University of Glasgow

COURT

Minute of the meeting held in the Senate Room on 16 October 2002

PRESENT:  Mrs Joy Travers (Chancellor’s Assessor)
           Professor Sir Graeme Davies (Principal)
           Mr Henry Adams
           Professor David Bennett
           Mr Norman Berry
           Professor Andrew Christie
           Professor Chris A Corrin
           Dr Jocelyn Dow
           Mr Ronald G Graham
           Dr Alastair Hunter
           Dr Geoffrey Moores
           Mrs Margaret RH Paxton
           Dr Craig Reedie
           Mr Ian Russell
           Mr Michael Sandford
           Professor John Sewell
           Professor David Watt
           Dr Judy Wilkinson
           Mr Ben Zielinski (President, Students Representative Council)

ATTENDING:  Mr Dugald M Mackie (Secretary of Court)
             Ms Annie Vaz (Acting Director of Publicity Services)
             Professor Peter H Holmes (Vice-Principal - by invitation)
             Mr Ian Hawkins (Administrative Officer)
             Ms Jan Hulme (Academic Secretary)
             Professor Robin Leake (Vice-Principal - by invitation)
             Mr Ray Lewis (Director of Human Resources)
             Professor Chris Morris (Vice-Principal - by invitation)
             Mr Chris Rusbridge (Director, Information Services)
             Mr Michael Yuille (Director of Finance)

APOLOGIES:  Mr Greg Hemphill (Rector)
             Mr J Scott Cairns
             Mr Eamon Fitzgerald
             Ms Katherine Milne (Assessor, Students Representative Council)
             Ms Kate Phillips
             Dr Keith Nimmo
WELCOME

Court welcomed Professor Chris Corrin and Mr Ben Zielinski to Court as Senate Assessor and President of the Students’ Representative Council respectively.

MINUTES OF LAST MEETING

Court approved the minutes of the meetings held on 26 June 2002 and 14 August 2002.

MATTERS ARISING FROM THE MINUTES


The Secretary of Court reported that discussions were continuing with the student bodies on the question of membership and the potential changes to the Constitutions of the Glasgow University Union (GUU) and the Queen Margaret Union. He reiterated that the GUU had agreed, in principle, to amend its Constitution to remove the clause from its constitution, which requires that, “Membership to the GUU and the Queen Margaret Union shall be mutually exclusive”.

Court was very pleased to note the attitude and conduct of the students and their representative bodies during this year’s fresher week. The unseemly incidents of the previous year had not been repeated and everyone had behaved in a sensible and co-operative manner. Court expressed its thanks to the student bodies for their work in helping the events to be such a success.

6.2 Equipment Report (Minute 73.1.2)

The Vice-Principal (Research) undertook to report back to Professor David Watt on the details of the application of the standard formula to the Equipment Budget for the Department of Computing Science.

The Principal reported that there had been an unexpected contribution to the University’s revenues by the Funding Council and it had been agreed by the University Management Group to allocate £0.5M to the Equipment Account focussing on teaching equipment and student computer clusters.

6.3 New Medical School Building and the St Andrews Building – Update (Minutes 73.2.1 and 2)

The Vice-Principal, Estates, reported that the new Medical School was now open and operational and encouraged those members of Court who had not been on a tour of the building to do so and witness for themselves the ideal working conditions for students provided by this first class facility.
With regard to the St Andrews Building, The Vice-Principal, Estates, reported that there had been a number of serious delays. The University was very disappointed in the performance of its contractors whom he considered should have done better. He stated that the building would be pleasant and effective in which to work but did not expect full completion to be achieved for some six to eight weeks.

The Principal informed members that, although the “battery pack” stairwell had not yet been completed, a certificate regarding emergency evacuation had been granted by the City Council for the building in its current state and that a trial evacuation that day had demonstrated no obvious hazards.
In response to questions the Vice-Principal, Estates reported that the PGCE students had arrived in the St Andrews Building on 13 September and that all classes had taken place although some had been re-assigned to different rooms. He considered that this was regrettable but did not believe that students had in any way been disadvantaged by such changes in venue. Further action would be taken by Estates and Buildings to answer the concerns and complaints of the building’s occupants in relation to specific issues such as inadequate heating.

