

Calendar 2009-10

FACULTY OF MEDICINE: NURSING & HEALTH CARE

DATES OF SEMESTERS

Semester 1: 21st September 2009 - 18th December 2009

Christmas Vacation:

1st Year, 2nd Year and 3rd Year: 21st December 2009 - 8th January 2010

4th Year (Sen Hons): 18th December 2009 - 8th January 2010

Semester 2: 11th January 2010 - 28th May 2010

Spring Vacation:

1st Year: 22nd March - 26th March 2010

2nd Year: 19th April - 23rd April 2010

3rd Year: 29th March - 5th April 2010

4th Year: 5th April - 9th April 2010

	Teaching Starts	Teaching Ends
1st Year	21 September 2009 11 January 2010 29 March 2010	18 December 2009 19 March 2010 13 August 2010
2nd Year	21 September 2009 11 January 2010 26 April 2010	18 December 2009 16 April 2010 20 August 2010
3rd Year (Degree)	21 September 2009 11 January 2010 06 April 2010 07 June 2010	18 December 2009 16 April 2010 21 May 2010 10 September 2010
3rd Year (Jun Hons)	21 September 2009 11 January 2010 06 April 2010	18 December 2009 26 March 2010 18 June 2010
4th Year (Sen Hons)	21 September 2009 11 January 2010 12 April 2010	11 December 2009 02 April 2010 02 July 2010

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I APPEALS BY STUDENTS

The Senate is charged by the *Universities (Scotland) Acts* with a duty to superintend the teaching of the University. This is understood to include examining. The Senate has authorised the establishment of Faculty Appeals Committees to hear appeals in the first instance, as specified in the Code of Procedure for Appeals to a Faculty Appeals Committee.

A student may further appeal from the decision of the relevant Faculty Appeals Committee to the Senate.

Any appeal giving all the grounds of that appeal must be despatched in writing to the Faculty Secretary of the relevant Faculty, or to the Director of the Senate Office, as appropriate, within 10 working days of the intimation to the student of the decision against which he or she is appealing.

Students are advised to consult the Faculty Academic Administrator before lodging an appeal to the Faculty Appeals Committee and the Director of the Senate Office, before lodging an appeal to the Senate Appeals Committee.

The Code of Procedure for Appeals to a Faculty Appeals Committee and the Code of Procedure for Appeals to the Senate are set out in that section of the *University Calendar* entitled 'University Fees and General Information for Students', which is available online at www.glasgow.ac.uk/services/senateoffice/calendar. Copies are also available for students to consult in the Faculty Office. The address of the Faculty Academic Administrator is The Medical School Building, University Avenue, Glasgow G12 8QQ.

II UNDERGRADUATE ENTRY

Before applying for admission to the Faculty of Medicine, all applicants should consult the most recent edition of the University's *Undergraduate Prospectus*. The *Prospectus* sets out the normal qualifications required for admission, describes the application procedure, summarises the degree regulations and courses offered, and gives general information about the University. It is available in most UK schools, online at www.glasgow.ac.uk/undergraduate or it may be obtained from The Student Recruitment and Admissions Service, University of Glasgow, Glasgow G12 8QQ.

Information regarding the higher Degree of MSc (Med Sci) in Health Care is given in the 'Graduate Studies' section of the *University Calendar*.

III UNDERGRADUATE DEGREES IN THE FACULTY OF MEDICINE: NURSING & HEALTH CARE

Generic Undergraduate Regulations

The Generic Undergraduate Regulations are governed by Resolution No. 582 of the University Court which came into effect on 1 September 2008 with the following provisions:

1. All undergraduate degrees of the University of Glasgow except those listed in §20 of the section entitled 'Regulations' below may be governed by common regulations (the Generic Undergraduate Regulations) and by supplementary regulations specific to each degree.
2. The Senate may make such Generic Undergraduate Regulations, which are subject to the approval of the University Court - these are stated in §1 - §19 of the section entitled 'Regulations' below.

REGULATIONS

1. Introductory and Definitions

These regulations must be read together with each degree's supplementary regulations and each degree programme's programme specification. The definitions set out in the [Glossary of Terms](#) apply to these regulations.

2. Scope of Regulations

These regulations apply to all undergraduate degrees offered by the University of Glasgow other than those listed in §20.

