WEB COPY

University of Glasgow

COURT

Minute of the meeting held in the Senate Room on Wednesday 1 October 2003

PRESENT: Mr Greg Hemphill (Rector)
Mrs Joy Travers (Chancellor’s Assessor)
Sir Muir Russell (Principal)
Mr Henry Adams
Dr Jacqueline Atkinson
Professor David Bennett
Mr Norman Berry
Mr J Scott Cairns
Professor Andrew Christie
Professor Chris A Corrin
Dr Jocelyn Dow
Bailie Margaret McCafferty (Assessor Glasgow City Council)
Mr Ronald G Graham
Dr Alastair Hunter
Dr Keith Nimmo
Mrs Margaret RH Paxton
Ms Kate Phillips
Mr Craig Reedie
Ms Ali Ritchie (President, Students Representative Council)
Mr Ian Russell
Mr Michael Sandford
Professor John Sewell
Judy Wilkinson

ATTENDING: Mr Dugald M Mackie (Secretary of Court)
Dr Kevin Cullen (Acting Director of Research and Enterprise)
Professor Peter H Holmes (Vice-Principal - by invitation)
Mr Ian Hawkins (Administrative Officer)
Miss Jan Hulme (Academic Secretary)
Professor Robin Leake (Vice-Principal - by invitation)
Mr Ray Lewis (Director of Human Resources)
Professor Malcolm D McLeod (Vice-Principal - by invitation)
1. DR RON EMANUEL

Court stood in silence in memory of Dr Ron Emanuel, former Vice-Principal of the University and a former Member of Court, who had died suddenly in July.

2. WELCOMES

On behalf of Court the Rector welcomed Bailie Margaret McCafferty, Dr Jacqueline Atkinson and Ms Ali Ritchie to their first meeting of Court as members of Court. He also welcomed the Principal and invited him to say a few words.

3. MESSAGE FROM THE PRINCIPAL

The Principal reported some initial thoughts on how to define a way forward for the University which reflected various conversations he had had over the past year including those with the Vice- Principals and the Deans, both collectively and individually. His thoughts also reflected a lot of talking and listening at meetings including those of Universities UK at the University of Warwick and the Association of Commonwealth Universities at Queen’s University, Belfast. He had also had conversations with other Principals and Vice-Chancellors and with the Chancellor’s Assessor, Mrs Joy Travers.
He informed members that there was not much doubt about the big strategic objectives – striving to enhance the quality and reputation of the University’s teaching and research – working at the use made of its outputs for example through linkages with various parts of civic society, business, government etc. He stressed the importance of recognising the University’s mission to teach, to research and to challenge, the importance of academic freedom and the tradition of collegiality.

The Principal stated that he had been impressed with the excellence of much that the University does and with the commitment and enthusiasm that was so very evident. All this bore out what he had heard of the respect and admiration for Glasgow in so many quarters. Nevertheless he considered that it was hard to ignore the sort of comments made about some aspects of the way the University went about its business. He stated that three broad areas of comment/concern stood out –

- **Strategic focus** – the need to sharpen up the Plan and get buy-in: not least the recognition that hard choices would continue to have to be made.
- **Resource allocation** – the need for a process that commanded respect, was more inclusive and empowered people to make the choices that supported the achievement of excellent.
- **Communication** – the need to listen and inform internally, and to ensure that stakeholders and partners knew what the University was trying to do.

The Principal added that there had been quite a few comments about how these areas of concern were managed by the University –

- **Central systems** – nobody rationally disputed the need for these, but they wanted to know that proper discipline was being applied to the resources expended and what was asked of the rest of the organisation; and they wanted central systems to be helpful and easy to use.
- **Duplication** – a particular concern to get linkages and exchanges of information right – there was a careful balance to be struck here – if central systems were really effective duplication would reduce, but there would still be a need for some local systems tailored to requirements.

The Principal stated that his own take on all this started from the rather complex matrix of decision-making and accountability presently within the University. He drew attention to several features –

- The University Management Group (UMG) did not have the appropriate budget holders round the table
- Vice-Principals (VPs) at UMG had a disparate mix of responsibilities, territorial and functional;
- Senior professional officers worked closely with the relevant VPs, but reported through the Secretary of Court;
- Centre/Faculties – was the University getting the allocation of responsibilities right?
- Court/Principal and UMG – did this work as well as it could, were the right things being discussed?