6.4 Remuneration of Deans, Heads of Schools and Heads of Departments (Minute 75.1)

The Vice-Principal, Staffing, reported that the Review Group had now met several times but had not been able to bring a fully costed recommendation to Court because of the complexity of the current position and the need to wait for data from other Higher Education Institutions. In particular, in order to benefit fully from the Synergy arrangement with the University of Strathclyde it was important that decisions on issues such as this were not made in isolation from that University.

He informed members that the current arrangements had developed over the years on an ad hoc, inconsistent basis and that it was now essential to have a logical structure of reward for individuals who took on the responsibilities of managing resources in roles such as Dean and Head of Department that would be expected to be funded from the centre. Moreover this structure needed to tie in with the recognition of other roles that did not come with budgetary responsibilities, which might be expected to be funded by the Faculties. A costed report on this matter would be considered by the University Management Group and he hoped that this would be submitted to the next meeting of Court.

6.5 Update on English as a Foreign Language (EFL) (Minute 76.2)

The Secretary of Court reported that the detailed negotiations with the Hawthorn English Language Centre (HELC) had ceased and confirmed that the Unit remained part of the University. He added that any Memorandum of Understanding with HELC would not be legally binding and in any event had not yet been entered into. The possibility of a joint service arrangement with the University of Strathclyde would now be pursued although it was important that the staff in the Glasgow Unit were not made to feel continually in a state of flux. In addition there was a clear need for a robust business plan for the Glasgow Unit.

Court noted that the EFL Unit was currently situated in the Arts Faculty but that it was expected to transfer to the Student Recruitment and Admissions Service in the future.

7 MINUTES AND REPORTS OF COURT COMMITTEES

7.1 Finance Committee
The Chancellor’s Assessor apologised for the late appearance of the tabled minute of the Finance Committee meeting held on 2 October 2002. This had been due to a misunderstanding. Court agreed that, in addition to the points set out below, it be submitted to the next meeting to afford members the opportunity to raise any matters they considered to be of particular note.

7.1.1 Beatson Institute (Minute F.59)

Court agreed the recommendation to support moves to seek external funds to meet the expected shortfall in the project costs for the refurbishment and redevelopment works at the Beatson Institute on the Garscube Estate but that such support should not include underwriting the shortfall, either in whole or in part.

7.1.2 2002 Annual Pay Award (Minute F.60)

While noting that the implications of the rationalisation for individual staff in the University had still to be worked out, Court agreed the recommendation to approve an across-the-board increase of 3.2% with effect from 1 August 2002.

Court noted that the overall cost of the pay award would be approximately 3.4% because of the need to rationalise scale points. As provision had been made in the 2002-03 budget for a 3.0% award the additional cost of £500-600k had been added to the unallocated savings target of £1.5M.

7.2 Health Safety and Environment Committee

Court noted the report of the Health Safety and Environment Committee held on 26 June 2002.

8 MINUTES AND REPORTS OF JOINT COURT/SENATE COMMITTEES

8.1 Education Committee

8.1.1 Structure of the Academic Year

Court approved the recommendations on the changes to the Academic Year as set out in the report.

8.1.2 Re-Sit Fees

Court noted the view of the SRC that re-sit fees hit those students hardest who could least afford them.
Court agreed that there should be no change in the requirement to pay re-sit fees but that the principle of whether there should be such fees be reviewed again next year by the Education Committee.

8.1.3 Internal Review

Court approved the recommendations on the changes relating to the future of internal academic reviews.

Court noted the remainder of the report of the Education Committee held on 17 June 2002.

8.2 Student Support and Development Committee

Court noted the report of the Student Support and Development Committee held on 7 June 2002 and agreed that the training for members of staff referred to in Section 3.3.1 of the report (to ensure the disclosure of a mental health problem did not cause disadvantage to a student) also be offered to Members of Court.

