

## **ENQ5: Relations & Flexi-Fields**

When setting up an attribute (Account/Cost Centre/Sub-Project) a set amount of information is required. The information required to set up these attributes can also be used in a Browser type only enquiries. They are known as relations. Within Agresso enquiries there is the option to add relations to an enquiry depending on the column name (Account/Cost Centre/Sub-Project). This relation can appear in your results, or, be used in your search criteria.

## ENQ5.1: Relations

- a.) Click on the column name to add a relation- Usually Sub-Project, Account or Cost Centre
- b.) Select Add Relation from the Tools menu. The following screen appears.

1 - S	etup 2 - SearchC 3 - Results		
A	- Unauthorised items	Aggregated	
B	- General Ledger	Enquiry on changes	節
C	- Historical GL	(manual)	( )
S S	ort according to selections	r	
	lata (	Choose relation	
mp	late	Roleid	
	Column name	Costc	
1	TT	Cust.id	Cancel
2	TransNo	Project K	1. Select the Attribute
3	#	Srdebtor	
4	tra/nv date	Asset	200 C
5	Period	Capperc Capbbc 2. Choose the relations	<b>`</b>
6	Account		
7	Costc	Hesafd	
B	Sub Project	Cost_das relation can be added to At	Attribute
_	TC	Activity the enquiry	SUB PROJECT -
9		L FUOMCA-	
9	Text	Endpool	

Please see below and example of the available Relations available from different attributes

Sub-Project				
Relation	Description			
COSTC	Cost centre (CC)			
SPBUDHOLD	Sub-Project Budget Holder			
CUST.ID	Customer Id			
PROJECT	Project code			
SRDEBTOR	Salaries Recovered Debtor			



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YTDLTD	Year To Date Life To Date			
ASSET	Fixed Assets			
CAPPERC	Capital Project Percentage			
CAPBBC	Bldg BC fo Capital Projects			
CAPCOMP	Capital Project Status			
HESAFD	HESA Funding Source			
COST_CLASS	Cost Classification			
ACTIVITY	Activity code			
APPROVER	Approver			
GRANTBOD	Granting Body			
HESA	Hesa Source Code			
MPAWARD	Multi Partner Award			
RESNO	Resource			
ENDOWCAT	Endowmwnt Category			
ENDPOOL	Endowment Pool			
RECOUPST	Recoup Status			
EXPERM	Expenditure Permissions for Endowments			
ENDOWPERMEXP	Endowmemt Permanent/Expendable			
ENDOWRESUNRE				
S	Endowment Restricted/Unrestricted			
USCAPITAL	US GAAP Capital			
USREVENUE	US GAAP Revenue			
USCAPALLOC	US GAAP Capital Allocation			
USREVALLOC	US GAAP Revenue Allocation			
GRN	GRN Processor			

ACCOUNT	
Relation	Description
MAINBUD	Main Budget Heading
RESBUD	Research Budget Heading
COST CENTRE	
Relation	Description
College	College
Schools	Schools
Subjects	Subjects

## ENQ5.2: Flexi-Fields

Depending when setting up an attribute (Sub-Project only) additional info can also be added to the attribute. The information required to set up these attributes can also be used in a Browser type only enquiries. They are known as flexi-fields. Within Agresso enquiries there is the option to add flexi-fields to an enquiry depending on the column name (Sub-Project only). This flexi-field can appear in your results, or, be used in your search criteria



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Please see below the flexi-field available from different attributes.

- a.) Click on the Sub-Project to add a flexi-field
- b.) Select Add flexi-field from the Tools menu. The following screen appears:

Deiset	General Ledger transactions ×	C. Add	I salation of	udd flawi fiald uddaraa E	mand base. Delete field	Dala	
1 - Se	e up 2 - SearchC 3 - Results	expression Add	relation 4		kpand base Delete neid	1. Select t	he Attribute
A	- Jnauthorised items	1	Aggred	Choose flexi-fields		×	
I C I C I Sα	- seneral Ledger - Historical GL or according to selections	<b>↓</b>	Enquin	Additional Information Claim Dates Claim Items Claim Notifications Clams Reporting	Award number Company Size Completed Date Created Date Fixed Desc.	OK Cancel	
Templ	a e Column name	Show	SubTot	New Sub-project Alerts Sub-project Claims Sub_project Events	Fund.scheme Host site RS Project	SUB_PROJECT	Original name
1	T	Code			Subcontract		TT
3	1	Code					#
4	t a/inv date	Code					tra/inv date
5	F <mark>eriod</mark>	Code					Period
6	A <mark>ccount</mark>	Code		l	H		Account
7	Costc	Code		Adv			Costc
8	Sub-Project	Code		2. Choose	the Flexi-field		Sub-Project
9	TC	Code		<sup>Sh</sup> required.	More than one	can be	TC
10	Text	Code		added to t	he enquiry	lata	Text
11	Amount	Code			ine enquity	iata	Amount

The Flexi-fields contain relevant information which is used in Research Sub-projects. They are mainly used by the Research section within the Finance Office.

Example of relevant Flexi-fields

FLEXI-FIELD	
Events	Actual_Start_date for LTD Sub-Projects start
	date
Events	Actual_End_date for LTD Sub-Projects start
	date
Additional Information	Sub-Project Title