

COMPLETE

This guide explains how to fill out some of the questions on the Student Visa application form.

You can start completing the form with your personal information while you are waiting for the CAS. You can save the form and return to it later.

If you would like an ISS Adviser to check your form and documents please stop at the Declaration page and log out.

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You will use the information on your passport, CAS and BRP / current visa to answer some of the form's questions.

You need to copy the information from these documents as they are written there to your visa application form:

Use your passport ID page to answer questions about yourself, such as name, passport details etc.

Use your CAS to answer questions about your course title, level of study, if you need an ATAS certificate etc.

Use your BRP / visa details to answer questions about your current visa / leave for the UK.

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The Complete Guide covers the questions on the Student Visa application form that students often ask for assistance with answering.

If you are unsure of how to answer a question on the Student Visa application form after reading this guide, e-mail a screenshot of the specific question with your query and details to:

internationalstudentsupport@glasgow.ac.uk.

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IDV app

If asked to use the IDV app, follow the instructions on the screen and download this... Check you can use the app

You can use the app on:

- an iPhone 7 or newer models
- an Android phone with near-field communication (NFC)

Check the phone's settings to see if it has NFC. The phone has NFC if you can use it to make contactless payments.

If you do not have a phone

Ask a friend or family member if you can use their phone. No information is stored on the app or phone after you close it.

You do not have to apply on the phone - you can do the rest of your application on your computer or another device.

We will send your decision letter by email – this can be your email or someone else's. You do not use your decision letter to prove your status.



*Where you do not use the IDV app you need to book an appointment at a UKVCAS centre and give your biometric details.

...or select "I do not have a phone that can use the app".

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UKVI application account log-in

Enter your e-mail address here and make a password – keep this password safe. You will be sent a verification e-mail from UKVI – click on this to confirm your UKVI online account and submit the online visa application form later.

Enter an email address and password so you can save your answers. You will then be emailed a unique link to let you log back in to your application at a later point, if needed.

Throughout your application, you can select the option to 'Return to this application later' in order to re-send the link to your latest saved application.

Emails sent to this address may contain personal sensitive information. We will send a verification email to this email address. This email address must be verified by clicking the link in the verification email before the application can be submitted

Email address

Create a password

Your password must be 8 characters or longer and include a letter and a number or symbol.

Repeat your password



Save and continue



APPLYING FOR A STUDENT VISA IN THE UK

UKVI application account log-in

Click on the "Verify e-mail" link sent to you by UKVI and enter your password.





noreply@visas-immigration.service.gov.uk <noreply@visas-immigration.service.gov.uk>

- To: Your-mail@student.ac.uk
- UK Visas & Immigration
- Click this link to verify your email address:

Verify Email

Check your Junk and other e-mail folders if this does not arrive in your Inbox

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If you are submitting the visa application form by yourself, or will book an ISS application check appointment, answer "No" to this question.

Do you have an immigration adviser based in the UK?

Immigration advisers can advise you on matters relating to immigration and citizenship. For more information, click <u>here</u>.



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If you have not submitted another visa application with UKVI that you are waiting for a decision on, select "No".

Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?

If you have submitted any other applications to the Home Office which have not yet been decided then submitting this application varies those previous applications. This means that only this application, which you are now completing, will now be considered.



COMPLETE

Enter your UK address where you currently live. If your new Student Visa will be issued as a BRP, it will be sent to this address. Write the flat and room number where applicable.

Enter a UK postcode

G12 8QF

Search for address

Address (line 1 of 3)

Flat 1/1, Room 4

33 Hope Street

Is this where you live?



When did you start living at this address?

Enter the date format in MM/YYYY

Month Year



Town/City

Glasgow



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This is the time you have been living in the UK on a valid UK visa without breaks, other than spending holidays or vacation periods outside the UK, for example.

How long have you lived in the UK?





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If you have previously received a Student / Tier 4 (General) Visa, or Skilled Worker Visa for example, you will have submitted evidence of meeting the UKVI's English Language requirements with that visa application.

Have you provided evidence of your English language ability in a previous application?