9 COMMUNICATIONS FROM SENATE

Court noted the Communications from Senate and agreed the amendments to Draft Resolution 494 – Composition of Faculties, such that the entry for Science be removed and the entry for Medicine be amended to read: ‘Medicine, (including the Dental School and School of Nursing and Midwifery)’.

10 REPORT FROM THE MANAGEMENT GROUP

10.1 The Race Relations (Amendment) Act 2000

Court approved the membership and remit for the Co-ordinating Group for the Race Relations (Amendment) Act 2000 as set out in the report save for all references to the Equal Opportunities Sub-Committee being replaced by the “Equality and Diversity Committee”.

10.2 Friday 3 January 2002

Court agreed that since 3 January 2003 fell on a Friday, the University should remain closed on that day and staff be granted an additional day’s leave.

10.3 Revised Business Plan for International Development

The Secretary of Court undertook to send all members of Court a copy of the Business Plan prepared by the Director of the Student Recruitment and Admissions Service.
10.3 DACE Review – follow-up action – Top-Slicing

Court noted the top-slicing arrangements as set out in the report.

10.4 Western infirmary Site

The Principal reported that, following discussions, the North Glasgow NHS Trust now acknowledged the University’s pre-emption right to the site under the 1874 Agreement. The total site amounted to some 13 acres of which the University has a pre-emption for 10 acres, the remaining three acres being along the Church Street, Byers Road and University Place frontage. Court noted the strategic importance of the site to the University but also recognised that the Trust was obliged to maximise sale proceeds. Discussions were continuing about how best to accommodate both these views. At this time the intention was to move towards a formal joint venture with the University acting as the lead developer in any partnership to develop the site. Court noted that Glasgow City Council was looking for the two parties to produce a joint development plan.

The Principal stated that it was almost certain that at least part of the site would have to be developed for commercial use in order to satisfy the Trust’s obligation to maximise its return on the site but he considered that a mixed use, including commercial elements, could be achieved without compromising either the University’s charitable status or the usefulness of the site to the University. The University would take detailed tax advice at the appropriate juncture to protect its position. Court noted that commercial expressions of interest had already been made regarding those parts of the site, which were outside the area subject to the University’s pre-emption.

Officers from the University and the Trust were currently working on an agreement with a view to producing a draft Heads of Agreement document at the end of December for consideration and ratification by the Trust and by Court. If this was approved it was expected that legal advisers would be available to translate the Heads of Agreement into a legal document by April 2003.

With regard to the Western Court site the Principal confirmed that it would be cleared and the possibility of a land swap for an area adjacent to the Western Infirmary Lecture Theatre was being explored.

Court noted that the new Campus Plan was due for publication in June 2003.
10.5 Vice-Principal (Research)

Court noted that the Principal, following discussion with the Principal elect, Sir Muir Russell, had agreed to extend the contract of Vice-Principal Peter Holmes for a year to 31 July 2004.

Court otherwise noted the report of the University Management Group.

11 REPORT FROM THE SECRETARY OF COURT

11.1 Appointments to Committees

11.1.1 Establishment of the Board of Review

Court established the Board of Review for the year 2002-03 with the following Membership:

- The Principal (or the Principal's nominee), who is Convener;
- The Secretary of Court;
- The Territorial Vice-Principals;
- The Senate Assessors on the University Court;
- The Convener of the Finance Committee (or Director of Finance);
- A lay Assessor of the Court (Mr Henry Adams)
- A senior academic officer from a cognate institution (Professor Michael Anderson, University of Edinburgh)
- The Director of Human Resources

11.1.2 Appointments to Various Committees of Court

Court noted the following appointments to its Committees made under delegated authority during the summer recess:

- Human Resources Committee - Ms Kate Phillips
- Health Safety and Environment Committee - Mr Michael Sandford
- Safety Directorate - Mr Michael Sandford
- Committee on Personal Professorships - Mr Norman Berry
- Remuneration Committee - Mr Scott Cairns (to join Dr Gemmill)
- Information Strategy Committee - Mrs Margaret Paxton and Professor Chris Corrin (to join Professor David Watt)
- Joint Court/GAUT Committee - Professor David Bennett

