How to generate your HEAR from MyCampus:

1. Click on My Academic Record
2. Select View Electronic HEAR

3. Click on View Report (Make sure pop-up blockers switch off)

View Report

Choose an institution and report type and press View Report

**This process may take a few minutes to complete, please do not press any other buttons or links while processing is taking place**

Information For Students

This section enables you to generate and print/save your own HEAR (Higher Education Achievement Report), sometimes referred to as the Academic Transcript of Studies.

Please note:

If you require a stamped version of your HEAR, you are able to request one from the Student Services Enquiry Team (SSET) following the process outlined at:

www.gla.ac.uk/students/enquiries/documents/

The SSET do not operate a 'hold' service, please only submit a request once you have checked your HEAR information online and you are happy that it includes all the information you require.

Academic information missing or incorrect on your HEAR? Contact your School or College.

Non-academic information is missing from your HEAR? Contact the SSET in the first instance.

View All Requested Reports
4. Click View all Requested Reports – allows user to view previously requested HEARs