case. There is no automatic entitlement to repeat any previous practical work associated with the dissertation or to undertake further practical work.
- 4. Progress**
- 4.1 Prior to being permitted to progress to a subsequent year of study a candidate shall be subject to the College requirements for progress in relation to both the programme of prescribed study and the research.
 - 4.2 The minimum achievement required in relation to the prescribed programme of study for progress to a subsequent year will be determined by the Higher Degrees Committee or equivalent and communicated to the candidate at the start of each year.
 - 4.3 In addition to requirements determined under §4.1 and §4.2:
 - a) For subjects listed under Schedule A of these regulations, in order to progress to the fourth year of study a candidate must have achieved a grade point average⁵⁴ of at least 12.0 in the taught courses referred to in §2(a), with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above, and, where a candidate's programme of study includes a 60 credit dissertation, the candidate must have achieved a grade D3 or above in the dissertation. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression.

⁵³ In compliance with the Scottish Credit & Qualifications Framework a minimum of 90 credits must be gained from Masters level courses (level M/SCQF level 11).

⁵⁴ The grade point average is determined with reference to the schedule of grades and grade points contained in Schedule A and Schedule B of the University's Code of Assessment. The grade point average is calculated by taking the product of each course's weight and the candidate's grade points and dividing the sum of these products by the sum of the courses' weights. The weights shall correspond to the courses' credit ratings unless specified otherwise in the relevant programme documentation. The grade point average is expressed to one decimal place (§16.34(a) of the Code of Assessment). In determining whether a candidate has satisfied requirements in relation to progress and award, no further rounding is permitted. For example, a grade point average of 11.9 would not satisfy a requirement for a grade point average of 12.0.

b) For subjects listed under Schedule B of these regulations, in order to progress to the second year of study a candidate must have obtained a grade point average of 15.0 in 120 credits at the first attempt, with all credits at grade D3 or above. The Programme Document may specify a course or courses in respect of which a specific grade is a minimum requirement of progression. A candidate who does not meet the progress requirements will be eligible to transfer to a programme of study leading to the award of a Taught Masters degree on such terms as the Higher Degrees Committee or equivalent may determine.

- 4.4 A candidate whose progress in relation to the research is deemed by the College to be unsatisfactory may be excluded from further study towards the Degree of Doctor of Philosophy with Integrated Study. The candidate may apply for their registration to be transferred to a programme of study leading to the award of a Taught Masters degree on such terms as the Higher Degrees Committee or equivalent may determine.
- 4.5 A candidate who fails to comply with the requirements of §4.2 and §4.3 may be excluded from further study towards the Degree of Doctor of Philosophy with Integrated Study. The candidate may apply to have their registration transferred to the Degree of Doctor of Philosophy on such terms as the Higher Degrees Committee or equivalent may determine.

5. Thesis

- 5.1 In the College of Arts & Humanities and the College of Science & Engineering, a thesis for the Degree of Doctor of Philosophy with Integrated Study shall normally be presented for examination within four years from the date when a candidate first registered for full-time study. In the College of Medical, Veterinary & Life Sciences, a thesis for the Degree of Doctor of Philosophy with Integrated Study shall normally be presented for examination within five years from the date when a candidate first registered for full-time study. Where the College has approved suspension of study for a period of time,⁵⁵ the maximum period of study permitted shall be equivalent to the duration for full-time study plus the approved period of suspension adjusted proportionately.⁵⁶
- 5.2 Where the candidate has fulfilled the minimum period of study required by the regulations and has not submitted the thesis for examination, they shall apply to be registered with a 'thesis pending' status.⁵⁶ If further research project work is required, the College may require the candidate to register as a full-time or part-time student. Failure to meet College requirements for progress without extenuating circumstances, may result in exclusion from further study.
- 5.3 The thesis shall be examined by one or more examiners appointed by the Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the University Court on the recommendation of the Senate. No person who has been involved in the direct supervision of the research student may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (see §5.5) and shall act as an examiner in the normal way.
- 5.4 A candidate for the Degree of Doctor of Philosophy with Integrated Study must present themselves for oral or other examination by the Committee of Examiners on the subject matter of the thesis. This requirement for an oral examination shall be observed at the first submission of the thesis.
- 5.5 A Convener shall be appointed by the Dean of Graduate Studies to convene the oral examination and to report on the agreed recommendations of the Committee of Examiners to the appropriate College Committee.

The Convener will be responsible for the following:

- a) making the arrangements for an oral examination and ensuring that this is normally held no later than three months after the submission of the thesis;
 - b) attending the whole examination and ensuring that it is conducted in a fair manner and is of a reasonable duration;
 - c) arranging for the report stating the recommendation of the Committee of Examiners to be signed at the conclusion of the examination;
 - d) after the oral, co-ordinating the completion of a joint report detailing the requirements for revision or resubmission and providing this to the candidate.
- 5.6 The supervisor shall not normally be present at the oral examination but shall be available to the Committee of Examiners for consultation. If the candidate makes a request in writing to the Convener for the supervisor to be present at the oral examination, this should normally be permitted. The request should be made no later than one week before the date of the oral.
- 5.7 Where a candidate has been permitted to resubmit a thesis, an oral shall also be held other than in exceptional circumstances, where the Convener, on the recommendation of the Committee of Examiners, may seek the agreement of the Dean of Graduate Studies to set aside the requirement for an oral examination after resubmission.

