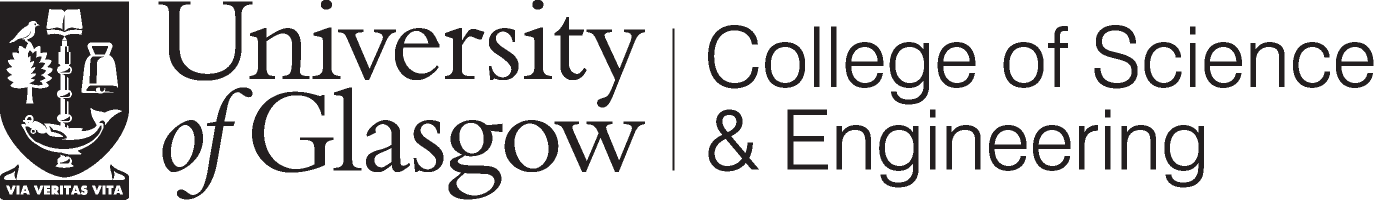
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**Training Needs Assessment and Record 2016**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | Year of Study |  | School |  | | |
| Date Discussed with supervisor |  | Date Submitted |  | Funding Source |  | Total Credits |  |

The areas below correspond to those detailed in the [Researcher Development Framework](https://www.vitae.ac.uk/vitae-publications/rdf-related/introducing-the-vitae-researcher-development-framework-rdf-to-employers-2011.pdf) . You should select the areas you would like to develop and discuss these with your supervisors. You may be able to obtain the skills you require through training and/or practical experience. The completed TNA/Record should be submitted to the Graduate School when you submit your paperwork for your annual progress review.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DOMAIN A – KNOWLEDGE AND INTELLECTUAL ABILITIES | | | | |
|  | Development Required | Courses identified from the Doctoral Research training programme and elsewhere and any practical experiences you intend to undertake to develop the skills required | Courses attended and dates | Credits |
| A1 – Knowledge Base  Includes subject knowledge, research methods, information search skills and management, languages |  |  |  |  |
| A2 – Cognitive abilities  Includes analysing, synthesising, critical thinking, evaluation and problem-solving skills |  |  |  |  |
| A3 – Creativity  Includes developing inquiry skills, intellectual insight, innovation, constructing an argument, intellectual risk |  |  |  |  |

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| DOMAIN B – PERSONAL EFFECTIVENESS | | | |  |
|  | Development Required | Selected Courses from the Doctoral Researcher Development Training Programme | Date Course(s) Attended | Credits |
| B1 – Personal qualities  Includes enthusiasm, perseverance, integrity, self-confidence, responsibility |  |  |  |  |
| B2 – Self management  Includes preparation and prioritisation, commitment, time-management, work-life balance, responsiveness to change |  |  |  |  |
| B3 – Professional and career development  Includes career management, continuing professional development, responsiveness to opportunities, networking |  |  |  |  |

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| DOMAIN C – RESEARCH GOVERNANCE AND ORGANISATION | | | |  |
|  | Development Required | Selected Courses from the Doctoral Researcher Development Training Programme | Date Course(s) Attended | Credits |
| C1 – Professional conduct  Includes health and Safety, ethics, principles and sustainability, IPR/copyright, respect and confidentiality, attribution and co-authorship, appropriate practice |  |  |  |  |
| C2 – Research management  Research strategy  Project planning and delivery  Risk management |  |  |  |  |
| C3 – Finance, funding and resources  Includes incomes and funding generation, financial management, infrastructure and resources |  |  |  |  |

|  |  |  |  |  |
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| DOMAIN D – ENGAGEMENT, INFLUENCE AND IMPACT | | | |  |
|  | Development Required | Selected Courses from the Doctoral Researcher Development Training Programme | Date Course(s) Attended | Credits |
| D1 – Working with others  Includes collegiality, team-working, people management, supervision, mentoring, influence, leadership, collaboration, equality and diversity |  |  |  |  |
| D2 – Communication and dissemination  Includes communication methods, communication media, publication |  |  |  |  |
| D3 – Engagement and impact  Includes teaching, public engagement, enterprise, policy, society and culture and global citizenship |  |  |  |  |