11.1.3 Establishment of Grievance Committee
Court noted that the Principal, acting on behalf of Court, had established the following Grievance Committee to review two Grievances submitted by a member of staff in IBLS, at Stage 3 of the University’s Grievance Procedure:

- Professor Graham Caie (Convener)
- Mrs Margaret Paxton (Lay Member of Court)
- Ms Julie Ommer (Member of the Grievance Panel)
- Mrs Christine Lowther (Other relevant Member of Staff).
11.2 Appointments

11.2.1 IBLS

Court **ratified** the appointment of Dr Roger Downie as Director of the Undergraduate School for the period 1 January 2003 to 31 December 2006 to replace Dr Geoffrey Moores. Dr Downie had been granted leave of absence by the Faculty for the period 31 March to 31 August 2003 and Court **noted** that Professor Ailsa Campbell would deputise for him during this period.

Court also **noted** that the Secretary of Court, acting on behalf of Court and on the recommendation of the Management Group of the Division, had ratified the appointment of Professor Hugh Nimmo as Head of Division of Biochemistry and Molecular Biology for the period 1 October 2002 to 30 September 2006.

11.2.2 Appointing Committees for Heads of Various Departments and Divisions

Court **agreed** the following Appointing Committees be established for the Departments/Divisions where Heads will demit in the forthcoming academic year:

- **Archaeology** – currently Professor William Hanson (until 31.07.03)
  - Professor John Caughie
  - Professor David Watt

- **Business School** – currently Professor Richard Weaver (until 31.7.03)
  - Professor Anton Muscatelli
  - Dr Jocelyn Dow

- **Chemistry** - currently Professor Chris J Gilmore (until 31.7.03)
  - Professor David Saxon
  - Dr Jocelyn Dow

- **Computing Science** – currently Professor Ray Welland (until 31.7.03)
  - Professor Ian Ford
  - Dr Geoffrey Moores

- **English Language** – currently Prof Michael MacMahon (until 30.9.03)
  - Professor John Caughie
  - Professor David Bennett

- **English Literature** – currently Professor Susan Castillo (until 1.4.03)
  - Professor John Caughie
  - Professor David Bennett
Hispanic Studies - currently Dr Paul Donnelly (until 30.9.03)
• Professor John Caughie
• Professor David Watt

Mathematics – currently Professor David Fearn (until 31.7.03)
• Professor Ian Ford
• Professor Chris Corrin

Psychology – currently Professor Philippe Schyns (until 31.7.03)
• Professor Ian Ford
• Professor Chris Corrin
**Sociology and Anthropology** – currently Professor Andy Furlong (until 31.5.03)
- Professor Anton Muscatelli
- Professor John Sewell

**Statistics** - currently Professor Adrian Bowman (until 31.3.03)
- Professor Ian Ford
- Dr Judy Wilkinson

**Theatre Film and TV Studies** – currently Professor Jan MacDonald (until 31.7.03)
- Professor John Caughie
- Dr Geoffrey Moores

* **Veterinary Clinical Studies** – currently Professor Maxwell Murray (until 31.7.03)
* **Veterinary Pathology** - currently Professor James Neil (until 31.7.03)
* **Veterinary Pre-Clinical Studies** – currently Professor O’Shaughnessy (until 31.7.03)

* Appointments in the Vet School would proceed when the work of the Faculty Review Group (of which Dr Jocelyn Dow is a member) is completed.

