Crediting Student Accounts

If you wish to provide free credits to your users you can bulk credit their accounts with a preload. We will need a list of student matric numbers and the relevant cash value in pounds you wish to credit. For example:

12033204w, 2.53
20339493q, 0.47

In these examples the student would get 2 pounds 53 pence and forty seven pence respectively.

The students will be charged the default pay prices for the University listed below.

You can elect to have your student printers charged at standard click rate but ANY STUDENTS WHO PRINT THERE WILL BE CHARGED THIS RATE. Thereafter all users printing here with pay accounts will be charged the default click rate, which adds nothing for paper and power.

You can raise a helpdesk call to request this.

Should you wish to pickup all the costs for a particular student you can elect to have them changed to tracking, meaning all of the students costs are met by you moving forward. You need to raise a helpdesk call for this change and provide a print project code against which printing will be charged. This printing is charged at the standard click rate costs for the contract. These users cannot be setup with a quota however so costs will be met for all printing for the duration of their configuration as a tracking user.

Costs

Printing for students, undergraduate and postgraduate is charged at the following rates from managed printers:

A4 Mono Simplex = 5 pence per sheet.
A4 Mono Duplex = 3.5 pence per sheet.
A4 Colour Simplex = 15 pence per sheet.
A4 Colour Duplex = 13.5 pence per sheet.
A3 Mono Simplex = 10 pence per sheet.
A3 Mono Duplex = 7 pence per sheet.

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