You must have provided evidence that you either:

- scored level B1, B2, C1 or C2 on an approved English language test which assessed your reading, writing, speaking and listening skills
- have a degree which was taught in English
- have an English GCSE, A level or Scottish National 4 or 5, Higher, or Advanced Higher qualification



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If you select "No" to the previous question, you will need to answer the following questions based on your circumstances:

Do you have an English language or literature qualification from a UK school?

This must be from a school you attended when you were under 18. You will need to provide your exam certificate.

You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.

No Yes

If you are studying at a Higher Education Provider, have they assessed that you meet the English language requirement, or that you are a 'gifted student'?

You can find this information on your Confirmation of Acceptance of Studies (CAS) statement, if you have one.

Do you have a degree equivalent to a UK Bachelor's degree which was taught in English?

If you have a research degree, your research must have been done in English.

Yes
No
Country your degree was taught in
Are you applying to study a course on English as a foreign language?

Yes

No

Are you attending a short-term study abroad programme in the UK as part of a university course in the USA?

Yes

No

COMPLETE

This question is asking if you have ever visited a GP, clinic or hospital for treatment or an appointment in the UK. If the answer is "Yes", enter the details asked for. Otherwise select "No.

Have you ever been given medical treatment in the UK?

For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment

🔵 Yes 🛛 No

Have you ever been given medical treatment in the UK?

For example, if you visited a doctor, clinic or hospital, this counts as having medical treatment

No

Were you told that you had to pay the hospital, clinic or doctor's surgery for your medical treatment?

This does not include the Immigration Health Surcharge



Details of previous medical treatment in the UK

Where did you go for your previous medical treatment in the UK?

You will be able to add details of any additional medical treatments after you click 'Save and continue'



To a doctor, clinic or hospital for non-emergency treatment

COMPLETE

The vast majority of UK visa holders have a condition attached to their visa prohibiting them from accessing <u>public funds</u> – select "No".

Have you ever received any public funds (money) in the UK?

This includes benefits for people on low incomes, such as housing or child benefits.



APPLYING FOR A STUDENT VISA IN THE UK

Sponsor (Student Visa / UoG)

Place of study – University of Glasgow is an "HEP with a track record of compliance"

What type of sponsor will you be studying with?

The Register of Student sponsors sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor - Track Record'.

Independent School



Higher Education Provider



Higher Education Provider with a track record of compliance



Overseas Higher Education Provider



Publicly Funded College

Private Provider

COMPLETE

Sponsor (Student Visa / UoG)

Copy this information from your CAS. The University of Glasgow sponsor licence number is TRAW6PAA8. Select the option of sponsor type shown below.

This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.

What is your sponsor licence number?

TRAW6PAA8

Sponsor's address

University of Glasgow

University Avenue

Town/City

Glasgow

Postcode

G12 8QQ

What type of sponsor will you be studying with?

The Register of Student sponsors sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor - Track Record'.



Higher Education Provider



Overseas Higher Education Provider

Publicly Funded College

Private Provider

APPLYING FOR A STUDENT VISA IN THE UK

Sponsor (Student Visa / UoG)

Check your CAS – if your main site of study stated on the CAS is different to the University sponsor licence address, select "No" and enter the address stated on your CAS.

Is this the site where the majority of your study will take place?

University of Glasgow University Avenue Glasgow G12 8QQ



COMPLETE

If you are currently receiving, or have received money in the last 12 months, from an official financial sponsor, select "Yes". This includes scholarships from an international scholarship provider.

Are you currently receiving money from an official financial sponsor - or have you received money from an official financial sponsor in the past 12 months?

Yes No

What is an official financial sponsor?

Official financial sponsorship **does not** include money from parents or student loans.

Appendix Finance (8.3b) defines official financial sponsorship as:

"funds provided by an official financial sponsor, which must be His Majesty's Government, the applicant's national government, the British Council or any international organisation, international company, university or Independent School".



APPLYING FOR A STUDENT VISA IN THE UK

Sponsor (financial)

If you will receive money from an official financial sponsor (or scholarship) for the course stated in your CAS, select "Yes".