He pointed out that as far as Court was concerned agendas were long and detailed; follow-up was
hard to keep track of; a lot happened between meetings that members only heard of after the event; opportunities to discuss emerging issues and form a general view were sometimes missed; there was not enough high level or strategic discussion. Quite apart from the structural issues he was about to address, he thought there was an important set of issues to tackle on how Court did its business and how the Executive could help get the best value from the experience and input of Court Members.

In trying to define a way forward the Principal suggested a number of key objectives, in particular:

- Excellence in teaching and research
- Clear lines of management and accountability
- Effective development of strategy
- Speed, consistency and transparency in decision-making
- A culture of getting things done
- Delegation and empowerment
- Simplifying the decision-making process
- Effective performance management
- Safeguarding collegiality

The Principal summarised his approach by stating that he wished to move to a position where the University had the right people round the right tables at the right time, with a common interest in identifying what needed to be done, and empowered to be part of the solution to problems. To that end he stated that he needed to ask some questions about structures, so that the various options could be properly understood. He emphasised that he had no preconceptions about the answer to those questions – and certainly had no model in mind. He envisaged commissioning some expert external help to assist him in reviewing the options quickly. These would then be tested against the University’s objectives in order to move forward to get the right structures to empower the University’s key players and release their energy in the drive to achieve greater things for Glasgow Court noted the Principal’s comments.

4. MINUTE OF LAST MEETING

Court approved the minutes of the meeting held on 25 June 2003 subject to the following amendments;

- **Minute 80.6 – Estates Planning and Strategy Committee**
  Add to the end of the first sentence, “...and more particularly by the reduction in the budget for 2003-04 of £0.75M.”
  Delete from the last sentence of the first paragraph, “.. be increased..” and insert, “...at least be restored..” so that the sentence reads, “Assurances were also given that the budget would be at least be restored should SHEFC allocate windfall funds.”

- **Minute 80.1.2 – Garscube “Phase 3”**
  The minute be amended to include the following sentence, “Court also noted that the best practice in energy efficiency and sustainability would be used in the implementation of the new Sports and Recreation facilities at Garscube.”
• **Minute 80.1.4 – Redevelopment of the Hillhead “Hub” Building**

The Minute be amended to include the following sentence, “Court also noted that the new Hub development would contain waste disposal and composting facilities.”

The Vice-Principal (Estates) reported that every new set of Capital Project Instructions contained a section ensuring that the building met the exacting standards set by BREEAM. He stated that this process seemed to be working well at this stage but a final answer would not be available until the completion of the report on the first year of operation of the New Medical Building. If, as expected, the report showed that the building was meeting its energy targets, then the scheme would continue to be applied to all future buildings.

5. **Matters Arising**

5.1 **Student Unions (Minute 79.1)**

Court noted that the Secretary of Court had been working towards establishing a "concordat" between Court and the various student bodies which would enshrine the rights of those bodies, including their independent status. He had now met with the Presidents of the GUU and the QMU and an in principle agreement had been reached on the text of the proposed Concordat. Further meetings would be held in the near future before the Concordat could be adopted, formally, and a copy of the agreed document would be submitted to a future meeting of Court.

5.2 **Deputy Deanships (Minute 79.4)**

Court noted the current position on the appointment of a Deputy Dean in each of the Faculties as set out below - each Deputy Dean would serve until the current Dean demits office:

- **Arts**
  Professor Elizabeth Moignard of the Institute of Art History (until 31.07.07).
- **FBLS**
  Professor Alan Taylor of the Division of Environmental and Evolutionary Biology (until 31.7.04).
- **Education**
  Not yet identified.
- **Engineering**
  Dr Arthur Whittaker of the Department of Mechanical Engineering (until 31.7.05)
- **IMS**
  Not yet identified.
- **Law and Financial Studies**
  The Dean of Social Sciences, Professor Muscatelli, acts as the Deputy Dean of Law and Financial Studies.
- **Medicine**
  Professor Ian Greer - until the new Executive Dean of Medicine is in post, when the deputy deanship will be reconsidered. As the new Executive Dean would not taking up his post until 1 January 2004, Professor Greer would be asked to serve as Acting Dean until then.
• **Physical Sciences**  
  Dr Bob Hill of the Department of Chemistry (until 1.07.06).

