Spring 2024

**ESRC Impact Acceleration Account**

**Project Application Form**

**Completed applications should be submitted to:** **socsci-esrc-iaa@glasgow.ac.uk**

|  |
| --- |
| **This is an application for the:** |
| User Engagement Fund |  |
| Follow-On Fund |  |

|  |
| --- |
| Name of applicant(s):School:  |
| I confirm that my School’s Research Director is aware and supportive of this project: **YES / NO** |
| I confirm that, should this project be selected, the project team will support the CRSO in the development of an IAA case study: **YES / NO** |
| I confirm that, should this project be selected, I am happy for the content to be shared on the University of Glasgow website: **YES / NO** |

|  |
| --- |
| **1. Project details** |
| Project title: |
| Duration in weeks: |
| Proposed start date: |
| Proposed end date: |
| Does your project involve ECR mobility?  |
| Name of external project partner(s):Please state clearly whether each partner is a new or existing partner: Has this partner seen and approved the application, work plan and budget:  |
| Principal applicant: |
| Principal applicant employee number: |
| Co-applicant: |
| Co-applicant employee number: |
| **2. Project summary** (max. 200 words)Set the scene. Describe the wider context of the project. Briefly describe the underpinning research. Focus on how and why the activities in this project are critical to help you reach the long-term aim of the project, and how the project outcomes might fit with wider society, outside of academia.  |
|  |

|  |
| --- |
| **3. Underpinning research** (max. 200 words)Please describe the social science-related research conducted at UofG that this knowledge exchange project proposal is building on, including up to four references. |
|  |
| **References to research** (max. 4) |
| **1.** |
| **2.** |
| **3**. |
| **4.** |
| Are you working under an existing ESRC grant? **YES/ NO**If yes, please provide title, grant reference number and short explanation as to why the proposed activities were not costed into the original application: |

|  |
| --- |
| **4. Need/opportunity** (max. 200 words)What is the opportunity and how is it addressed by this project? Why now? What is the evidence of market, demand or user need? What are the barriers?  |
|  |
| **5. Project objectives** (max. 400 words)Please state the overall objectives of the project and how the work will address the need/opportunity described above. Where projects consist of a collaborative endeavour, the roles and responsibilities of the partner organisation should be set out explicitly.  |
|  |

|  |
| --- |
| **Work package 1** (the number of WPs is optional. A maximum of 6 may be entered)Objective of the work package – please describe how it will meet the project objectives (max. 100 words). |
|  |
| Tasks/activities – please indicate who will perform the tasks using initials for the individual and organisation (max. 100 words). |
|  |
| Timeline (max. 100 words). |
|  |
| Outputs (please bullet point). |
|  |
| Risks (including classification - Probability (P) & impact (I) - Low (L), Medium (M), High (H) (e.g. P-H, I-M). |
|  |
| Mitigation – the action you will take if the risk occurs (max. 100 words). |
|  |
| **Work package 2** (the number of WPs is optional. A maximum of 6 may be entered)Objective of the work package – please describe how it will meet the project objectives (max. 100 words). |
|  |
| Tasks/Activities – please indicate who will perform the tasks using initials for the individual and organisation (max. 100 words). |
|  |
| Timeline (max. 100 words). |
|  |
| Outputs (please bullet point). |
|  |
| Risks (including classification - Probability (P) & impact (I) - Low (L), Medium (M), High (H) (e.g. P-H, I-M). |
|  |
| Mitigation – the action you will take if the risk occurs (max. 100 words). |
|  |

|  |
| --- |
| **Work package 3** (the number of WPs is optional. A maximum of 6 may be entered)Objective of the work package – please describe how it will meet the project objectives (max. 100 words). |
|  |
| Tasks/Activities – please indicate who will perform the tasks using initials for the individual and organisation (max. 100 words). |
|  |
| Timeline (max. 100 words). |
|  |
| Outputs (please bullet point). |
|  |
| Risks (including classification - Probability (P) & impact (I) - Low (L), Medium (M), High (H) (e.g. P-H, I-M). |
|  |
| Mitigation – the action you will take if the risk occurs (max. 100 words). |
|  |