3. Duration of Study

A candidate for a degree shall, subject to §4, normally attend the University of Glasgow either full-time or part-time for at least the number of academic sessions indicated as a minimum in the table below. The candidate must normally complete his or her studies for the award of a degree within the number of sessions indicated as a maximum in the degree's supplementary regulations.

Type of degree	Minimum duration of study (academic sessions)	
	Full-time	Part-time
Ordinary/designated degree ¹	3	4
Honours degree	4	5
MA Honours language degree	5	7
Integrated Masters degree ²	5	6
BVMS, MBChB, BDS	5	N/A

4. Recognition of Prior Learning

- 4.1 Credit may be awarded towards the completion of a degree programme for courses or examinations satisfactorily completed while following another programme at the University of Glasgow or at another institution or, where indicated in the degree's supplementary regulations, for other examinations satisfactorily completed. Such credit may permit a candidate entry to the second or subsequent year of the degree programme. The maximum limit for the award of such credit is, other than in exceptional circumstances and with the approval of the Clerk of Senate, 50% of the credits associated with the degree programme.
- 4.2 Although appropriate prior learning may be recognised for the award of credit, all such credit is ungraded for the purposes of the University except that credit obtained in earlier study at the University of Glasgow may be graded.
- 4.3 Graded credit may be awarded for study undertaken at an institution other than the University of Glasgow where this is done while registered for a degree programme at the University of Glasgow.

5. Recognition of Prior Experiential Learning

Where indicated in the degree's supplementary regulations, a candidate may be awarded credit for prior experiential learning. The procedure for approval of such credit is set out in the University's [APL policy](#).

6. Composition of Degree Programmes

- 6.1 Each degree programme shall be composed of courses, each of which is characterised by the academic level at which it is set and the number of credits which it conveys. The course level will be expressed as 1, 2, 3, H or M, these corresponding to levels 7 to 11 in the Scottish Credit and Qualifications Framework. Each course shall convey either 10, 15, 20, 30, 40, or 60 credits, or exceptionally a different number of credits where approved by the Faculty.
- 6.2 In each academic session a full-time candidate will normally take courses conveying a total of 120 credits.
- 6.3 The structure of a degree programme, including the compulsory and optional courses of which it is composed, is shown in the degree's supplementary regulations and the programme specification.

7. Pre-requisites, Co-requisites and Excluded Combinations

- 7.1 Each course may have pre-requisite and/or co-requisite course(s). To be admitted to a course:
- (i) The candidate must normally have attained a grade D or better in each pre-requisite course. If the course follows a pre-requisite course in the same academic session, however, it shall be sufficient for the candidate to have attended the pre-requisite course.
 - (ii) The candidate must either have attended, or be concurrently attending, each co-requisite course.
- 7.2 Where a candidate's curriculum includes courses which form an excluded combination, credits from only one of these courses may be counted towards the requirements for award of a degree or other qualification.

8. Approval of Curriculum

The curriculum of each candidate must be approved at the start of each session by the candidate's Adviser of Studies. Once approved, the curriculum may not be altered except with the approval of an Adviser of Studies.³

9. Assessment

Assessment and re-assessment are governed by the Code of Assessment which is contained in the Fees and General Information for Students section of the *University Calendar*.

¹ The minimum duration of study for the ordinary degrees of Bachelor of Technical Education and MA Religious & Philosophical Education with Secondary Teaching Qualification is four academic sessions.

² In a minority of cases the minimum duration of study for an integrated Masters degree is four academic sessions.

³ Where a candidate is in the third or subsequent year of an Honours or integrated Masters programme, the approval of the Adviser extends to Honours/Masters status and not to individual courses.

10. Progress

- 10.1 The progress of candidates shall be reviewed annually.
- 10.2 The requirements for a full-time candidate to progress are set out in the degree's supplementary regulations.
- 10.3 For a part-time candidate, the minimum achievement required to progress will be determined for and communicated to the candidate at the start of each session by the Principal/Senior/Chief Adviser for the degree on which the candidate is enrolled. A candidate who fails to meet this progress requirement must apply for re-admission to the Principal/Senior/Chief Adviser.