**11.2.3 Headship of Department of Electronics and Electrical Engineering**

Court noted that the Secretary of Court, acting on behalf of Court, had established the following Appointing Committee to seek a replacement for Professor A Asenov who was due to demit office as the Head of the Department on 20 May 2003:

- Professor John Hancock
- Professor David Watt

**11.2.4 Headship of the Department of Adult and Continuing Education**

Court noted that the Secretary of Court, acting on behalf of Court, had established the following Appointing Committee to seek a replacement for Ms Jean Barr who had resigned as Head of Department with effect from 1 January 2003:

- Professor John Caughie (Dean of Arts)
- Dr Hirek Kwiatkowski (Dean of Education)
- Professor Chris Morris (Vice-Principal (Staffing) - Convener)
- Dr Jocelyn Dow (Senate Assessor)
Court noted that the composition of the Committee was larger than usual as a result of the need to take account of the possible implementation of recommendations in the recent Court Review of DACE on the future of the Department.

11.2.5 Wylie Chair of Mechanical Engineering

Court agreed, following consultation with the Head of Department of Mechanical Engineering and the Dean of Engineering, that Professor Ken Hunt be appointed to the Wylie Chair in succession to Professor Peter Gawthrop who retired on 14 February 2002.

11.2.6 Personal Professorship

Court noted that Dr I Mhairi Macrae of the Wellcome Surgical Institute had been promoted to Professor of Neuroscience with effect from 1 August 2002.

11.2.7 Visiting Professorships

- **Professor Ray Jones**
  Court noted that Professor Ray Jones of the Institute of Health Studies, University of Plymouth had been appointed as a Visiting Professor in the Division of Community Based Sciences in the Faculty of Medicine with effect from 1 October 2002 for a period of four years. Professor Jones had been a Senior Lecturer in the University’s Department of Public Health until December 2001 and his nomination had the approval of the Faculty Honorary Status Committee.

- **Professor Clifford Lo**
  Court noted that, on the recommendation of the Honorary Status Committee of the Faculty of Medicine, Professor Clifford Lo had been appointed a Visiting Professor for an initial period of one year with effect from 1 June 2002. Professor Lo, the Assistant Professor of Paediatrics at the Harvard Medical School, visited the Department of Child Health during the summer and will assume some of the duties of Professor Lawrence Weaver who will be on sabbatical leave.

11.2.8 Honorary Professorship

Professor Ivy McClelland had held an Honorary Professorship with the University from 1997 on the basis of her exceptional contributions to the University of Glasgow, both as teacher and as an internationally renowned scholar in Hispanic Studies for almost three quarters of a century. The Honorary Professorship had expired on 30 September 2001.

Court noted that there was no policy on extending Honorary Professorships and the recipient was normally expected not to come from
the University world and was also normally expected to have a significant presence within the University once appointed. Nevertheless in consultation with the Principal, the Dean of Arts and Professor Ann McKenzie, the University’s Ivy McClelland Research Professor of Hispanic Studies, the Secretary of Court, acting on behalf of Court had extended the Honorary Professorship for a period five years from 1 October 2001 so that Professor McClelland’s status would be continuous from her original appointment.

Court noted the appointment and asked the Secretary of Court to convey its best wishes to Professor McClelland.

11.3 Delegation of Authority

At its meeting on 11 February 1998 (Minute 69 refers) Court had agreed to delegate formal authority to the Chancellor’s Assessor, the Principal and the Secretary of Court to act together on behalf of Court between meetings on those occasions when speed was important, subject in all cases to the report of action taken to the next meeting of Court.

For the purposes of completeness Court agreed to include this facility in its Standing Orders (copy attached as Appendix 1 to the principal copy of the minute) and also agreed to formalise the existing custom and practice whereby the Secretary of Court was authorised to act on Court’s behalf between meetings on matters of routine business.

The additions and consequent changes in the numbering of the Standing Orders are set out in bold in Appendix 1.

11.4 Delegation of Financial Authorities

Court noted that Section 29 of the Delegation of Financial Authority concerned the arrangements for signing documents in the absence of the Secretary of Court. As the post of the third of the named signatories, the Treasury and Commercial Manager was now defunct, Court noted that it had been removed from the Delegation of Financial Authorities such that Section 29 read:

“The Court has agreed that, in the absence of the Secretary of Court, documents requiring his signature whether on its own or with a signature of a member of Court may be signed on his behalf by the Director of Finance, whom failing the Academic Secretary.”