⁵⁵ The appropriate College Committee may permit the period of study to be suspended for a defined period when a candidate is ill or has other personal circumstances which prevent the candidate from continuing the research or taught elements. Suspension can be agreed by the appropriate College Committee for other reasons. The arrangements for suspension of study shall be in accordance with those of the Research Councils.

⁵⁶ Additional conditions may be imposed by the relevant funder.

In such circumstances the agreement of the candidate must be obtained, otherwise the candidate shall have the right to insist on an oral being held.

- 5.8 Where a candidate has been permitted to resubmit the thesis, it shall normally be on one occasion only. The resubmitted thesis shall be examined by the Committee of Examiners appointed for the first submission or by the Committee of Examiners appointed for the second submission. If the Committee of Examiners considers that the thesis has not achieved the standard required for the Degree but is of sufficient merit to be worthy of an award, it may recommend that the candidate revise the thesis and submit it for consideration for a Masters by Research degree.

6. Requirements for Early Exit Awards of Masters Degree, Postgraduate Diploma and Postgraduate Certificate

The following provisions will apply where a candidate does not satisfy the requirements for award of the Degree of Doctor of Philosophy with Integrated Study

- 6.1 A candidate who has achieved a grade point average⁵⁴ of at least 12.0 in the taught courses referred to in §2(a), with at least 75% of these credits at grade D3 or above, and all credits at grade F3 or above and who has completed a 60 credit dissertation at grade D3 or above will be eligible for the award of a Taught Masters degree in a designation approved by the Higher Degrees Committee or equivalent.
- 6.2 §6.4, §6.6 and §6.9 refer to the 'weighted course grade profile'. This means the profile of course grades obtained at the first attempt in the credits contributing to the award and weighted to reflect the relative credit weightings of the courses.⁵⁷
- 6.3 A candidate will be eligible for the award of the Taught Masters degree with Merit on achieving at the first attempt:
- a) a grade point average of at least 14.5 in the 180 or more credits taken on the programme; and
 - b) a grade point average of at least 14.0 in the taught courses; and
 - c) a grade of C1 or above in the dissertation.
- 6.4 Where a candidate has satisfied the requirements set out at §6.3 (b) and (c), and their grade point average at the first attempt for the 180 or more credits taken on the programme falls within the range 14.1 to 14.4 the Board of Examiners⁵⁸ shall make the award with Merit where at least 50% of the weighted course grade profile comprises grades of B or above.
- 6.5 A candidate will be eligible for the award of the Taught Masters degree with Distinction on achieving at the first attempt:
- a) a grade point average of at least 17.5 in the 180 or more credits taken on the programme; and
 - b) a grade point average of at least 17.0 in the taught courses; and
 - c) a grade of B1 or above in the dissertation.
- 6.6 Where a candidate has satisfied the requirements set out at §6.5 (b) and (c), and their grade point average at the first attempt for the 180 or more credits taken on the programme falls within the range 17.1 to 17.4 the Board of Examiners shall make the award with Distinction where at least 50% of the weighted course grade profile comprises A grades.
- 6.7 A candidate who has achieved a grade point average of 9.0 in 120 credits, with not less than 80 of these credits at grade D3 or above will be eligible for the award of a Postgraduate Diploma.
- 6.8 A candidate who has achieved a grade point average of 9.0 in 60 credits, with not less than 40 of these credits at grade D3 or above will be eligible for the award of a Postgraduate Certificate.
- 6.9 The awards of Postgraduate Diploma and Postgraduate Certificate may be granted with Merit or Distinction where a candidate has achieved at the first attempt a grade point average of at least 14.5, or a grade point average of at least 17.5, respectively. The Board of Examiners shall make the award with Merit or Distinction where the grade point average falls within the range 14.1 to 14.4, or 17.1 to 17.4, and where at least 50% of the weighted course grade profile comprises grades of B or above, or A grades, respectively.
7. Particular conditions relating to study or research in the Colleges are set out below. A candidate must also comply with detailed requirements for research degrees published by the relevant Graduate School.

Arts & Humanities

The thesis must normally be written and defended in English. Exceptionally, however, at the time of application the College Graduate School Board (or equivalent) may approve arrangements whereby the thesis may be written and defended in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Graduate School Board and where the School and the Graduate School Board are satisfied that appropriate arrangements can be made for supervision and examination. In addition to the requirement for satisfactory completion of a thesis, the candidate will

⁵⁷ Illustrations of weighted grade profiles are given in the [Guide to the Code of Assessment](#).

⁵⁸ The 'Board of Examiners' refers to the Board for the relevant designation of the award.

be required to attend training courses as specified by the Graduate School and also, where appropriate, by their supervisors. Candidates may be exempted in full or part from this requirement, normally by virtue of training undertaken and recognised by the Graduate School as meeting training requirements.