11. Administration of Progress

- 11.1 Decisions on progress shall be taken by the Faculty Progress Committee or a sub-committee thereof. The committee shall have the power to exclude a candidate or to impose conditions regarding a candidate's future progress.
- 11.2 The Faculty shall publish to all candidates the arrangements for identifying any candidate who does not comply with progress requirements. The Faculty shall notify such candidates of the date of the meeting of the committee and the procedures to permit a candidate to make representations at or prior to the committee meeting.
- 11.3 Appeal against decisions of the Faculty Progress Committee may be made following the Codes of Procedure set out in the Fees and General Information for Students section of the *University Calendar*.

12. Award of a Certificate in Higher Education

- 12.1 A candidate who has completed courses totalling at least 120 credits with a grade point average of at least 8.5 shall be eligible to receive a Certificate of Higher Education, unless the candidate proceeds immediately to a diploma or degree programme. This does not preclude the use in subsequent completion of a degree programme of credit counted towards the award of a Certificate of Higher Education.
- 12.2 The Certificate of Higher Education shall be awarded with Merit where the grade point average is at least 12, and with Distinction where the grade point average is at least 14.
- 12.3 Where the candidate has accumulated more than 120 credits, the credit counted in the calculation of the grade point average shall be reduced to 120 credits by discarding all or part of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

13. Award of a Diploma of Higher Education

- 13.1 A candidate who has completed courses totalling at least 240 credits, of which at least 80 credits are for courses at level 2 or above, with a grade point average of at least 8.5, shall be eligible to receive a Diploma of Higher Education, unless the candidate proceeds immediately to a degree programme. This does not preclude the use in subsequent completion of a degree programme of credit counted towards the award of a Diploma of Higher Education.
- 13.2 The Diploma of Higher Education shall be awarded with Merit where the grade point average is at least 12, and with Distinction where the grade point average is at least 14.
- 13.3 Where the candidate has accumulated more than 240 credits, the credit counted in the calculation of the grade point average shall be reduced to 240 credits by discarding all or part of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.

14. Award of an Ordinary/Designated Degree

- 14.1 Subject to further requirements contained in the degree's supplementary regulations, the candidate, to be eligible for the award of an ordinary/designated degree, must have obtained at least 360 credits and achieved an overall grade point average of 10. Within these 360 credits:
 - a) at least 120 must be at level 2 or higher, **and**
 - b) at least 280 must be at grade D or better including at least 60 at level 3 or higher.
- 14.2 Subject to further requirements contained in the degree's supplementary regulations, the ordinary/designated degree shall be awarded with Merit where the grade point average is at least 12, and with Distinction where the grade point average is at least 14.
- 14.3 Where the candidate has accumulated more than 360 credits, the credit counted in the calculation of the grade point average shall be reduced to 360 credits by discarding all or part of the credit for certain of the courses in such a way as to maximise the grade point average while meeting all other requirements of the regulations.
- 14.4 The ordinary/designated degree may be awarded to candidates on Honours programmes who fail to meet the requirements of the Honours degree, including any progress requirements, provided that the requirements of (a) above are met. The supplementary regulations for a degree programme shall specify any provision for candidates who have been assessed at level H to be reassessed at level 3.

15. Entry to an Honours or Integrated Masters Degree Programme

15.1 In order to obtain entry to an Honours or integrated Masters degree programme, a candidate must normally:

- (a) meet the requirements set out in the degree's supplementary regulations; and
- (b) meet any additional requirements set by the Department or Departments in which the candidate is applying for entry to the Honours or integrated Masters programme.

15.2 The Faculty and Department will provide all candidates with written information on the specific level of performance required to obtain entry to each Honours and integrated Masters degree programme in the Department. This information will be made available to candidates at the start of the session preceding that in which Honours study normally commences.

15.3 Admission to an Honours or integrated Masters degree programme does not guarantee admission to a particular course. A candidate must apply for admission to a particular course in accordance with the instructions issued by the Department. Admission to a particular course cannot be guaranteed even for a candidate who satisfies the minimum admission requirements. Where there are more applicants for a particular course than there are places available, selection of candidates will be based on criteria published in course documentation and/or department web pages.

15.4 Additional regulations relating to Honours or integrated Masters degree programmes shall be included in the degree's supplementary regulations.

16. Award of an Honours Degree

16.1 To be eligible for the award of an Honours degree, the candidate must have obtained at least 480 credits, including at least 120 at level H, achieved a grade D3⁴ or better for a piece of independent work worth at least 20 credits, and complied with the other requirements set out in the degree's supplementary regulations.