11.5 Resolutions of Court

Court ratified the following Resolution, attached as Appendix 2 to the principal copy of the minute:

Resolution 492 – Creation of the Sir Denis Brogan Chair of American Studies
11.6 Postgraduates’ Club – Constitution

Court noted that the Postgraduates’ Club’s Constitution had now been approved by the Licensing Authority.

11.7 Gifts Benefactions and Bequests

Court noted that a share of the estate of Mrs Dorothy Blaxland had been bequeathed to the Isotope Geosciences Unit at the Scottish Universities Research and Reactor Centre (SURRC). Mrs Blaxland’s son, Alan was a PhD student who worked extensively at SURRC in the 1970s and died tragically young. The administration of Mrs Blaxland’s estate was recently completed and a sum of £16,476 received.

The terms of Mrs Blaxland’s estate required that the bequest be used for the “purpose of research in Geology”. The SURRC Management Committee was of the view that such a sum could only make a very modest contribution if it were incorporated into the Scottish Universities Environmental Research Centre (SUERC) budget and would be of much greater benefit to the Scottish Earth Sciences community if it were used to fund a series of occasional lectures by renowned international scholars – the Blaxland Lectures. The Management Committee envisaged that such a lecture series could become an important event in the Earth Sciences calendar that would be valued by students and professional geologists alike. Moreover it considered that the lectures would enhance the intellectual environment (the Centre has no other budget to cover the expenses of visiting seminar speakers) and external perception of the SUERC.

Court therefore noted the donation from the estate of Mrs Dorothy Blaxland of £16,476 for the purpose of research in Geology and approved the use of the donation to establish a series of lectures on Geology by renowned international scholars to be called the Blaxland Lectures.
Court also noted the following donations:

- The late Dr John Anthony (Tony) WEIR: £3,333 to be used for the support of Earth Sciences.

- The late Mrs Carrie Emily CHAPMAN: £4,000 for the work of the Feline Virus Unit.

- The late Elizabeth MCMILLAN: £9,000 to the University Court. Court approved the use of the funds for student support, more particularly for the temporary appointment of a Researcher, to work on areas such as postgraduate completion rates so that support mechanisms can be developed.

11.8 Contract to Fish in Jaw and Cochno Lochs

Court noted that a new 50 year lease had been concluded between the University and the Hardgate Angling Association, granting the Association's members fishing rights in Jaw and Cochno Lochs, which form part of the University's Cochno estate. An annual charge of £200 had been applied and the Association also provided a number of permits for the University Staff Fishing club, as well as stocking the Lochs with fish.

11.9 Queen Margaret Union – Amendments to Constitution

Court approved the amendments to the Constitution of the Queen Margaret Union as set out in the report save for the proposed amendment to Section II Paragraph 5 (Registration) Section 5.1 which Court noted at this stage in order for parallel changes to be made in the Constitution of the Glasgow University Union.

11.10 Independent Review of Student Complaints

The Secretary of Court stated that the Universities Scotland scheme was not, in his view and that of the Academic Secretary, in the best interests of students. It was designed to utilise the Faculty of Advocates on a retainer basis and he considered that this would prove to be an overly expensive option that did not meet the requirements of either the students or the University authorities for a fully professional complaints handling service.

Court noted that the Secretary of Court expected the independent adjudicator’s view on a complaint would, in due course, become binding under the Universities UK scheme and that the system would move away from the current proposal whereby the Court would retain its role as the ultimate source of appeal.

Court confirmed that it wished the University to be part of the UK wide scheme for the review of student complaints and that, in principle, it was prepared to make prior reference to the Independent Adjudicator a general requirement prior to any Court review of and final ruling on a decision taken by the Clerk of Senate or Senate Appeal Committee on a student complaint.
Court also agreed to commission a review of the University’s current complaints, harassment, disciplinary and appeals codes that would allow account to be taken of the prior referral to the Independent Adjudicator.