Where a School determines it to be appropriate, candidates may present a thesis or portfolio accompanied by a related piece of work, for example, a play, an exhibition, a theatrical performance, a translation, computer software or work presented in digital media forms (to be defined as content presented through digital tools). In cases where a performance, exhibition or digital media element is involved in a thesis or dissertation, candidates must provide a permanent record of the creative or digital media aspect of the overall submission to be deposited with the thesis in the University Library. In such cases, the Graduate School Board shall, in consultation with the supervising School, advise candidates on the minimum length of the thesis component. The Board of Examiners is normally required to attend a performance or exhibition of the creative work.

In Celtic & Gaelic, candidates may present themselves for a PhD by creative practice. The candidate shall present both a practical component and a written component for examination. The practical component might explore, for example: historical and/or contemporary Celtic and/or Gaelic topics through a variety of creative media; consist of creative arts-led research into issues of significance for Celtic and/or Gaelic; or demonstrate creative practice in Celtic and/or Gaelic pedagogy. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within the disciplines of Celtic and/or Gaelic. The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a ‘thesis which shall embody the results of the candidate’s special study or research’ as required under §3.1.

In Classics, candidates may present themselves for a PhD by creative practice. The candidate shall present both a practical component and a written component for examination. The practical component may: explore classical/ancient historical insights through a variety of creative media; consist of creative arts-led research into issues of significance to the interpretation of the ancient Greek or Roman worlds; or demonstrate creative practice in classical/ancient historical pedagogy. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within the discipline of Classics (including ancient history). The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a ‘thesis which shall embody the results of the candidate’s special study or research’ as required under §3.1.

In English Literature, candidates may present themselves for a PhD in a specific Creative Writing genre. Before being considered for admission to study for the award, candidates must normally satisfy the requirements of §1, and present sufficient evidence of potential in creative writing, through submission of a portfolio of creative and critical work. Registered candidates must satisfactorily complete, in the first two years, prescribed studies which shall include attendance at writing seminars and/or workshops. Each candidate’s progress in the prescribed studies shall be assessed by means of set projects and/or a journal of studies maintained by the candidate. During the third year, under the supervision of a person appointed for the purpose by the College, candidates shall prepare and present for the approval of the Senate, a thesis or portfolio of written work which shall make significant contribution to literature in the generic route chosen, normally containing material worthy of publication. The thesis shall be deemed to constitute a ‘thesis which shall embody the results of the candidate’s special study or research’ as required under §3.1. Following successful completion of the first two years of study, candidates will be eligible for the award of Master of Philosophy if they elect to end their studies at this stage.

In Film & Television Studies, candidates may present themselves for a practice-based PhD. The candidate shall typically complete a thesis of 30,000–40,000 words in length (including references, bibliography and appendices) and a practical component of significant originality and sophistication (examples might include, but are not limited to, an artistic or experimental video work, documentary, video-essay, a collection of shorts, an exhibition or installation, festival, and so on). In exceptional circumstances a shorter or longer thesis might be agreed, to provide an appropriate balance with the practical component, thereby enabling either the completion of a larger and appropriately sophisticated or complex practical component, or, conversely, to weigh in favour of a longer thesis in relation to a more discrete focus on the practical component. The thesis and practical component taken together shall be deemed to constitute a ‘thesis which shall embody the results of the candidate’s special study or research’ as required under §3.1.

In History, candidates may present themselves for a PhD by creative practice. The candidate shall present both a practical component and a written component for examination. The practical component may: explore historical insights through a variety of creative media; consist of creative arts-led research into issues of historical significance; or demonstrate creative practice in historical pedagogy. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within the discipline of History. The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a ‘thesis which shall embody the results of the candidate’s special study or research’ as required under §3.1.

In Music, PhD candidates may present themselves for examination by thesis or by portfolio. Normally a thesis will be of 70,000–100,000 words (including references, bibliography and appendices). For examination by thesis, the candidate may include a range of practical components in support of their underlying argument, but this is not a requirement. The precise relationship between practical work and written commentary, and their relative weightings, will be agreed between the candidate, their supervisors, and the Music postgraduate convener, through Annual Progress Review as part of the development of the project. For examination by portfolio, candidates may submit work in a range of disciplines, including composition, sonic art, performance or other forms of creative practice. Extended critical and methodologically informed documentation of the research project will accompany the creative inquiry. The written component is expected to complement and reflect in a rigorous manner upon the practical component. Normally the portfolio will comprise creative work of approximately two hours' duration or work of equivalent depth or complexity and the written component will be 10,000–20,000 words (including references, bibliography and appendices). The precise relationship between practical work and written commentary, and their relative weightings, will be agreed between the candidate, their supervisors, and the Music postgraduate convener, through Annual Progress Review as part of the development of the project.

