

University of Glasgow

Learning and Teaching Strategy Action Plan

Project: Process Improvement

Action 20: Annual Monitoring of PGT Programmes

1. Action	<p>Annual Monitoring of PGT programmes (ELIR Report Para 114)</p> <p>The University has identified the links between annual monitoring of taught postgraduate programmes and enhancement activity as an area for future development.</p>
2. Officers/Bodies responsible	School Quality Officers, College Quality Officers, Academic Standards Committee, Quality Officers' Forum.
3. Progress to date	<p>Responsibility for annual monitoring has been devolved to Colleges with effect from Session 2010-11 https://frontdoor.spa.gla.ac.uk/commdoc/senate/ASC/Papers/asc1005.pdf</p> <p>This is supported by an annual training programme for College and School Quality Officers and a planned annual workshop on annual monitoring, which will be open to all staff.</p> <p>Annual Monitoring Templates have been simplified to allow reports at 'Unit of Learning' level which, at PGT level, is by Programme and requires explicit consideration of enhancement activity.</p> <p>From 2012-13 Colleges have reported Undergraduate and Postgraduate Annual Monitoring Summaries separately to ASC to allow more timely consideration of the issues raised (UG CAMS – October, PGT CAMS – February)</p>
4. Timescale for implementation	Implemented in Session 2010-11, revisions implemented in 2011-12 and further alteration proposed for 2012-13
5. How are/will you evaluate effectiveness	<p>The School Annual Monitoring Summary (SAMS), which is completed at the end of the academic year, requires School Quality Officers to provide an evaluation of the standard of AMR reports submitted, identifying any areas for improvement. SAMS reports will be scrutinised by the College Quality Officer and good practice and matters requiring action/intervention will be drawn to the attention of the College and the Academic Standards Committee, as appropriate. The Quality Officers Forum will share and disseminate good practice across the University.</p> <p>The Senate Office is seeking to develop an online repository of all SAMS and CAMS and response from ASC. The web statistics of this page will be monitored to review its success.</p>
6. Evaluation of effectiveness thus far	Not yet evaluated
7. New Actions arising from this work (optional)	Annual Monitoring of PGT will be an integral part of the Review of Annual Monitoring Process (with consideration of further integration with Learning and Teaching reporting structures) noted in Process Improvement Action 1 on the role of the Quality Officers.
8. Suggested text to refocus the action (optional)	