11.11 Calendar of Actions

Court noted the report.
11.12 Redundancies – Centre for Mathematical and Computational Science in Medicine (CMCSM)

Court noted the Minute of the meeting of the Redundancy Committee attached as Appendix 3 to the principal copy of the minute and that the following five posts, which constituted all the posts in the CMCSM, had been selected for redundancy with effect from 31 October 2002 on the grounds that the University intended to close the Centre and cease to carry on its activities from that date:

- The Director of the Unit
- Research Assistant
- Research Assistant
- Research Assistant
- Secretary

11.13 Department of Geography and Topographic Science

Court noted that a joint report by the Department of Geography and the Division of Earth Sciences on the way forward would be submitted to the next meeting of Court.

Court nevertheless approved the change of the name of the Department of Geography and Topographic Science to the Department of Geography and Geomatics but agreed to delay the formal implementation until 1 October 2003.

11.14 Car Parking Charges

Court approved the Permit Charges for the University for 2002-2003 being maintained at the same rate as 2000-01 and 2001-02:

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<tr>
<th>Campus</th>
<th>2002-03</th>
<th>2004-05</th>
<th>2005-06</th>
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<tbody>
<tr>
<td>Gilmorehill</td>
<td>£90.00</td>
<td>£120</td>
<td>£150</td>
</tr>
<tr>
<td>Garscube</td>
<td>£55.00</td>
<td>£70</td>
<td>£100</td>
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The University was seeking to move towards a more environmentally conscious approach to vehicle use by staff and students by discouraging private cars being brought to its campuses and by encouraging the use of public transport, bicycles and walking. In that light, Court agreed in principle that charges be increased to £150 and £100 on a phased basis between 2003-04 and 2005-06 i.e.

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<th>Campus</th>
<th>2003-04</th>
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<td>£150</td>
</tr>
<tr>
<td>Garscube</td>
<td>£70</td>
<td>£85</td>
<td>£100</td>
</tr>
</tbody>
</table>

Court also agreed to revisit this decision when the results of the forthcoming transport questionnaire were known. Court noted the view that such increases were unfair and would do little to reduce private car usage.
11.15 Stevenson Bequest – General Purposes Fund

Court noted that in recent years income from interest on the Stevenson Bequest General Purposes Fund had been used to support the income from the separate Stevenson Bequests for the Chairs of Spanish and Italian in the sum of £2000 per annum for each Chair. Due to the fall in interest rates the expenditure from the General Purposes Fund now exceeds its income and Court agreed that the payment of £4,000 to support the two Chairs be discontinued with final payments being made in the financial year 2002-03.
11.16 UNIVERSITY GOVERNANCE: -

a Responsibilities of Members of Court

Court agreed that a Risk Management Sub-Committee be established, reporting to the Audit Committee, based on widening the role of the existing Risk Management Group convened by the Director of Finance to encompass risk in its broadest sense. An overview of risks to the University would be prepared by the Sub-Committee for presentation to Court in May 2003.

b Remit of Audit Committee

Court approved the remit of the Audit Committee as set out in the report, attached as Appendix 4 to the principal copy of the minute subject to the amendment of the membership such that:

“The Committee will consist of six members, of whom five will be lay members either from the membership of Court or outside, and one appointed from among the staff of the University, with the condition that the appointee will not have an executive authority within the University ...”

11.17 Chancellor’s Fund Advisory Board

Court noted the list of disbursements approved by the Chancellor’s Fund Advisory Board in 2001-02 to 4 October 2002 as set out in Appendix 9 attached to the principal copy of the minute.

11.18 Appointments in the Faculty of Biomedical and Life Sciences

Court noted that the appointment of Heads of Divisions and various Directors and Assistant Directors in the Faculty of Biomedical and Life Sciences was currently ratified by Court. In order to streamline the process, Court agreed to amend the procedures such that only the appointment of the Heads of Divisions in the Faculty would be subject to approval by Court. For the avoidance of doubt, the Divisions were:

- Biochemistry and Molecular Biology
- Environmental and Evolutionary Biology
- Infection and Immunity
- Molecular Genetics
- Neuroscience and Biomedical Sciences
- Virology (currently two joint heads)

Court also noted that:

1. The appointments of the Deputy Director/Vice Dean, Director of the Undergraduate School, Director of the Graduate School, the Research
Directors and the several Assistant Directors would be an internal matter for the Dean to arrange.