In Theatre Studies, candidates may present themselves for a practice-based PhD. The balance between academic writing and research-driven practice will vary depending on the needs of the research project and will be agreed with the supervisory team. The candidate shall typically complete a significant piece of practice, or portfolio of practice, such as playtexts, installations or performances, accompanied by a written thesis of 30,000–60,000 words in length (including references, bibliography and appendices). The written and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

In Theology & Religious Studies, candidates may present themselves for a practice-based PhD. The candidate shall present both a practical component and a written component for examination. The practical component may explore: religious/spiritual insights through a variety of creative media; demonstrate creative practice in areas such as liturgy, ritual and homiletics; or consist of Arts-based research into issues of theological/religious significance. The written component shall consist of an academically rigorous reflection upon the research process and its critical significance within theology/religious studies. The length of the written component shall be agreed between the supervisors and the candidate and confirmed through the Annual Progress Review process. Typically it shall be 30,000–40,000 words (including references, bibliography and appendices). The written component and practical component taken together shall be deemed to constitute a 'thesis which shall embody the results of the candidate's special study or research' as required under §3.1.

Medical, Veterinary & Life Sciences

A candidate holding an appointment as a member of the teaching or research staff of the University of Glasgow, paid through the Finance Office or directly by a grant awarding body approved by the University Court, may register part-time whilst being subject to the same provisions regarding minimum periods of full-time study if they devote the major part of the day, typically 75–80% of their time, to research studies.

In addition to the requirement for satisfactory completion of a thesis, a candidate will normally be required to attend training courses as specified by the College Graduate School and also, where appropriate, their supervisor.

Science & Engineering

To qualify for the award of a PhD with Integrated Study, a candidate must have demonstrated to a Committee of Examiners by the presentation of a thesis and by performance in an oral examination that they are capable of:

- a) pursuing original research in their specific field of study; and
- b) relating their results to the general body of knowledge in the field; and
- c) presenting their results in a critical and scholarly manner.

8. Research in External Institutions

As permitted in §1, College Graduate Schools may allow the candidate's study or research to be conducted in an institution external to the University of Glasgow. The period of study or research elsewhere shall not normally exceed 12 months except where that study or research is undertaken in an institution or location approved by the appropriate College Committee. The choice of an external institution will be determined *ad hoc* and only where there exists clear alignment of the candidate's proposed study or research with the aims and objectives of the institution proposed, and where the institution can demonstrate ability to provide an appropriate level of supervision of the candidate. A full-time member of staff of a recognised Institution may be nominated by the College Graduate School on behalf of Senate *either* as a supervisor *or* as an internal examiner although such an individual may not be nominated as an examiner if they have previously supervised the candidate's work. In cases where an employee of the institution acts as supervisor or internal examiner, a member of staff from an appropriate subject area in the University will also be appointed.

The list of institutions recognised for the purpose of this regulation is available from Research & Innovation Services.

9. Submission of Thesis

In submitting a thesis a candidate must state, generally in the preface and specifically in the notes, the sources from which their information is derived, the extent to which they have availed themselves of the work of others, and the portions of the thesis which they claim as original. The thesis must be in English.

Submission of the thesis should be completed electronically as directed by the Graduate School and copy must conform to [University Library specifications](#). In all cases the submission must include a summary of 250–1,000 words which must be an adequate and informative abstract of the work, suitable for publication by the University.

In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed nor does it indicate that the thesis has achieved the required standard for the award of the Degree. A candidate may submit a thesis against the advice of the supervisor but in such cases the supervisor is required to provide a short statement to the Convener of the Committee of Examiners.

If approved for the Degree, an electronic copy of the thesis shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

Subjects of Integrated Study in which the Degree may be offered are:

College of Arts & Humanities

Schedule B

Applied Linguistics
Comparative Literature
English Language & Linguistics
Translation Studies

NON GENERIC DOCTORATE REGULATIONS

DEGREE OF DOCTOR OF FINE ARTS in CREATIVE WRITING

RESOLUTION

The Degree of Doctor of Fine Arts in Creative Writing is governed by Resolution No. 664 of the University Court, the provisions which are as follows:

1. The Degree of Doctor of Fine Arts (DFA) in Creative Writing may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities.
2. The Senate shall have power to make such regulations governing the award of the Degree as may be approved by the University Court, and these shall be as stated under 'Regulations'.
3. The early exit awards of Master of Philosophy (MPhil) and Master of Fine Arts (MFA) are also included in the Regulations.

REGULATIONS

1. Admission

Before being considered for admission to study for the Degree, a candidate must normally have obtained a Masters degree in Creative Writing with Merit or Distinction or have gained experience or have completed works deemed by the College of Arts & Humanities Higher Degrees Committee to provide equivalent evidence of suitability for study.