• **Social Sciences**  
  The Dean of Law and Financial Services, Professor Burrows, acts as the Deputy Dean of Social Sciences.

• **Veterinary Medicine**  
  Professor Jacky Reid. The restructuring of the Vet School would mean that within the next six months there would be further proposals brought to Court, which would include a Deputy Dean being identified by a Committee of Recommendation.

5.3 **Committee of Recommendation for the Head of the School of Divinity and Headship of the Department of Theology and Religious Studies (Minute 80.3.5)**

Court thanked Dr Judy Wilkinson, for her work as a facilitator in meetings with all members of the Department of Theology and Religious Studies on the remit and demarcation of duties and responsibilities of the Head of School and Head of Department. Court agreed to adopt the following recommendations from the Dean of Arts and the territorial Vice-Principal which had come out of those meetings:

1. The School be contained within the Department and the Head of Department retain final responsibility for any decisions in the Department.

2. All duties and responsibility for Research, including the RAE preparation and submission, post-graduate studies in research and taught programmes, co-ordinating and promoting the research work of the Centres attached to the Department, Graduate Seminars and of non-Centre based staff be devolved to the Head of School.

3. External Affairs (mainly undergraduate) particularly relationships with the Church of Scotland and the Free Church be devolved to a Committee in the Department with an appropriate Convenor.

4. Relevant financial/budgetary authority for research be agreed between the Head of Department and Head of School and formally devolved to the Head of School.

5. The General meetings of the School be discontinued with all Committees reporting directly through the Department.

6. The Constitution of the School of Divinity be amended so that there is no conflict with the duties and functions of the Head of Department and reporting lines are clear and agreed. Faculty to submit the amended Constitution to Senate by December 2003.

7. A Research Strategy leading up to the next RAE, to include arrangements for Study Leave, be established by the Art-Side Research Strategy Group in conjunction with the Head of School, by December 2003.

8. The working arrangements during 2003/4 be reviewed at the end of the session by the Dean, Vice-Principal (Staffing) and Senate Assessor, with the territorial HR Manager.
5.4 Estates Planning and Strategy Committee (Minute 80.6)

Court noted that even with the reduction in the maintenance budget it was University policy always to address speedily concerns about the basic fabric of buildings.

5.5 Information Policy and Strategy Committee (Minute 81.2)

Court agreed the remits and memberships of the following bodies as set out in Appendix 1 to the report:

- Information Policy and Strategy Committee
- Information Strategy Development Group
- Technology Review Group

Court also agreed to the appointment of Professor David Watt as the Senate Assessor on the Information Policy and Strategy Committee. Court noted that Professor Watt would be away from the University until the end of December 2003 and in his absence agreed that Professor David Bennett be appointed as the Senate Assessor on the Committee.

Court noted that a Lay Member of Court would need to be identified to serve on the Information Policy and Strategy Committee.

5.6 Report from Review of Research and Enterprise (Minute 83.3)

Court agreed that the Report on the Review of Research and Enterprise, circulated in June, together with the response from Research and Enterprise attached to the report, be the subject of a more informal presentation to Court by the Acting Director of Research and Enterprise and the Vice-Principal (Research). Professor Graham Caie would also be in attendance as Convener of the Review Group.

6. minutes and reports of court committees

6.1 Finance Committee

6.1.1 Financial Position of the Faculty of Medicine and the NHS (Minute F.02.1)

Court noted that this matter was being actively managed in the University and that it was not being left to be dealt with by the Faculty alone. The Secretary of Court informed Court that he had now received agreement from the Chief Executive of the North Glasgow University NHS Trust to the text of a draft letter to be sent to the Chair of the NHS Trust and to the Principal on a new approach to the Institutions’ relationship and a joint way forward. Court agreed that it receive a briefing session about the whole relationship between the University and the NHS in due course.

