**Memorandum of Understanding (MoU) Approval Form**

For further details on the process:

<https://www.gla.ac.uk/explore/internationalisation/developinganmou/>

**\*Proposers are reminded to contact relevant Heads of School/Heads of Service to ensure appropriate support and approval of MoU proposal *prior to submission of form*\***

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| **PART 1: PROPOSAL DETAILS****To be completed by the proposer** |
| Proposed Partner (Name, Country): |  |
| Date founded: |  |
| Proposed partner contact details:* Main postal address,
* Website address,
* Details of main contact (name, title, department, email address),
* Social Media details e.g. WeChat, WhatsApp, Twitter, LinkedIn (if relevant).
 |  |
| College proposing the partnership: |  |
| Proposer for the MoU:*(Person responsible for the monitoring of the MoU and for liaising with relevant contacts, at both UoG and proposed partner, when details change/are updated)* |  |
| Background of the relationship: |  |
| Planned start date of collaboration:  | DD/MM/YYYY |
| Proposed duration of agreement: |  |
| What are the expected outcomes of the intended partnership within this period? This could include (but is not limited to) to the following:* Collaboration on research and/or publications,
* Recruitment of international students,
* Student placements or exchanges, here or at intended partner,
* UoG visiting scholars/ researchers (students & staff) at intended partner or vice-versa,
* Organisation of academic conferences, seminars or workshops.
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| **PART 2: QUALITY ASSURANCE AND FURTHER DETAILS REGARDING THE PROPOSAL****To be completed by the proposer** |
| **Rationale for development:**What would the purpose and benefits be of developing this relationship through a MoU? How will this MoU:* *Support/underpin and strengthen the achievement of the* [*University's strategic priorities*](https://www.gla.ac.uk/explore/strategy/)*?*
* *Enhance the University's reputation and visibility internationally and/or in the UK?*
* *Contribute to the intellectual development of our students and staff and to scholarship (through research and/or teaching)?*
* *Provide any other benefits not included above.*
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| **Ranking Information[[1]](#footnote-1)** |
| *QS World University Rankings*[www.topuniversities.com](http://www.topuniversities.com)(Glasgow ranking: 81, updated 04/04/2023) |  |
| *Times Higher Education*[www.timeshighereducation.com](http://www.timeshighereducation.com)(Glasgow ranking: 82, updated 04/04/2023) |  |
| *Shanghai Jiao Tong*<http://www.shanghairanking.com>(Glasgow: 151-200, updated 04/04/2023) |  |
| *Ranking within Country(*position of institution within home country) |  |
| Reputation of intended partner:*If the partner is not a top 200 institution (in neither the QS Rankings nor THE Rankings), what is the justification for the intended partnership?* |  |
| Has the proposal for an MoU been agreed ‘in principle’ **at the appropriate senior management level** with the intended partner?  |  |
| How will the success of this partnership be measured? |  |
| Please provide any other relevant information to be included in the MoU. |  |

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| **PART 3: INSTITUTIONAL FEEDBACK FORM (IFF)****To be completed by the Recruitment and International Relations Team (RAIR)** |

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| 1. Any known links with UoG (other than formal collaborations)?
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| 1. Any information on potential risks (eg. travel difficulties/political unrest)?
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| 1. Any other relevant information (eg. impact on other partnerships in city/region; any government scholarship agreements)?
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| 1. Any reasons not to support the collaboration?
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| Signed by:  |
| Title:  | Signature:  |
| Date:  |

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| **PART 4: CONFIRMATION OF SUPPORT OF THE MoU****To be completed by the appropriate signatories** |
| **College approval of MoU** *I confirm that the proposal aligns with College strategy, and that it has the support of the relevant Head of School and Head of College. The College confirms it will take responsibility for it.*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College International Dean |
| **Dean of Global Engagement approval of MoU** *I confirm that the proposal aligns with the Regional Strategy and that it has my support* Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dean for Global Engagement |
| **University approval of MoU** Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Deputy Vice Chancellor, External Engagement |

1. The rankings quoted for the University of Glasgow are as dated. [↑](#footnote-ref-1)