**Field Work Risk Assessment**

Many research students will spend periods conducting fieldwork, often in places far from Glasgow and often in remote locations far from conventional academic facilities.  Ideally, such fieldwork should not be conducted alone, but it is recognised that lone fieldwork will on occasion be unavoidable.  Sometimes such fieldwork will be conducted from a base in another institution, in which case the regulations in Section 2 of the University [**Research Furth Regulations**](https://www.gla.ac.uk/research/ourresearchenvironment/prs/mobilityandcollaborationopportunities/researchfurthofglasgow/researchfurthregulations/) also apply.

A formal risk assessment must be undertaken, and the risk assessment form completed by the student, and approved by the supervisor(s) before being submitted to the Graduate School for noting.  Where appropriate, reference should be made to the CVCP Code of Practice for Safety in Fieldwork, to the University Code of Practice for Fieldwork and to relevant professional guidelines.

Please note that any UK travel involving a flight or an overnight stay, and all international travel, must be registered with the insurance team via the [**University Travel Portal**](https://frontdoor.spa.gla.ac.uk/tins/index.html) (GUID log in required). The [**Travel Process Flowchart**](https://www.gla.ac.uk/myglasgow/seps/travelfieldworkandplacement/travelprocessflowchart/) helps to explain the process and please find further details via the [**Business & Study Travel Policy**](https://www.gla.ac.uk/myglasgow/seps/travelfieldworkandplacement/)**.**

**Student Details**

Student Name:

Student ID:

Tier 4 Visa Holder: Yes [ ]  No [ ]

Tier 4 Visa expiry date:

Registration Status: Full Time [ ]  Part Time [ ]

Principal Supervisor:

Second Supervisor(s):

**Please complete the following:**

**(a)** Identify precisely the field area and/or field sites;

**(b)** Identify the likely field conditions (i.e. climate, topography, remoteness, political sensitivities);

**(c)** Establish what resources (i.e. shelter, clothing, provisions, safety equipment) will be required to cope with these conditions;

**(d)** Establish what safety procedures (e.g. to do with moving across rough terrain, avoiding fatigue, keeping warm) will be required to cope with these conditions;

**(e)** Identify any persons who can provide local advice on safety matters;

**(f)** Confirm that all possible training for fieldwork has been identified and completed prior to the entering the field.  Where specialist training is required which goes beyond generic training in the Graduate School and School/Research Institute courses, arrangements should be made by the supervisor(s) to ensure that such training is provided;

**(g)** Confirm that the research student is trained in all appropriate first aid and emergency procedures.  Again, if the generic training on offer is insufficient, arrangements should be made by the supervisor(s) to ensure that such training is provided;

**(h)** Specifically, definite procedures should be established in advance whereby the research student can report a fieldwork problem to his/her supervisor(s) as swiftly as possible.

**Signatures**

Student name:

Student signature:

Date:

Supervisor Name:

Supervisor Signature:

Date: