

PRIVACY NOTICE: PGR Surveys 2025

Your Personal Data

The University of Glasgow will be what's known as the 'Data Controller' of your personal data processed in relation to the PGR surveys. This privacy notice will explain how The University of Glasgow will process your personal data.

Why We Need Your Data

We will collect your basic personal data from your MyCampus student record such as your name, age, gender, contact details, GUID, current study load (full time/part time/thesis pending), programme, School/College affiliation, domicile category (Home/International), and year of study, as well as your opinions on your experience as a University of Glasgow PGR student via an online survey. We will also collect limited special categories data, where relevant, from MyCampus about your disability and ethnicity to improve understanding of the challenges and experiences of students in these categories. The data collected from your student record will be linked to your survey responses for analysis to enable the University to identify trends, gaps, and issues for action.

Legal Basis for Processing Your Data

We must have a legal basis for processing all personal data. In this instance, the legal bases are:

- For any personal data you provide or that is retrieved from your student record:
Article 6(1)(f) Legitimate Interests. It is in the interests of the University and its students to assess the student experience across all student groups to ensure the University can provide an excellent student experience for everyone and continually improve.
- For any special category data you provide or that is retrieved from your student record:
Article 9(2)(g) Reasons of substantial public interest (with a basis in law). Under the Equality Act 2010 the University is required to ensure that different groups of students with different characteristics are treated fairly and equally. Therefore, the University is seeking via the PGR Survey to understand the challenges and experiences of its subpopulations with a view to making improvements.

What We Do with Your Data and Who We Share It With

- Any personal data you submit to the survey is processed by staff at the University of Glasgow in the United Kingdom. The survey is run using a third-party platform provided by [Qualtrics](#), who are University approved.
- In addition, the dataset will have a survey identifier added and student numbers removed prior to uploading into Qualtrics. A key to the data will be securely stored within the University. This would enable a participant to access the personal information that we are processing about them for the period of the survey.
- Any analysis or reporting of the survey results will be done anonymously. No individuals will be identifiable from reporting on the survey.

How Long Do We Keep Your Data?

Once analysed, and within six months of the completion of the survey, all information linking you to your survey responses will be securely deleted. The remaining anonymous survey data will be retained indefinitely for statistical and reporting purposes.

What Are Your Rights?*

You can request access to the information we process about you at any time. If at any point you believe that the information that we process relating to you is incorrect, you can request to see this information and may in some instances request to have it restricted, corrected, or erased. You may also have the right to object to the processing of data and the right to data portability.

If you wish to exercise any of these rights, please use our [webform](#) or contact dp@glg.ac.uk.

*Please note that the ability to exercise these rights will vary and depend on the legal basis on which the processing is being carried out.

Complaints

- If you wish to raise a complaint on how we have handled your personal data, you can contact the University Data Protection Officer who will investigate the matter.
- Our Data Protection Officer can be contacted at dataprotectionofficer@glasgow.ac.uk.
- If you are not satisfied with the University's response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner's Office (ICO) <https://ico.org.uk/>.