Work Station Assessment / Display Screen Equipment

Unfortunately the Occupational Health Unit are unable to carry out routine workstation assessments as there are around 6000 who could be classed as users and we just don’t have the resources to do all of these.

The SEPS website provides full information and assessment forms for you to be able to assess your own workstation or a colleague’s workstation.

If you believe that you need a different type of chair because you are suffering from a medical condition which affects your ability to sit in a normal chair for reasonable periods of time, please download this form for you to take to your GP to have them complete for you. Please then send the completed form to us at the Occupational Health Unit and we will arrange a referral to Disability Services.

Specialist Equipment for your Workstation

Please also note that any other non standard equipment for your workstation can only be purchased by Disability Services if you have a disability. We will require proof of this disability via a letter from your specialist before we can arrange a referral to Disability Services.

If you do not suffer from a disability or cannot provide written proof of your disability then it may be possible for your department to purchase other non standard equipment from their own budget, if their funds allow, but this is a decision entirely between you and your department manager.