16.2 A scheme of assessment may permit a candidate for Honours in a single subject to be assessed in not more than 25% of the total assessment for Honours from the scheme of assessment in one other subject.

17. Award of an Integrated Masters Degree

To be eligible for the award of an integrated Masters degree, the candidate must have obtained at least 600 credits, including at least 120 credits at level M, completed a piece of independent work worth at least 20 credits, and complied with the other requirements set out in the degree's supplementary regulations.

18. Award of an MBChB, BVMS or BDS Degree

Eligibility for the award of an MBChB, BVMS or BDS degree is defined in the degree's supplementary regulations.

19. Award of Certificates for Graduates Studying at Undergraduate Level

A graduate of the University of Glasgow, or of another institution of tertiary education recognised for this purpose by the Senate, may be permitted by a Department in consultation with the Clerk of the Faculty to enrol in a course, complete the assessment elements of the course, and receive certification of the outcome of the assessment.

20. Degree Programmes not Subject to these Regulations***Faculty of Medicine***

Degree of Bachelor of Science in Medical Science

Faculty of Medicine: Dental

Degree of Bachelor of Science in Dental Science

Faculty of Veterinary Medicine

Degree of Bachelor of Science in Veterinary Science

All University of Glasgow degrees offered at the following institutions:

Free Church of Scotland College

Glasgow School of Art

Scottish Agricultural College

Christie's Education, London

⁴ Any penalty imposed for the late submission of the piece of independent work will be ignored when determining whether this requirement has been met.

IV DEGREE OF BACHELOR OF NURSING

RESOLUTION

The Degree of Bachelor of Nursing is governed by Resolutions of the University Court which came into effect on 1 September 2008. The provisions of Resolution No. 582 supporting the Generic Undergraduate Regulations are set out above; the provisions of Resolution No. 604 are as follows:

1. The Degree of Bachelor of Nursing (BN) may be awarded by the Senate of the University of Glasgow in the Faculty of Medicine (the Faculty) as an Ordinary Degree and as a Degree with Honours in such designations as may be prescribed by Regulations.
2. The award of the Degree shall be governed by Resolution No. 582 - "Generic Regulations for the award of Degrees gained by the successful completion of Undergraduate Programmes", which came into effect on and from 1 September 2008 together with such Supplementary Regulations as are contained in this Resolution No. 604 - "Degree of Bachelor of Nursing". The Supplementary Regulations are set out in the Schedule of Regulations attached to this Resolution.
3. The early exit awards of Certificate of Higher Education (Foundation Nursing) and Diploma in Health Studies are included in the Regulations.

REGULATIONS

1. Recognition of Prior Learning

A candidate who has attended and passed the examinations, assignments and clinical requirements of the Nursing & Midwifery Council (NMC) Foundation Programme (year 1) in another institution of higher education approved by the University Court on the recommendation of the Senate may be allowed to count such attendance as qualifying towards the Degree provided that the Senate is satisfied that the content and standard of any course or examination to be recognised is equivalent to a corresponding course or examination prescribed for the Degree.

2. Maximum Period of Study

The programme of study for the Degree shall extend to not more the five academic sessions of full-time study

3. Progress

Generic Undergraduate Regulations §10 and §11 apply with the following additional requirements:

3.1 A candidate may not proceed to the next academic year of the curriculum until she or he has:

- (a) Obtained a grade D or better in the courses and summative assessments of the previous year.
- (b) Completed at least 98% of each period of clinical experience in both the Foundation and Adult Branch Programme. A candidate may be required to repeat clinical placements in order to fulfil this requirement.
- (c) Achieved clinical outcomes/competencies appropriate to the previous year of study. A candidate who fails to achieve this will be required to repeat the clinical experience. Clinical Assessment in year 1 shall be in terms of the achievement by the candidate of specified outcomes for entry to the Adult Nursing Branch. Thereafter clinical assessment shall be in terms of the achievement by the candidate of competencies for professional registration determined by the NMC. Clinical practice will be assessed using the clinical assessment tool. The candidate is required to achieve 80% of the stated outcomes of each period of clinical practice and, by the end of the Foundation Programme, to have achieved all the outcomes for entry to the second year of study (Adult Branch Programme). Clinical assessment at all levels of study shall be graded in accordance with the prevailing scheme for the Faculty of Medicine.

3.2 A candidate who has failed to achieve grade D or better in any subject after two attempts may be required to attend the Faculty Progress Committee.