2. Duration of Study

- 2.1 The minimum period of study for the award of the Degree is three years of full-time study or five years of part-time study.
- 2.2 The requirements of the programme, including submission of the portfolio described in §3.1, must be completed within four years of first registration for a full-time candidate and within six years for a part-time candidate. Where the College has approved suspension of study for a period of time, the maximum period of study permitted shall be extended by the approved period of suspension.⁵⁹
- 2.3 A candidate who has not completed the requirements of the programme, and the duration of whose period of study has reached the limit prescribed in §2.2, may apply to the College Higher Degrees Committee (or equivalent) for permission to extend their period of study by a maximum of one year. Such application must be accompanied by evidence of the candidate's progress and an explanation for the delay in completion, and must be supported by the candidate's supervisor and the Programme Director. Where the candidate has fulfilled the minimum period of part-time study or full-time study required by the regulations, and has not submitted the portfolio for examination, the candidate shall apply to be registered with a 'thesis pending' status for the final session.⁵⁹ If further supervision is required, the College may require the candidate to register as a full-time or part-time student.

⁵⁹ Additional conditions may be imposed by the relevant funder.

3. Structure of Programme

- 3.1 The Programme will consist of the completion of core seminars as specified in the programme handbook and submission of a portfolio of 70,000–100,000 words. For examination by portfolio, candidates may submit a substantial creative project and critical work in a range of genres and forms, including but not limited to, fiction, creative non-fiction, poetry, hybrid forms, work presented in digital media forms (content presented through digital tools) and work that includes other inter-medial products of creative and critical research and practice. This work shall be of significant depth and complexity, normally containing material worthy of publication, as further specified in the programme handbook.
- 3.2 A candidate must be available for supervision in the University throughout the period of study except when given permission to pursue research elsewhere.
- 3.3 A candidate must satisfactorily complete such formal research training and any other attendance requirements as set down by the College.
- 3.4 Progress for a candidate to subsequent years of study is dependent on satisfactory performance at annual progress review. Failure to meet College requirements at annual progress review without extenuating circumstances may result in exclusion from further study.

4. Portfolio

- 4.1 Each candidate for the Degree shall present for the approval of the Senate the portfolio referred to at §3.1 accompanied by a declaration signed by the candidate that the portfolio has been produced by themselves.
- 4.2 The portfolio shall be a minimum of 70,000 and a maximum of 100,000 words, including references, bibliography and appendices in each case. The precise word count and relationship between creative work and the critical element, and their relative weightings, depends on the form the portfolio takes and will be agreed between the candidate, their supervisors, and the Creative Writing postgraduate convener, through Annual Progress Review as part of the development of the project. A candidate who wishes to submit a portfolio of lesser or greater length than the stipulated minimum or maximum must seek prior permission of the College Higher Degrees Committee.
- 4.3 The portfolio shall be examined by one or more examiners appointed by the Dean of Graduate Studies on behalf of Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the Dean of Graduate Studies on behalf of the University Court and Senate. No person who has been involved in the direct supervision of the candidate may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener (see §4.5) and shall act as an examiner in the normal way. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external.⁶⁰ A portfolio may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate Studies.
- 4.4 A candidate for the Degree must present themselves for oral or other examination by the Committee of Examiners on the subject matter of the portfolio and its context. The requirement for an oral examination shall be observed at the first submission of the portfolio. In undertaking an oral or other examination the candidate must follow any requirements for the assessment as stated by the Graduate School.
- 4.5 A Convener shall be appointed by the Convener of the Higher Degrees Committee or its equivalent committee to convene the oral examination and to report on the agreed recommendations of the Committee of Examiners to the appropriate College Committee.

The Convener will be responsible for the following:

- a) making the arrangements for an oral examination and ensuring that this is normally held no later than three months after the submission of the portfolio;
 - b) attending the whole examination and ensuring that it is conducted in a fair manner and is of a reasonable duration;
 - c) assisting the examiners to reach a consensus, noting that, subject to the authority of Senate, the view of the External Examiner shall normally prevail;
 - d) arranging for the report stating the recommendation of the Committee of Examiners to be signed at the conclusion of the examination;
 - e) after the oral, co-ordinating the completion of a joint report detailing the requirements for revision or resubmission and providing this to the candidate.
- 4.6 The supervisor shall not normally be present at the oral examination but shall be available to the Committee of Examiners for consultation. If the candidate makes a request in writing to the Convener for the supervisor to be present at the oral examination, this should normally be permitted. The request should be made no later than one week before the date of the oral.

⁶⁰ The Clerk of Senate may waive the requirement for two of the examiners to be external where the candidate's appointment is not regarded as one that might compromise the impartiality of an Internal Examiner.

- 4.7 Where a candidate has been permitted to resubmit a portfolio for examination, an oral shall also be held other than in exceptional circumstances, where the Convener, on the recommendation of the Committee of Examiners, may seek the agreement of the Dean of Graduate Studies to set aside the requirement for an oral examination after resubmission. In such circumstances the agreement of the candidate must be obtained, otherwise the candidate shall have the right to insist on an oral being held.
- 4.8 Where a candidate has been permitted to resubmit the portfolio, it shall normally be on one occasion only. The resubmitted portfolio shall be examined by the Committee of Examiners appointed for the first submission or by the Committee of Examiners appointed for the second submission.
- 4.9 The portfolio must normally be written and defended in English. Exceptionally, however, at the time of application the College Graduate School Board (or equivalent) may approve arrangements whereby the portfolio may be written and defended in a language other than English, such as Gaelic. Approval will normally be given only where the use of a language other than English is deemed appropriate by the relevant School and the Graduate School Board and where the School and the Graduate School Board are satisfied that appropriate arrangements can be made for supervision and examination.

