

Glasgow University Shorinji Kempo Club

Constitution

1. Name

- 1.1 The organisation shall be known as GLASGOW UNIVERSITY SHORINJIKEMPO CLUB, hereafter known as the Club.

2. Aims and Objectives

- 2.1 The aim of the Club is to organise, promote and encourage the martial art of Shorinji Kempo within the University.
- 2.2 The Club will also aim to participate in the British Shorinji Kempo Federation (hereafter BSKF) events and competitions.
- 2.3 The Club shall meet at such a time organised by the committee for training. This is subject to the availability of facilities.

3. Affiliation

- 3.1 The Club is affiliated to Glasgow University Sports Association, herin after known as GUSA.
- 3.2 The Treasurer shall present audited accounts to the Honorary Treasurer of GUSA, by the date requested by the said Honorary Treasurer.

4. Membership

- 4.1 Membership of the Club shall be open to any person who has paid their membership fee to GUSA and the Glasgow University Sports and Recreation Service (SRS).
- 4.2 The annual subscription fee shall be set by the committee of elected representatives. It will cover the cost of joining the World Shorinji Kempo Organisation (lifetime membership) and BSKF membership (which includes insurance cover).
- 4.3 The minimum number of members to permit orderly conduct of the club shall be fifteen. Faliure to maintain club membership numbers above this level shall result in dissolution of the Club.
- 4.4 Only members of the BSKF may use equipment which is owned by GUSA.

5. Committee

- 5.1 The Club's affairs shall be administered by the committee in whom the Clubs property shall be vested.
- 5.2 The committee shall be comprised of: Captain, Vice Captain, Treasurer, Secretary, Travel, Safety and Property Convener, Social Convener and one or two Ordinary Members. These positions shall be filled each year at the AGM and shall be decided by a majority decision. Any tied candidate shall be withdrawn for a re-vote taken by all those present at the AGM.
- 5.3 The Duty of each office bearer shall be as outlined below:
 - 5.3.1 Captain; Ensure smooth running of the Club and liaise with the instructors and GUSA.
 - 5.3.2 Vice Captain; Deputise and assist in above role.
 - 5.3.3 Treasurer; Organise club finances and accounts to ensure veracity of the club ledger.
 - 5.3.4 Secretary; Take minutes at committee meetings and expedite efficient processing of club paperwork.
 - 5.3.5 Travel, Safety and Property Convener: Liaise with GUSA concerning appropriation of transportation for club trips, conducting a Risk Assessment and looking after club equipment.
 - 5.3.6 Social Convener; Organisation of social events
 - 5.3.7 The Committee shall meet twice per term during the University year and also at other times as may be necessary.

6. Meetings

- 6.1 At least three committee members must be present at any committee meeting.
- 6.2 All decisions taken by the committee shall be decided by majority vote, with the Club Captain having the casting vote in the event of a tie.
- 6.3 Notification of any committee meeting should be given in advance to all committee members and the clubs GUSA liaison officer.
- 6.4 An Annual General Meeting (AGM) shall be held before the end of each session.
- 6.5 All club members shall be notified one week beforehand of the time and place of the AGM, as well as a general outline of the agenda.
- 6.6 A quorum for the AGM shall be one quarter of the club membership or 10 persons, whichever is greater.
- 6.7 Only persons who have fully paid their membership of the Club, for the season in question, shall be eligible to vote at an AGM or and EGM, irrespective of any honorary position which may be held in accordance with the GUSA guidelines.
- 6.8 An EGM may be called at the request of the committee or by a requisition signed by five Club members and be presented to the Club Secretary stating the business. Twenty-five percent of club members shall form a quorum.
- 6.9 At least one weeks notice must be given to club members before an EGM.

7. Blues and Colours

- 7.1 A Blues committee shall meet in order to select people who are deemed suitable to receive University Blues and Colours.
- 7.2 The Blues Committee shall consist of the Club Captain, Vice Captain, two experienced players, a coach and a former Blue.
- 7.3 The Blues Committee shall also be responsible for which club members shall be awarded colours.
- 7.4 The Award of a University Colour shall be made to a sportsperson who has played consistently well for the section and has contributed well to the running of the section.
- 7.5 The Blues committee must inform the Honorary Secretary of GUSA in writing of any Colours that are awarded by the section.
- 7.6 Certificates for the award of University Colours are available from the Honorary Secretary of GUSA.

8. Safety

- 8.1 The Club shall have a safety policy which all Club members shall be aware of so that they are aware of any dangers or risks involved in the activities in which they are partaking.
- 8.2 It is the responsibility of the Club Captain to ensure that the conditions of the safety policy are adhered to in accordance with GUSA guidelines.

9. Constitution

- 9.1 Constitutional changes can only be effected at an AGM or EGM provided that the proposed changes are submitted to the committee one week prior to the AGM/EGM.
- 9.2 If at any time it is not feasible to hold an EGM, eg during the summer vacation, changes to the constitution may be carried by a majority vote at a committee meeting. Such changes are only temporary and must be ratified at an AGM or EGM.
- 9.3 Any changes to the constitution must be approved by GUSA.