|  |
| --- |
| **Work package 4** (the number of WPs is optional. A maximum of 6 may be entered)Objective of the work package – please describe how it will meet the project objectives (max. 100 words). |
|  |
| Tasks/Activities – please indicate who will perform the tasks using initials for the individual and organisation (max. 100 words). |
|  |
| Timeline (max. 100 words). |
|  |
| Outputs (please bullet point). |
|  |
| Risks (including classification - Probability (P) & impact (I) - Low (L), Medium (M), High (H) (e.g. P-H, I-M). |
|  |
| Mitigation – the action you will take if the risk occurs (max. 100 words). |
|  |

|  |
| --- |
| **Work package 5** (the number of WPs is optional. A maximum of 6 may be entered)Objective of the work package – please describe how it will meet the project objectives (max. 100 words). |
|  |
| Tasks/Activities – please indicate who will perform the tasks using initials for the individual and organisation (max. 100 words). |
|  |
| Timeline (max. 100 words). |
|  |
| Outputs (please bullet point). |
|  |
| Risks (including classification - Probability (P) & impact (I) - Low (L), Medium (M), High (H) (e.g. P-H, I-M). |
|  |
| Mitigation – the action you will take if the risk occurs (max. 100 words). |
|  |

|  |
| --- |
| **Work package 6** (the number of WPs is optional. A maximum of 6 may be entered)Objective of the work package – please number each WP and describe how it will meet the project objectives (max. 100 words). |
|  |
| Tasks/Activities – please indicate who will perform the tasks using initials for the individual and organisation (max. 100 words). |
|  |
| Timeline (max. 100 words). |
|  |
| Outputs (please bullet point). |
|  |
| Risks (including classification - Probability (P) & impact (I) - Low (L), Medium (M), High (H) (e.g. P-H, I-M). |
|  |
| Mitigation – the action you will take if the risk occurs (max. 100 words). |
|  |

|  |
| --- |
| **6. Collaborations/partnerships** (max. 100 words)Please provide an overview of all project collaborators and the role of each of the partners within the project. In particular, where the partnerships are key to impact generation, please identify the strategies in place to maximise the efficiency of the collaboration. |
|  |

|  |
| --- |
| **7. Outcomes and impacts** (max. 200 words)What are the intended outcomes (within the scope of the project) and longer-term impacts? |
|  |

|  |
| --- |
| **8. Evaluation: capturing outcomes and impacts** (max. 200 words)Please outline your plans to identify, measure and capture the outcomes and impacts that this project will deliver. |
|  |

|  |
| --- |
| **9. Next steps** (max. 200 words)Outline the strategy to deliver impact beyond the lifetime of this project. Describe how this strategy will be resourced. |
|  |

|  |
| --- |
| **10. Intellectual Property** (max. 100 words)Outline any relevant IP that exists to this project and potential for the generation of new IP in this project. Provide details of support from IP&C team. [Find out more about IP at UofG.](https://www.gla.ac.uk/myglasgow/ris/ipcommercialisation/) |
|  |

|  |
| --- |
| **11. Equality, Diversity & Inclusion** (max. 100 words)Please outline specifically the EDI considerations relating to the work you will undertake in this project, and what you will do to promote EDI. [Find out more about EDI at UofG.](https://www.gla.ac.uk/myglasgow/ris/researchpolicies/ourpolicies/equalityevents/) |
|  |

|  |
| --- |
| **12. Environmental sustainability** (max. 100 words)Please describe what you will do to ensure that your project is delivered in the most sustainable manner possible.Please review the relevant[University policies](https://www.gla.ac.uk/myglasgow/sustainability/). |
|  |

|  |
| --- |
| **13. Responsible Innovation** (max. 100 words)Please state how you will ensure that [Responsible Innovation](https://www.ukri.org/manage-your-award/good-research-resource-hub/responsible-innovation/) principles will be accounted for in your project? |
|  |

|  |
| --- |
| **14. Budget**If you are requesting costs to cover salaries, please use the below hourly rates:*Grade 5 – £25.30**Grade 6 – £33.05**Grade 7 – £40.83* |
| **13. Budget** | **Amount** | **Details and justification** |
| **Staff budget** | **£** |  |
| **Equipment** | **£** |  |
| **Travel** | **£** |  |
| **Other** | **£** |  |
| **Total costs** (this should include IAA and non-IAA contributions that can be quantified as a £ value)  | **£** |  |
| **Non ESRC IAA contribution** (e.g. GKEF) | **£** |  |
| **External cash contribution** | **£** |  |
| **External in-kind contribution quantified** | **£** |  |
| **Balance requested from ESRC IAA** | **£** |  |