5. Submission of Portfolio

- 5.1 In submitting a portfolio a candidate must state any sources from which information is derived, the extent to which they have availed themselves of the work of others, and the portions of the portfolio which they claim as original.
- 5.2 The submission must include a summary of 250–1,000 words. The summary must be an adequate and informative abstract of the work, suitable for publication by the University. Submission of the portfolio should be completed electronically as directed by the Graduate School and must conform to [University Library specifications](#).
- 5.3 In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed nor does it indicate that the portfolio has achieved the required standard for the award of the Degree.

A candidate may submit a portfolio against the advice of the supervisor but in such cases the supervisor is required to provide a short statement to the Convener of the Committee of Examiners.

- 5.4 If approved for the Degree, an electronic copy of the portfolio shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

6. Award of the Degree and Recommendation of the Examiners of the Candidate's Portfolio

The examiners of the candidate's portfolio will recommend to the Higher Degrees Committee one of the following outcomes:

- a) The Degree be awarded unconditionally.
- b) The Degree be awarded subject to certain minor corrections of detail or of presentation specified by the examiners. These shall not involve changes of substance to the portfolio. The corrections shall normally be carried out within one month of receipt of the specifications to the satisfaction of the internal examiner.
- c) The Degree be awarded subject to certain changes of substance in a specific element or elements of the portfolio specified by the examiners. These shall not involve a revision of the whole portfolio or of a major proportion of it. They may, however, include a requirement to carry out a further period of research in order to strengthen the portfolio. The revisions shall be carried out within a timescale determined by the examiners and shall be confirmed by all of the examiners.
- d) The portfolio as a whole is unacceptable. The candidate is invited to resubmit the portfolio taking account of the comments of the examiners. The resubmitted portfolio will be examined on one occasion only. It will be resubmitted within a timescale to be determined by the examiners but normally no later than 12 months after the date of the joint report notifying the candidate of the requirements for revision. A resubmission fee will be charged to cover the examining costs.
- e) The portfolio as a whole is unacceptable for the award of a Doctoral degree and the candidate is invited to revise and resubmit the portfolio for the Degree of Master of Fine Arts.
- f) No degree be awarded.

7. Requirements for the Exit Awards of Master of Philosophy and Master of Fine Arts

- 7.1 The exit award of Master of Philosophy (MPhil) (Creative Writing) is available at the end of year 1 of the degree programme on satisfactory completion of core seminar(s), formal research training and attendance requirements stipulated for year 1 together with submission of a portfolio of 17,000–30,000 words (including references, bibliography and appendices). A candidate for the exit award of MPhil may be required by the examiners to present themselves for oral or other examination. Resubmission of the portfolio will be permitted on one occasion only within a timescale to be determined by the examiners but normally no later than six months after the date of notifying the candidate of the requirements for revision.

- 7.2 The exit award of Master of Fine Arts (MFA) (Creative Writing) is available at the end of year 2 of the degree programme on completion of core seminar(s), formal research training and attendance requirements stipulated for years 1 and 2 together with submission of a portfolio of 40,000–60,000 words (including references, bibliography and appendices). A candidate for the exit award of MFA must present themselves for oral or other examination. Resubmission of the portfolio will be permitted on one occasion only within a timescale to be determined by the examiners but normally no later than nine months after the date of notifying the candidate of the requirements for revision.

DEGREE OF DOCTOR OF MUSIC

The Degree of Doctor of Music is awarded under Resolution 43 of the University Court. The following are the relevant provisions of that Resolution.

In pursuance of the powers conferred under Section 3 of the *Universities (Scotland) Act, 1966*, the University Court hereby resolves as follows:

1. The Degree of Doctor of Music (DMus) may be awarded by the University of Glasgow.
2. The following categories of persons may be admitted as candidates for the Degree of Doctor of Music:
 - a) A graduate of the University of Glasgow after the expiry of seven years from the date of their first graduation in the University of Glasgow.
 - b) Any person who has held for a period or periods amounting in all to at least four years such office or offices in the University of Glasgow as the Senate may approve; provided either that they are a graduate of not less than seven years' standing of a University likewise approved or that they have held for not less than seven years some other qualification specially recognised by the Senate as equivalent for this purpose.
3. The Degree shall be given in two areas and candidates may present themselves in not more than one of these areas at any one time. The areas shall be those of:
 - a) Musical Composition;
 - b) Musicology.
4. Before acceptance of their candidature, applicants must provide the College Secretary with a list of the publications comprising the application for the Degree. The College Higher Degrees Committee (or equivalent) will establish a sub-committee to determine whether a *prima facie* case for DMus candidature has been established. The sub-committee may decline to proceed to examination of the candidate if, in its opinion, the publications submitted are not of sufficient substance for a DMus application. In respect of this procedure a precognition fee will be charged to be deducted in due course from the submission fee if the candidate is examined.
5. All candidates for the Degree shall submit work in Musical Composition or in Musicology.
6. **Composers**

Work submitted in musical composition shall be accompanied by a declaration signed by the candidate that it has been composed by themselves and identifying any work which has been, or is about to be submitted for any other Higher Degree or Diploma in the University of Glasgow or for a Higher Degree or Diploma in another Institution: such work shall not be assessed for the award of the Degree of DMus in the University of Glasgow.

