

University of Glasgow Memorial Chapel Wedding FAQs

What is the capacity of the Chapel?

100-110 in the wooden pews.

Approximately 150 additional seats can be laid out to accommodate further guests.

Is there an accessible entrance/exit?

Yes, there is step free access at the rear of the Chapel.

How long do we have to set up florals/décor etc?

You have access to the venue, 45 minutes before your ceremony begins. Any décor or belongings must then be removed from the venue, no more than 10 minutes, after your booking time is complete.

For example, if your ceremony starts at Noon, you have access to the venue from 11.15am.

Doors open to guests at approximately 11.30am, they should be seated by 11.50am, ready for the Ceremony to start promptly at Noon.

The venue must then be clear by 1.10pm, ready for the 2pm booking to begin at 1.15pm.

Please keep this in mind, when deciding on your décor.

Can the organ be played at my wedding?

You can engage the University Organist/Pianist to play for your ceremony, please contact Kevin Bowyer to discuss availability, your requirements and obtain a quote.

Contact Details:-

Email: kevin.bowyer@glasgow.ac.uk

Tel: 07870685974

Is there a sound system to play recorded music?

Yes, there is an AUX cable with USBC and Lightning cable attachments for you to plug a phone into. A guest/member of the wedding party will have to control this, the cable can stretch into the pews so the allocated person can stay seated.

Can I organise my own musicians?

Yes, you are welcome to bring in external musicians.

Are we allowed to use candles in our décor?

Only artificial candles are permitted.

Can we take photographs on the University campus after our ceremony?

You are welcome to stay on campus after your ceremony for as long as you wish, as members of the public. Having your wedding ceremony at the University, does not guarantee you access to any area on campus, other than the venues outlined on your booking contract.

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Can we take photographs on the Chapel steps after our ceremony?

Yes, as long as everyone has vacated the steps by 10 minutes after your booking has completed. For example, if you have the Noon ceremony, The venue and surrounding, must be clear by 1.10pm, ready for the 2pm slot to begin at 1.15pm.

Is there a microphone for our Celebrant/Readers?

Yes, a tie clip microphone will be offered to your Celebrant, and a microphone will be attached to the reader's Lectern.

Are drones permitted?

We do not allow drones on campus and cannot make any exceptions.

Will someone from the University be there on the day?

Yes, you will have a dedicated wedding coordinator to manage your day.

Can my suppliers gain access more than 45 minutes before my ceremony?

Suppliers will not be permitted early entry.

Are there bathrooms in the Chapel?

Yes there are bathrooms and an accessible bathroom.

Does the University provide a Celebrant?

No, it is your responsibility to book all suppliers.

Will we have a wedding rehearsal?

Your booking includes a 30 minute Wedding Rehearsal with a Coordinator in attendance to manage it. These can take place on a **weekdays**, or **Saturday mornings** depending on availability, this will be confirmed by a Coordinator around 8 weeks prior to your Ceremony date.

Is there parking on site?

On **weekdays** up to three bridal cars can park directly outside the Chapel. Blue badge holders and a limited number of parking places may be pre-booked.

Suppliers will be able to have vehicle access to campus for up to 30 minutes and taxis and minibuses will be able to access the campus to pick up and drop off passengers. Coaches are not permitted on campus but should be able to drop off and pick up on University Avenue close to the Memorial Gates.

At **weekends** parking on campus is free and need not be booked in advance. It operates on a first come first served basis, though typically there is ample space.