Court noted that there were problems arising from the financial situation relating to the employment
of some technical staff. The Secretary of Court assured members that matters would be dealt with expeditiously and Court agreed that it be kept informed on progress towards resolving this important issue.

6.1.2 Compound Semiconductor Technology (CST) Ltd (Minute F.02.2)

The Acting Director of Research and Enterprise reported that a deal had been reached in accordance with that reported to the last meeting. Court noted that the medium term stability of the University’s Molecular Beam Epitaxy equipment had therefore been secured.

6.1.3 Purchasing Office Annual Report (Minute F.06)

Court noted that the following Universities were involved in the Shared Services Consortium referred to in the Minute of the Finance Committee:

- Edinburgh
- Glasgow
- Glasgow Caledonian
- Heriot Watt
- Napier
- Strathclyde

6.1.4 Bank Accounts (Minute F.09)

Court agreed to permit officers to invest in accounts offered by the Fortis Bank and the Allied Irish Bank in Overnight, One Week and Two Week money as a back up when the rates offered by the University’s main bankers are not attractive.

Court otherwise noted the Minute of the meeting of the Finance Committee held on 17 September 2003.

6.2 Joint Committee (Technicians)

Court noted the minute of the meeting of the Joint Committee (Technicians) held on 12 June 2003.

6.3 Museums and Galleries Committee

Court agreed that the Members of the Museums and Galleries Committee would normally serve for no more than four years.

Court noted that the Secretary of Court, acting under delegated authority and on behalf of Court, had approved the Honorary Keeperships, Honorary Curatorships and Honorary Research Fellowships as set out in the Appendix to the report.

Court also agreed to approve the proposal that the Museums and Galleries Committee be given delegated authority to agree the appointment and renewal of the posts of Honorary Keepers and Honorary Curators and to approve the appointment and renewal of Honorary Research Fellows via
the relevant academic faculties.

Court otherwise noted the minute of the meeting of the Museums and Galleries Committee held on 2 June 2003.

6.4 Joint Committee of Court and Manual and Ancillary Staff

Court noted the minute of the meeting of the Joint Committee of Court and Manual and Ancillary Staff held on 14 July 2003.

7 report from the management group

7.1 GU Heritage Ltd: Business Plan

Court noted that the University Management Group had considered a business plan to maximise the profits generated by the retail outlets at the Hunterian Museum and Art Gallery and the Visitor Centre by the development of a single entity, GU Heritage Ltd. Court agreed to refer detailed consideration of the business plan to the Finance Committee.

Court also noted that copies of the business plan were available on request from the Vice-Principal (External Relations and Marketing).

7.2 Annual Report on Fire Risk Assessment Programme

The Director of Estates & Buildings reported that the University was at the forefront in progressing the recently required Asbestos Audit but confirmed that this was a tabletop exercise at this stage involving Computer Aided Design data drawings. There had as yet been no need to make physical inspections of particular buildings.

7.3 University Funding

The Principal reported that, earlier that day, the University had submitted evidence to the Enterprise and Culture Committee of the Scottish Parliament which was conducting an inquiry into the impact of the proposals for tuition fees in England on Scottish higher education. The University submitted that the central issue was not so much about top up fees but about securing globally competitive quality in Higher Education in Scotland. The close proximity of a better funded neighbouring system in England would undermine the competitiveness of Scottish Higher Education.

The Secretary of Court undertook to send a copy of the University’s submission to all members of Court.

8 report from the secretary of court

8.1 New Members of Court
Court noted the appointment of the following two new members of Court:

- Bailie Margaret McCafferty, Glasgow City Council Assessor with effect from 14 July 2003
- Dr Jacqueline Atkinson, Senate Assessor with effect from 1 August 2003

[Note from the Secretary of Court – With regard to the status of Professor Chris Corrin as a member of Court it has been agreed that she remain as a Senate Assessor until such time that the Senate nominates a successor.]