If such work has not already been published in full, then, before being submitted, it shall have been published so far and in such manner as the *Senatus Academicus* accepts as reasonable in the circumstances.

No person will be accepted as a candidate more than twice and no candidate may apply for re-examination until five years have elapsed from the original date of submission.
7. **Musicologists**

Work submitted in musicology shall be accompanied by a declaration signed by the candidate that they are the author of it and identifying any work which has been, or is about to be submitted for any other Higher Degree or Diploma in the University of Glasgow or for a Higher Degree or Diploma in another Institution: such work shall not be assessed for the award of the Degree of DMus in the University of Glasgow.

The work submitted, or a major part of it, shall have been published either as a book or books or in periodicals of recognised standing, and shall be presented in such manner as the Senate may by regulation prescribe.

No person will be accepted as a candidate more than twice and no candidate may apply for re-examination until five years have elapsed from the original date of submission.
8. The Senate shall appoint such Professors, Readers or Lecturers in the University as it may think suitable to examine the work or works submitted by a candidate for the Degree and the University Court, shall, after consultation with the *Senatus Academicus*, appoint an additional examiner or examiners to act along with them. Such additional examiner or examiners shall be of recognised eminence in the subject of the work or works presented by the candidate. The candidate shall be awarded the Degree only if in the opinion of the Senate, on the recommendation of these examiners, the body of work shall be held to constitute an original and substantial contribution to music or to musical knowledge.

9. A candidate must submit the work in an appropriate format. The work submitted should normally be in English. The submitted work, if approved for the Degree, shall become the property of the University and shall be deposited in the University Library.
10. The Senate shall have power to make such additional regulations governing the conferment of the Degree as may be approved by the University Court.
11. The Degree shall not be conferred upon a person who has not satisfied the conditions hereinbefore set forth, provided always that the Senate may, at its discretion, permit a candidate to offer themselves for the Degree under the regulations previously in force during a period not exceeding five years from the date on which this Resolution shall come into operation; and provided always that it shall be in the power of the Senate to confer the Degree *honoris causa* under such regulations as may be made by the Senate with the approval of the University Court.

DEGREE OF DOCTOR OF PRACTICAL THEOLOGY

RESOLUTION

The Degree of Doctor of Practical Theology is governed by Resolution No. 634 of the University Court, the provisions of which are as follows:

1. The Degree of Doctor of Practical Theology (DPT) may be awarded by the Senate of the University of Glasgow in the College of Arts & Humanities (the College).
2. The Senate may make Regulations governing the award of the Degree, which are subject to the approval of the University Court. These shall be stated under 'Regulations'.
3. The early exit award of Master of Philosophy (MPhil) (Practical Theology) is also included in the Regulations.

REGULATIONS

A candidate admitted to the Programme leading to the award of the Degree of Doctor of Practical Theology must follow the instructions issued by the relevant School and be aware of the content of the Programme Specification and the Programme Document which will contain further details on the Programme including further requirements associated with the award.

1. Admission

Before being considered for admission to study for the Degree of Doctor of Practical Theology, a candidate must normally have obtained a First Class or Upper Second Class Honours Degree or other qualification or experience deemed by the College of Arts & Humanities Higher Degrees Committee to provide equivalent evidence of suitability for study.

2. Duration of Study

- 2.1 The minimum period of study for the award of the Degree is three years of full-time study or five years of part-time study.
- 2.2 The maximum period within which the Programme must normally be completed is six years from the date of initial registration. Where the College has approved suspension of study for a period of time, the maximum period of study permitted shall be equivalent to six years plus the approved period of suspension.⁶¹
- 2.3 A candidate who has not completed the Programme, and the duration of whose period of study has reached the limit prescribed in §2.2, may apply to the College Higher Degrees Committee (or equivalent) for permission to extend their period of study by a maximum of one year. Such application must be accompanied by evidence of the candidate's progress and an explanation for the delay in completion, and must be supported by the candidate's supervisor and the Programme Director. Where the candidate has fulfilled the minimum period of part-time study or full-time study required by the regulations, and has not submitted the thesis for examination, the candidate shall apply to be registered with a 'thesis pending' status for the final session.⁶¹ If further supervision is required, the College may require the candidate to register as a full-time or part-time student.

3. Recognition of Prior Learning

Credit may be awarded towards the completion of the Programme for courses or examinations satisfactorily completed while following another programme at the University of Glasgow or at another institution. Such award will be made in accordance with procedures approved by the College Higher Degrees Committee and set out in the Programme Handbook.

