Please read the guidance on the CDT web pages before submitting an application. Completed applications, signed by both applicant and supervisor, should be emailed as a PDF to: [arts-cdt-celtic@glasgow.ac.uk](mailto:arts-cdt-celtic@glasgow.ac.uk).

*There are three deadlines per year: 31 October, 31 March, 31 May. Applications may be considered outwith these times in exceptional circumstances only (for instance if an opportunity arises at short notice). Retrospective applications are not normally considered. Please note that we aim to provide a decision on funding within* ***four*** *weeks of receipt of an application. If a decision will for any reason take longer, we will let you know.*

Applicants planning events or proposing an internship/placement/residency are encouraged to make a preliminary application with indicative costings well in advance to establish eligibility/approval *in principle* before making concrete plans, especially if these involve external partners (N.B. such preliminary applications may be made outside the usual deadlines).

**This fund is open only to students who are in receipt of a studentship from the AHRC CDT in Celtic Languages. Please indicate your status:**

**Fees and maintenance** □ **Fees only** □

**Applicant details**

|  |  |
| --- | --- |
| Name of applicant: |  |
| Email contact: |  |
| Year of study (please indicate whether part-time or full-time): |  |
| Name of your institution: |  |
| Title of PhD project: |  |
| Name of lead supervisor: |  |
| Lead supervisor’s email contact: |  |

Nature of application

Students may make a single application for a series of linked activities (e.g. a number of visits to a library, or a programme of fieldwork trips), however, if the activities are unrelated, please complete a separate application for each activity.

|  |
| --- |
| □ Library/archive visit  □ Fieldwork  □ Hire or purchase of equipment or materials  □ Language training  □ Specialist skills training (other than language)  □ Attendance at conference (presenting paper)  □ Attendance at conference (not presenting paper)  □ Public engagement event (or other impact-related activity)  □ Internship / work placement / artistic residency  □ Other: give details …………………………………………………………………… |

Explain in one sentence what you want the funding for:

…………………………………………………………………………………………………………………………………………..

Total amount requested: ……………………………………………………………………………………………….

Tick one of the following:

This activity

is *essential* for the completion of my thesis □

would be *beneficial* to the completion of my thesis □

relates to the dissemination of my thesis research □

would be beneficial to my development as a researcher □

**Costs**

Please provide detailed costings under the following headings, as applicable. While actual prices may vary depending on time of booking etc., avoid ‘guestimates’ and be as specific as possible, justifying your choices, where appropriate. Note: The routine cost of food, drink, and personal items while on research activity or training are not normally eligible for funding as students would be expected to fund these from their stipends (any exception would need a clear justification, e.g. attending a conference dinner as a networking opportunity).

|  |  |
| --- | --- |
| **Item** | **Cost (£)** |
| Course/conference fees (*give details of event, location, organisation, date, duration)*: |  |
| Travel: (*give details of route and mode(s) of transport, if necessary noting why such modes are chosen over alternatives)* |  |
| Accommodation *(give details of type of accommodation – hotel, B&B, hostel, etc., cost per night, number of nights)* |  |
| Equipment / Consumables *(costs of purchasing or hiring equipment and/or consumables. Give specific details of items required)* |  |
| For internship/placement/residency only:  Extension of stipend (fees and maintenance students only) (state total time reapplied for in weeks (or days) |  |
| For events only:  Indicate total cost of event here and provide itemized details below |  |
| Other *(please specify)* |  |
| **Total** |  |

**For Internships/ Placements / Residencies only:** Provide an explanation of the proposed activity and detailed costings.

*Institutional partners (if applicable) Lead contact(s) Location*

*Nature of activity Your role Outcomes / outputs*

*Start date and duration Full-time or part-time (give details) Period of extension requested*

*Additional costs (travel, accommodation, events, etc.)*

**For events only:** Provide an explanation of the proposed event and detailed costings.

*What? Where? When? Why? Institutional partners (if applicable) Outcomes / outputs*

*Audience (nature and anticipated numbers) Other participants (fees if required)*

*Room hire Equipment/consumables Catering*

N.B. CDT member institutions can provide facilities and staff time as in-kind contributions but cannot receive payment from CDT funds.

**Strategic case for funding** *(500 words maximum)*

|  |
| --- |
| *What is the anticipated outcome?*  *How will it benefit your research and/or your personal development as a researcher?*  *How does it fit with your Training & Development plans?* |

**Supervisor support (to be completed by supervisor)**

|  |
| --- |
| □ *I confirm that the applicant has made satisfactory progress to date on their doctoral studies and is on schedule to complete within 4 years (or PT pro rata).*  □ *I confirm that I support this application*  *Please provide a brief statement outlining why you believe the proposed activity will be of benefit to the applicant and is worthy of CDT support.* |

**Signatures**

|  |  |
| --- | --- |
| **Applicant signature:** |  |
| Print name: |  |
| Date: |  |
|  |  |
| **Supervisor signature:** |  |
| Print name: |  |
| Date: |  |