8.2 Employee Representatives on Court

Court noted that the existing Employee Representatives on Court had been returned unopposed following their nomination by the Joint Union Liaison Committee. Mr Ian Russell, Chief Electronics Technician in the Department of Mechanical Engineering and Dr Alastair Hunter, Senior Lecturer in Old Testament Studies in the School of Divinity, would therefore continue to serve as Members of Court for the period 1 October 2003 to 30 September 2005.

8.3 The Dean of Faculties

Court noted the appointment, under delegated Summer Powers, of Professor David Green, a former Vice-Principal of the University, as the new Dean of Faculties with effect from 1 January 2004. Professor Green would succeed Sir James Armour.

8.4 Establishment of the Board of Review

Court agreed to the annual re-establishment of a Board of Review to collate the assessments of the Faculty Committees, Academic Territorial Committees, and the Academic-Related Committee of Review on applications for promotion or other financial recognition. The Board would have regard to the needs of the University, including any special requirements of subject disciplines, the competing demands on financial resources and the need to provide satisfactory reward and motivation for staff, and recommend to Court the names of staff for promotion. The Board would also conduct an annual review of promotion procedures, and report on this to Court.

The Membership of the Board was agreed as:

- the Principal (or the Principal's nominee), who is Convener;
- the Secretary of Court;
- the Territorial Vice-Principals;
- the Senate Assessors on the University Court;
- the Convener of the Finance Committee (or Director of Finance);
- a lay Assessor of the Court (Mr Henry Adams);
- a senior academic officer from a cognate institution
- the Director of Human Resources
Court appointed Mr Henry Adams to the Board of Review for the 2003-04 promotion round as the Lay Member of Court.

8.5 Appointments to Various Committees of Court

Court noted the following appointments made under delegated authority during the summer recess:

Equality and Diversity Strategy Committee - Ms Kate Phillips
Information Strategy Committee - Professor David Bennett
Joint Court/GAUT Committee - Dr Jacqueline Atkinson

Court also noted that Dr Jacqueline Atkinson had automatically become a member of the Human Resources Committee as a result of her appointment as a Senate Assessor.

In addition Court noted that Dr Keith Nimmo had demitted his membership of the Technical Staff Review Committee and Court identified Mrs Margaret Paxton as the Lay Member of Court to replace him. Court therefore noted that the full list of Lay Members on the Committees of Review for 2003-04 was as follows:

- Mr Michael Sandford Physical Sciences
- Mr Ronald Graham Biomedical and Veterinary Medicine
- Mr Norman Berry Arts
- Mr Henry Adams Academic Related
- Mrs Margaret Paxton Technical

8.6 Appointments

8.6.1 Modern Languages

Court noted that the Secretary of Court acting under delegated authority and on behalf of Court had appointed Dr Paul Donnelly as Head of the School of Modern Languages and Dr Eanna O’Ceallachain as Deputy Head of School with both appointments being for the period from 1 August 2003 to 31 July 2007.

Court also noted that the Secretary of Court, under his delegated authority and on behalf of Court had authorised that each of the Heads of Departments listed below receive an ex-gratia payment, on a par with the level of their current honorarium, for the period 1 August 2003 to 31 October 2003. In addition it was noted that they be given an ex-gratia payment equivalent to half that rate for the period 1 November to 31 December 2003.

- Head of Department of French: Professor Bill Marshall
- Head of Department of German: Professor Paul Bishop
- Head of Department of Hispanic Studies: Dr Paul Donnelly
- Head of Department of Italian: Dr Éanna Ó Ceallacháin
- Head of Department of Slavonic Studies: Dr John Dunn
8.6.2 Appointing Committees for Heads of Various Departments and Divisions

Court agreed that the following Appointing Committees be established for the Departments/Divisions where Heads would demit in the forthcoming academic year:

**Accounting and Finance** - currently Professor Ken Shackleton (until 30.12.04)
- Professor Noreen Burrows
- Professor David Bennett

**Aerospace Engineering** - currently Dr Douglas Thomson (until 31.7.04)
- Professor John Hancock
- Dr Jocelyn Dow

**Centre for Medical History** - currently Professor Anne Crowther (until 31.7.04)
- Anton Muscatelli
- Dr Jocelyn Dow

**Chemistry** - currently Professor Chris Gilmore (until 31.7.04)
- Professor David Saxon
- Dr Jocelyn Dow

**Classics** - currently Dr Catherine Steel (acting until 31.7.04)
- Professor John Caughie
- Professor David Bennett

**Dental School** - currently Professor David Wray (until 31.7.04)
- Professor Ian Greer
- Professor David Bennett

**Economics** - currently Professor James Malley (until 30.3.04)
At its meeting in June 2003 Court agreed that an informal review of the Department of Economics be conducted by a Sub-Group on its behalf such review to include consideration of any appropriate leadership issues to support the department (Minute 84.12 refers).