2. The Selection and appointment of the Dean/Director would remain subject to the University’s normal procedures for the appointment of Deans.

11.19 Deanship of the Faculty of Arts

Nominations had been sought from the academic and academic related staff and from the support staff to serve as representatives of the following constituencies on the Committee of Recommendation established by Court to seek a replacement, or confirm a second term for Professor Caughie as Dean of Arts. Two nominations had been received by the closing date of 1 October 2002 and Court noted that the following had been appointed, unopposed:

**Academic and Related Staff**
Dr Seamus Ross (Humanities Advanced Technology and Information Institute)

**Support Staff**
Ms Ann Law (Humanities Advanced Technology and Information Institute)

11.20 Disciplinary Tribunal

Court noted that the Secretary of Court had exercised his delegated authority on behalf of Court to appoint the following Disciplinary Tribunal to hear the case of a member of staff in the Faculty of Medicine. The Principal had directed that charges be preferred which he considered to constitute a good cause for dismissal or otherwise constituted a serious complaint relating to the member of staff’s employment:

Mrs Joy Travers (Convener)
Mr Henry Adams (Lay Member of Court)
Professor Mike MacMahon (Former Senate Assessor)

11.21 Student Appeal Panel

Court approved the following membership of the Appeal Panel:

Mr Henry Adams (Convener)
Dr Judy Wilkinson (Senate Assessor)
Mr Chris Anderson (Former SRC Assessor)

Court noted that the President of the SRC was in favour of Mr Anderson serving on the Appeal Panel.

12. RESTRUCTURING

The Director of Human Resources reported that as of the day of the meeting that there had been 270 expressions of interest in the Voluntary Severance scheme, 20 members of staff had
left the University and that a further 18 offers under the scheme were being considered. He stated that he was pleased with the level of interest in the scheme and was cautiously optimistic that the Scheme’s targets would be met.

Court noted that the report should be amended to include a figure of £747k in paragraph 4 of the report – the relevance of which was explained in paragraph 5.

Court otherwise noted the report.

13. EQUAL OPPORTUNITIES SUB-COMMITTEE

Court approved in principle the recommendations for the revised composition and reporting system of the Equality and Diversity Strategy Committee to replace the Equal Opportunities Sub-Committee of the Human Resources Committee as set out in the report.

14. RESEARCH AND ENTERPRISE ADVISORY BOARD

Court noted that a report from the Advisory Board would be submitted to its next meeting.
15. POWER FAILURE ON CAMPUS

Court was informed of communication difficulties following an electrical power failure affecting certain parts of the Gilmorchill campus on the night of 6-7 August 2002.

The Vice-Principal, Estates explained that there had been two power failures that night/early morning and that key holders in the Joseph Black, Bower/Stevenson, Kelvin and Graham Kerr Buildings had been contacted by University staff by about 2:00am following the first power failure. Problems were experienced in contacting key holders for the Anderson Building – staff had not been able to contact three names on their list of contacts. He stated that following the fire in the Bower Building work with the Director of Safety and Environmental Health had resulted in a change of emphasis in the University’s emergency plans involving a switch to contacting academic and technician key holders when incidents took place. That tactic had not worked well enough in this case and the Vice-Principal stated that lessons would be learned and more effective lists of people to contact in emergencies would be developed.

16. COMPUTER DISPOSAL POLICY

The Director of Information Services reported that the company contracted to dispose of the University’s computers had gone into receivership which was adding to delays in implementing the disposal policy across the University. It was also clear that some “policing” of the policy’s implementation would be needed. He was currently in negotiations with the University’s suppliers, Vigen and Dell, on possible alternative arrangements.

17. DATE AND TIME OF NEXT MEETING

The next meeting of Court will be held on Wednesday 20 November at 4pm.