Will you be receiving money from an official financial sponsor for your continuing studies?

What is an official financial sponsor?

COMPLETE

If you select "Yes" to the last question, you need to confirm you are "wholly sponsored" and what document you are using as evidence of the official financial sponsorship (or scholarship).

Will you be receiving money from an official financial sponsor for your continuing studies?



What is an official financial sponsor?

If you are being wholly sponsored by an official financial sponsor how will you prove it covers you and your dependants?



Letter of official financial sponsorship

I am not being wholly sponsored

If you receive money for both your tuition fees <u>and</u> living costs, you will be "wholly sponsored".

Confirm if details of your official financial sponsorship (or scholarship) is on your CAS, or if you are providing a letter.

If you only receive money towards tuition fees, or, only receive money towards living costs, select "I am not being wholly sponsored".

COMPLETE

Copy this information from your CAS – these are the details about the length of the period of study or course your CAS has been issued for.

Course start date

Provide the start date of your main course of study, but do not include any other courses you may be taking before. Enter date in the format DD MM YYYY







Course end date

Day Month Year



Always answer "No" to this question:

Are you going to be a postgraduate medical doctor

or dentist on a recognised Foundation Programme?

COMPLETE

You should only select "Yes" if your CAS shows you have paid money to UoG for accommodation fees for the forthcoming period of study stated on your CAS. Otherwise, select "No".

Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance <u>here</u>



COMPLETE

Course details

Copy this information as written on your CAS. If you have official tuition fee receipts from UoG showing you have paid more in tuition fees than stated on your CAS, enter the amount of tuition fees you have paid as shown on the receipts.

What are your course fees for your first year?

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.

🔵 Yes 🛛 No

If your course is shorter than 12 months, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement. Alternatively, you can contact your sponsor for this information.

£ 23000

Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select No if your course does not have a fee.



How much has been paid?

£ 12000

How can you prove this amount has been paid?



My sponsor has confirmed this information on my CAS

) Receipts

COMPLETE

If you will receive a student loan for the studies stated on your CAS, select "Yes". Confirm if you have received the money from your student loan yet.

You must show that you have enough money to cover your course fees, and living costs for you and any dependants Read the guidance to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?

es No You must show that you have enough money to cover your course fees, and living costs for you and any dependants Read the guidance to find out how much money you need to show and what documents you can use as evidence.

Are any of the funds required for this application in the form of a student loan?



No

Have you already received your student loan?

APPLYING FOR A STUDENT VISA IN THE UK

Documents

If you are using money (cash funds) held in your own name for at least 28 days for maintenance, select "Yes".

You must show that you have enough money to cover your course fees and living costs. <u>Read the guidance document</u> to find out how much money you need to show and what documents you can use as evidence.

Are all of the maintenance funds required for this application in a bank account with your name on it?

COMPLETE

If you are using money (cash funds) held in your parent's name for at least 28 days for maintenance, select "No" and answer the additional questions:

Are all of the maintenance funds required for this application in a bank account with your name on it?

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🔵 Yes 🛛 💽 N
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Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

Yes

() No

Do you have permission from your parent(s) or legal guardian(s) to use this money?

How can you prove they are your parent(s) or legal guardian(s)?



COMPLETE

Where you are using the following as financial evidence of meeting the maintenance requirement, select "No" to this question:

- official financial sponsorship (or scholarship) letter / details on CAS, or
- student loans letter

Are all of the maintenance funds required for this application in a bank account with your name on it?

🔵 Yes 🛛 💽 No

Are you relying on money held in an account under your parent(s) or legal guardian(s) name?

🔵 Yes 🛛 💽



If you are relying on money held in a bank account, it must be in an account that you or your parent(s)/legal guardian(s) are named as account holder(s) on.

APPLYING FOR A STUDENT VISA IN THE UK

Documents Section

Please stop at this section of the form if you will book an ISS Adviser visa application check appointment.

See our "Submit Guide" which explains the process of submitting your online visa application form, and what to do after submitting the form.

 COV.UK
 Visas and Immigration

 BETA
 This is a new service - your feedback will help us to improve it.

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 Documents