**Naval Architecture and Marine Engineering** - currently Professor Dracos Vassalos (until 31.7.04)
- Professor John Hancock
- AN other

NB This is a joint appointment with the University of Strathclyde – the Faculty Secretary will confirm the details of the joint process at a later date.

**Politics** - currently Mr Andrew Lockyer (until 31.7.04)
- Professor Anton Muscatelli
- Dr Judy Wilkinson
Religious Education - currently Mr James Conroy (until 31.3.04)
- Professor Hirek Kwiatkowski
- Dr Judy Wilkinson

Central and East European Studies - currently Mr R Berry (until 30.9.04)
- Professor Anton Muscatelli
- Professor John Sewell

School of Law - currently Professor Fraser Davidson (until 31.7.04)
- Professor Anton Muscatelli
- Professor John Sewell

Theatre Film and TV Studies - currently Professor Jan McDonald (until 31.7.04)
- Professor John Caughie
- Professor John Sewell

Urban Studies - currently Professor Ade Kearns (until 31.7.04)
- Professor Anton Muscatelli
- Dr Judy Wilkinson

IBLS Division of Infection and Immunity - currently Professor Paul Hagan (until 31.7.04)
- Professor John Coggins
- Dr Jacqueline Atkinson

IBLS Division of Virology - currently Professor Richard Elliott jointly with Professor Duncan J McGeoch (until 31.7.04)
- Professor John Coggins
- Dr Jacqueline Atkinson

8.6.3 Executive Dean of Medicine

Court noted that Professor Stephen Smith had been appointed as Executive Dean of Medicine with effect from 1 January 2004 vice Professor Michael Farthing. Professor Smith was the Head of the Department of Obstetrics and Gynaecology, University of Cambridge, the Rosie Hospital Cambridge would also hold a Personal Professorship at the University.

8.6.4 Acting Headship of the Department of Classics

Court noted that, on the recommendation of the Dean of Arts, Professor John Caughie and the Territorial Vice-Principal, Professor Chris Morris, the Secretary of Court, acting under his delegated authority and on behalf of Court, had appointed Dr Catherine Steel as Acting Head of Department for the period 30 September 2003 to 31 July 2004.

8.6.5 Headship of the Nursing and Midwifery School

Court noted that on the recommendation of the Executive Dean of Medicine, the Secretary
of Court, acting under his delegated authority and on behalf of Court, had appointed Joan McDowell as the Head of the Nursing and Midwifery School for the period 1 July 2003 to 31 July 2005. Ms McDowell was previously the Acting Head of the School.

8.6.6 Professorial Appointments

Court noted the following appointments:

- **Professor Thomas Evans** - a Personal Professorship to be known as the Professor of Molecular Microbiology with effect from 1 November 2003 (presently a Reader (Clinical) in Infectious Diseases at Imperial College London).

- **Professor Jonathan Evans** - a Personal Professorship to be known as the Professor of Applied Neuropsychology with effect from 1 October 2003 (formerly Associate Director of Research and Consultant Clinical Psychologist, Prince of Wales Hospital, Ely and Research Clinical Psychologist, MRC Cognition and Brain Sciences Unit 15 Chaucer Road Cambridge.

8.6.7 Honorary and Visiting Professorships

- **Professor Kathleen Marshall**

  Court noted that the Principal, Sir Graeme Davies, under his delegated authority to act on behalf of the Committee on Personal Professorships and Readerships and on the recommendation of the Dean of Social Sciences, had approved the appointment of Professor Marshall as an Honorary Professor from 1 October 2003 for a period of five years.