3.3 A candidate will normally be excluded if she/he fails to achieve a minimum of grade D in all Degree examinations and assignments of any year (with the exception of Honours) after two attempts; if she/he is unable, or will be unable to sit the Final Year Degree examinations or complete the required final year summative assignments within five academic sessions of commencing the course; or if she/he fails to meet the statutory requirements of the Common Foundation Programme in Nursing.

3.4 A candidate who has failed to achieve a Grade D or better in a Degree examination/assignment in any subject after two attempts will not be readmitted to that examination/assignment until any conditions of further study which the Faculty of Medicine may prescribe have been fulfilled.

3.5 Progress to Honours

The requirements referred to in Generic Undergraduate Regulation §15.2 are that a candidate must normally have attained a grade D or better in all second year Degree examinations/summative assignments at the first

attempt, have attained a grade C or better in Nursing and Health Studies and have satisfactory clinical performance.

4. Courses Available to Candidates

The list of recognised qualifying courses may be found in the programme specification.

5. Programme Requirements for the Award of the Degree

5.1 Bachelor of Nursing (Ordinary Degree)

To qualify for the Degree of Bachelor of Nursing the candidate must have achieved grade D or better in all courses of Years 1-3 of the Bachelor of Nursing Programme; she/he must have completed successfully the clinical practice components of Years 1-3 of the Bachelor of Nursing Programme; and, she/he must have completed satisfactorily a 12-week period of clinical consolidation as required by the NMC.

5.2 Bachelor of Nursing (Honours Degree)

To qualify for the Degree of Bachelor of Nursing (Honours) the candidate must have achieved grade D or better in all courses of Years 1 and 2 and the Junior and Senior Honours courses of the Bachelor of Nursing Programme; she/he must have completed successfully the clinical practice components of Years 1 and 2 and of the Junior and Senior Honours years of the Bachelor of Nursing Programme; and she/he must have completed satisfactorily a 12-week period of clinical consolidation as required by the NMC.

- 5.3 A candidate who withdraws from Year 4 of the course before completing the Honours examinations/summative assignments will be eligible for the award of the Degree of Bachelor of Nursing upon satisfactory completion of a 12-week period of clinical consolidation.

6. Other Information on Awards

- 6.1 For eligibility for entry to the Professional Register a candidate must have completed 4,600 hours of study (2,300 theoretical; 2,300 clinical (including a 12-week period of clinical consolidation)) and must have achieved all the NMC competencies by the end of the final year of study.

- 6.2 A candidate will not be eligible to apply to the NMC for registration as a nurse until the statutory requirements of the Adult Branch Programme have been met.

6.3 Attendance

A candidate is required to achieve 100% attendance in all elements of the programme, including instances where the candidate is permitted to repeat a year.

6.4 Absence

The [Student Absence Policy](#) is available online.

Permission for a candidate to have leave of absence for special circumstances must be obtained from the appropriate Course Director in advance. The Nursing School Office should be contacted in the first instance.

Persistent absence will normally result in a report to the Progress Committee.

Where a candidate is absent from a Degree examination owing to illness, a certificate signed by a doctor must be submitted to the Nursing School office within 7 days of the absence.

6.5 Certificate of Higher Education

- (a) Generic Undergraduate Regulation §12 shall not apply.
- (b) The Certificate of Higher Education (Foundation Nursing) will only be awarded to a candidate who exits from the Bachelor of Nursing Degree programme at the end of the first year of study.
- (c) To qualify for the Certificate of Higher Education (Foundation Nursing) the candidate must have achieved grade D or better in all courses of the first year of the Bachelor of Nursing programme totalling 120 credits; she/he must have completed successfully the clinical practice components of the first year of the Bachelor of Nursing programme.

6.6 Diploma in Health Studies

- (a) Generic Undergraduate Regulation §13 shall not apply.
- (b) The Diploma in Health Studies will only be awarded to a candidate who exits from the Bachelor of Nursing Degree programme at the end of the second year of study.
- (c) To qualify for the Diploma in Health Studies the candidate must satisfy the following requirements: She/he must have achieved grade D or better in all courses of the second year of the Bachelor of Nursing programme totalling 120 credits.

- 6.7 A candidate who proceeds to a degree in any Faculty will not be eligible for the Certificate or the Diploma.