4. Structure of Programme

The programme will consist of four courses delivered by directed learning, each carrying a value of 40 credits, and a research project leading to the submission of a dissertation or equivalent research portfolio. In other respects the courses and research project will conform to the descriptions set out in the Programme Handbook.

⁶¹ Additional conditions may be imposed by the relevant funder.

5. Minimum Requirement for the Award of Credits

Credits for courses shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 – §16.44 in the 'University Fees and General Information for Students' section of the *University Regulations*.

6. Progress

A candidate must achieve a grade C3 or above in all course components in each year in order to progress to a further year of study or research.

7. Dissertation or Research Portfolio

The dissertation or research portfolio must be written in English and must consist normally of not fewer than 50,000, and not more than 65,000 words (including references, bibliography and appendices). It must be the candidate's own account of their research and must be accompanied by a declaration to this effect signed by the candidate.

Submission of the dissertation or research portfolio should be completed electronically as directed by the Graduate School and must conform to [University Library specifications](#). The submission must include a summary of 250–1,000 words. The summary must be an adequate and informative abstract of the work, suitable for publication by the University.

In signing a submission form, the supervisor is confirming that the work was undertaken by the candidate. The wording of the form makes it clear that the supervisor's signature does not endorse that the work has been completed, nor does it indicate that the dissertation or research portfolio has achieved the required standard for the award of the Degree. A candidate may submit a dissertation or research portfolio against the advice of the supervisor but in such cases the supervisor is required to provide a short statement to the Convener of the Committee of Examiners.

If approved for the Degree an electronic copy of the dissertation or research portfolio shall be deposited with the University Library and must conform to [University Library specifications](#). It is the University's normal practice to permit computer download of the electronic copy through its repository service, Enlighten. Such access may, however, be restricted under provisions of the Freedom of Information (Scotland) Act 2002 or the Environmental Information (Scotland) Regulations 2004.

8. Assessment

- 8.1 Each candidate will be assessed on all courses on the Programme and on the dissertation or research portfolio.
- 8.2 For each academic session, assessment and reassessment are, in so far as not modified by these regulations, governed by the Code of Assessment which is contained in the 'University Fees and General Information for Students' section of the *University Regulations* published for that session.
- 8.3 An oral examination of the candidate must be held in the presence of all of the examiners of the dissertation or research portfolio. In undertaking an oral or other examination the candidate must follow any requirements for the assessment as stated by the Graduate School.

9. Examiners

The dissertation or research portfolio shall be examined by one or more examiners appointed by the Senate from among the experienced academic staff of the University, and by one or more External Examiners appointed by the University Court on the recommendation of the Senate. No person who has been involved in the direct supervision of the research student may be appointed as an examiner. The internal examiner shall not undertake any duties which have been allocated to the Convener and shall act as an examiner in the normal way. In the case of a submission by a member of staff or a former member of staff two of the examiners must be external. The dissertation or research portfolio may be examined by two external examiners without the appointment of an Internal Examiner, with the approval of the Dean of Graduate School.

10. Award of the Degree and Recommendation of the Examiners of the Candidate's Dissertation or Research Portfolio

- 10.1 In order to qualify for the award of the Degree, the candidate must achieve grade C3 or above in each of the four courses delivered by directed learning as described at §4, and be recommended for the award following examination of the dissertation or research portfolio in accordance with the provisions of §10.2.
- 10.2 The examiners of the candidate's dissertation or research portfolio will recommend to the Higher Degrees Committee one of the following outcomes:
 - a) The Degree be awarded unconditionally.
 - b) The Degree be awarded subject to certain minor corrections of detail or of presentation specified by the examiners. These shall not involve changes of substance to the dissertation or research portfolio. The corrections shall normally be carried out within one month of receipt of the specifications to the satisfaction of the internal examiner.
 - c) The Degree be awarded subject to certain changes of substance in a specific element or elements of the dissertation or research portfolio specified by the examiners. These shall not involve a revision of the whole dissertation or research portfolio or of a major proportion of it. They may, however, include a requirement to

carry out a further period of research in order to strengthen the dissertation or research portfolio. The revisions shall be carried out within a timescale determined by the examiners and shall be confirmed by all of the examiners.

- d) The dissertation or research portfolio as a whole is unacceptable. The candidate is invited to resubmit the dissertation or research portfolio taking account of the comments of the examiners. The resubmitted dissertation or research portfolio will be examined on one occasion only. It will be resubmitted within a timescale to be determined by the examiners but normally no later than 12 months after the date of the joint report notifying the candidate of the requirements for revision. A resubmission fee will be charged to cover the examining costs.
- e) The dissertation or research portfolio as a whole is unacceptable for the award of a Doctoral degree and the Degree of Master of Philosophy (Practical Theology) is awarded.

11. Requirements for the Award of Master of Philosophy (Practical Theology)

A candidate will be eligible for the award of the Degree of MPhil Practical Theology on obtaining grade C3 or above in each of the four courses of the Programme delivered by directed learning as specified in §4. In the event of a candidate applying successfully for the award of this Degree, they must withdraw from the Programme.