- **Professor Peter Vanezis**

  Court noted that the Principal, Sir Graeme Davies, under his delegated authority to act on behalf of the Committee on Personal Professorships and Readerships and on the recommendation of the Faculty’s Honorary Status Committee, had approved the appointment of Professor Vanezis as a Visiting Professor in the Faculty of Medicine from 1 July 2003 for a period of three years. Professor Vanezis was formerly Regius Professor in Forensic Medicine and Science and Head of the Forensic Medicine & Science of the University of Glasgow until his move to become Head of the newly established Department of Forensic Medical Sciences at the Forensic Science Service.

- **Professor Brian Whipp**

  Court noted that Professor Whipp had submitted his resignation as a Visiting Professor with CESAME with effect from 20 May 2003 owing to his relocation to the USA.
8.6.8 Deanship of the Faculty of Social Sciences

Court noted that an election had taken place for the position of Faculty Representative to serve on the Committee of Recommendation for the Deanship of Social Sciences and that Mr Terry Moody of the Department of Economics had been elected as the representative for the Academic and Academic-related staff. The Membership of the Committee of Recommendation therefore stands as:

- Professor Chris Morris (Convener)
- Mrs Margaret Paxton (Lay member of Court)
- Professor John Sewell (Senate Assessor)
- Professor John Caughie (Cognate Dean)
- Mr Terry Moody (Academic/Related rep.- Social Sciences)
- Professor Clive Emmanuel (Academic/Related rep. – Law and Financial Studies)
- Mrs Terry Gow (Support Staff rep. – Social Sciences)
- Ms Helen Vincent (Support Staff rep. – Law and Financial Studies)

8.7 Equality and Diversity Committee

Court agreed the remit and composition of the Equality and Diversity Committee as set out in the report.

8.8 Gifts Benefactions and Bequests

Court noted the following bequests:

- The late Dr Joyce Gladys MINTON: £118,381.86 to Crichton University College, Dumfries to be used for academic staff appointments in the disciplines of environmental science and local studies. This was in addition to £250,000 received in January 2003 for the same purpose.

- The late Elizabeth McMillan: £3,626.57 to the University Court. This was in addition to £9,000 received in August 2002 and reported to Court at that time. As agreed by Court when the initial sum was received, the fund would be used for student support.

8.9 Draft Resolutions of Court

Draft Resolution 501 – Amendment to Resolution 489: Code of Discipline

The Secretary of Court acting under delegated authority and on behalf of Court had approved the minor amendments to the Code of Discipline for introduction in the session 2003-04 as set out in Appendix 1 to the report. Under the terms of Paragraph 4, Part II, Schedule 2 of the Universities (Scotland) Act 1966 the power to prescribe the procedure to be followed in alleged breaches of discipline punishable by expulsion or rustication is exercisable by Resolution and Court passed the
Resolution to the General Council for comment – the amendments having already been approved by Senate at its meeting on 5 June 2003.

**Draft Resolution 502 – Establishment of the Chair of Molecular Pathogenesis**

Court agreed the Draft Resolution to establish a Chair of Molecular Pathogenesis in the Faculty of Veterinary Medicine as attached to the principal copy of the Minute.

**8.10 Students’ Representative Council – Amendments to the Constitution**

At its last meeting Court agreed that the Secretary of Court be given delegated authority to consider and approve the new constitution on Court’s behalf. (Minute 84.5 refers).

Court noted that the Secretary of Court had approved the amendments to the SRC Constitution (apart from some minor typographical changes) and a copy of the Constitution was available on request or for inspection by Members in the Court Office.

**8.11 Independent Review of Student Complaints**

Court noted the current position.

**8.12 Calendar of Actions**

Court noted the report.

**8.13 College Club Committee**

Court noted that the College Club Committee had vacancies for two Lay Members of Court.

[Note from the Secretary of Court - Following the meeting Mrs Margaret Paxton and Mr Norman Berry agreed to serve as the Lay Members of Court on the College Club Committee.]

**9. DATE OF NEXT MEETING**

The next meeting of Court would be held on Wednesday 12 November at 2:00pm.