- 6.8 A candidate shall not be permitted to progress to clinical practice until they have met the prevailing requirements for immunisation against Hepatitis B.
- 6.9 The Programme Handbook for the Degree of Bachelor of Nursing includes a Code of Professional conduct which a candidate is required to assent to on entry to the programme and at the beginning of each year of study thereafter. Any candidate who refuses to do so will be denied access to teaching and professional experience. A candidate in breach of that Code will be subject to Fitness to Practise procedures which may include referral to the Faculty Fitness to Practise Committee. (See section XXXIV of the Fees and General Information for Students chapter of the *University Calendar*.)
- 6.10 Attendance at all timetabled clinical placements is mandatory. A candidate must complete 98% of each period of clinical experience.
- 6.11 A candidate is required to adhere to the Faculty Code of Professional Conduct which is included in the BN programme handbook. The Candidate is required to sign this before commencing clinical placement.
- 6.12 A candidate is required to adhere to the Division of Nursing & Health Care attendance policy which is located in the BN programme handbook.

V GRADUATE DIPLOMA IN LYMPHOEDEMA MANAGEMENT

REGULATIONS

1. Duration of Degree Study

1.1 *Study in the University of Glasgow*

- a) The course of study for the Graduate Diploma shall normally extend over a minimum of two years of part-time academic study.
- b) The course of study must be completed within 5 years of the date of entry to the programme.

1.2 *Recognition of Study in other Faculties, Universities and Institutions of Tertiary Education*

- a) A maximum exemption of 60 credits may be granted for equivalent prior learning (APL) to candidates who are able to provide verified evidence of their ability to achieve the intended learning outcomes of the course(s) for which they are seeking exemption, through successful completion of equivalent courses in the three years preceding application.
- b) A fee will be charged for the accreditation process.

2. General Structure and Assessment of the Graduate Diploma

2.1 *The Graduate Diploma in Lymphoedema Management is a Continuing Professional Development (CPD) Programme of Prescribed Study*

All courses are compulsory.

- a) The programme shall comprise integrated theory and clinical practice and shall consist of prescribed qualifying credit bearing courses.
- b) Ongoing patient contact is mandatory for undertaking specified aspects of the programme.

2.2 *Recognised Qualifying Courses*

The list of recognised qualifying courses may be found in the Programme Handbook.

2.3 *Existence of Pre-requisites and Co-requisites*

- a) Current patient contact is a co-requisite of entry to the programme
- b) Entry to the Next Year of Study

For students seeking the award of the Graduate Diploma the achievement of a minimum of Grade D in the course(s) from the previous year of study is a prerequisite for entry into the next year of study. Students taking a single course for CPD may omit some courses.

2.4 *Approval of Curricula*

The Graduate Diploma in Lymphoedema Management follows a prescribed curriculum.

2.5 *Minimum Requirement for the Award of Credits*

Credits for courses contributing to a candidate's curriculum shall be awarded subject to the fulfilment of required conditions. The minimum requirements for the award of credits are set out in the Code of Assessment at §16.40 - §16.44 of the section Fees and General Information for Students in the *University Calendar*.

2.6 Assessment

Regulations for assessment are governed by the Code of Assessment which is contained in the *Fees and General Information for Students* section of the *University Calendar*. Assignment submission dates will be notified to candidates by means of the Programme Handbook.

a) *Formative Assessment*

- i) Formative feedback on developing skills will be provided throughout the taught components of the courses in practical sessions.

b) *Summative Assessment*

- i) Details of the summative assessment of theory are contained in the relevant Course Handbooks.
- ii) Candidates shall normally be required to sit any end-of-course summative assignments at the first available diet after completion of the course. A candidate who does not attend that examination/complete that assignment at the first diet, without good cause, shall for the purposes of these regulations have the same reassessment entitlement as a candidate who completes the assignment and is awarded a Grade H.
- iii) The examiners at their discretion may examine candidates orally in any course of the Graduate Diploma programme.

c) *Clinical Assessment*

- i) Discrete clinical assessments of competence for specified courses are contained in the relevant Course Handbooks.
- ii) Clinical assessment shall be graded in accordance with the prevailing scheme for the Faculty of Medicine

2.7 Re-assessment in a Course

A candidate who has achieved Grade D or above in the first diet of the end-of-course summative assignments for a course will not be allowed to resit the summative assignment. A candidate who has achieved Grade E or below shall be entitled to resit the summative assignment, but normally only once and at the next available diet. The number of grade points awarded as a result of the resit assessment will be no higher than 10 (defined in Schedule C of the Code of Assessment as being equivalent to a Grade D) and no lower than the number corresponding to the Grade achieved in the original assessment.

3. Progress of Students

3.1 General Progress Requirements

- a) A student may not normally proceed to the next academic year of the curriculum until he/she has completed the courses and summative assignments of the previous year. Provided the first two courses or their equivalent have been completed successfully other courses may be taken in any order.
- b) Temporary withdrawal from the programme

A student who chooses to withdraw from the programme temporarily must apply to the Programme Director for readmission to the programme.

3.2 Administration of Progression

- a) In order to progress to the next year of the curriculum, students must achieve a minimum of Grade D in all courses taken in the previous year.
- b) A candidate who has failed to achieve a minimum of Grade D in a summative assignment in any course after two attempts may be required to attend the Faculty Progress Committee.
- c) A candidate whose progress is considered not be satisfactory may be excluded from further instruction and examination for the Graduate Diploma in Lymphoedema Management.

3.3 Appeals Against Decisions

A student whose studies have been so terminated shall have the right to appeal to the Appeals Committee of the Faculty.

3.4 Referred Study

A candidate who has failed to achieve a minimum of Grade D in a summative assignment in any course after two attempts will not be readmitted to that assignment until any conditions of further study which the Faculty of Medicine may prescribe have been fulfilled.

4. Specific Structure of the Degree and the Associated Awards

4.1 Minimum Requirements for the Award of the Degree and Other Awards

- a) To qualify for the Graduate Diploma in Lymphoedema Management a candidate must have completed successfully all courses of the programme.

4.2 Other Aspects Specific to the Graduate Diploma Structure

- a) Any course within the programme may be studied as stand-alone credit-bearing CPD.

4.3 Early Exit Awards

- a) *Graduate Certificate in Lymphoedema Management*

To qualify for the Graduate Certificate in Lymphoedema Management the candidate must satisfy the following requirements:

- i) He/she must have completed 60 credits at Level 4.

Candidates who intend to proceed to complete the Graduate Diploma will not be eligible for the award of the Graduate Certificate.

VI GRADUATE CERTIFICATE IN CARDIOVASCULAR CARE**REGULATIONS****1. Recognition of Prior Learning**

- 1.1 A maximum exemption of 20 credits may be granted for equivalent prior learning (APL) to candidates who are able to provide verified evidence of their ability to achieve the intended learning outcomes of the course(s) for which they are seeking exemption, through successful completion of equivalent courses in the three years preceding application.
- 1.2 A fee will be charged for the accreditation process.
- 1.3 The programme requires an entrance requirement of a recognised health care professional qualification at diploma level or above.

2. General Structure and Assessment of the Graduate Certificate

- 2.1 All courses, set out in the programme specification for the programme, are compulsory. The courses can be taken in any order within the maximum period of study set out in 3.2 below. Ongoing patient contact is mandatory for undertaking specified aspects of the programme.
- 2.2 Assessment is governed by the Code of Assessment which is contained in the Fees and General Information for Students section of the *University Calendar*.

3. Period of Study

- 3.1 The course of study for the Graduate Certificate in Cardiovascular Care shall normally extend over a minimum of one year of part time academic study.
- 3.2 The course must be completed within 5 years of the date of first registration on the programme.

4. Progress

- 4.1 A candidate may not normally proceed to take courses in the following academic year within the maximum period of study until he/she has attained a Grade D or above in all course(s) taken in the preceding academic year.
- 4.2 A candidate who has failed to achieve a minimum of Grade D in any course after two attempts may be required to attend the Faculty Progress Committee. Such a candidate may be permitted one further attempt at the assessment under such conditions as the Faculty Progress Committee may impose.
- 4.3 Temporary withdrawal from the programme. A student who chooses to withdraw from the programme temporarily must apply to the Programme Director for readmission to the programme.

5. Programme Requirements for the Award of the Certificate

To be eligible for the award, all candidates are required to be on a recognised health professional qualification register. A candidate who has completed courses totalling at least 60 credits and achieved a grade D or better in each shall qualify for the Graduate Certificate in Cardiovascular Care.

6. Other Information on Awards

- 6.1 Any course within the programme may be studied as stand-alone credit-bearing CPD.